



# DEPARTMENT OF DISTANCE & CONTINUING EDUCATION

## SCHOOL OF OPEN LEARNING, CAMPUS OF OPEN LEARNING

### UNIVERSITY OF DELHI



# UNDERGRADUATE PROSPECTUS 2024-25

## «———— Programs Offered —————»

- ❖ BBA-FIA
- ❖ BMS
- ❖ B.A.(Hons.) Economics
- ❖ B.A.(Hons.) English
- ❖ B.A.(Hons.) Political Science
- ❖ B.A.(Hons.) Psychology
- ❖ B.Com.(Hons.)
- ❖ B.Com.(Prog.)
- ❖ B.A.(Prog.) Computer Applications
- ❖ B.A.(Prog.) Psychology
- ❖ B.A.(Prog.)



## VISION & MISSION

### VISION

To be a global leader in the field of open, distance and online education promoting life-long learning using cutting-edge technology across geographical regions.

### MISSION

Our mission is to be an internationally acclaimed premier institution of open, distance, and online education to influence the direction of learning in the future and make a real impact in the fields of research and education. To empower the learners by providing 21st-century skill sets through a wide array of professional, academic, and skill-based courses. To enable a dynamic learning behaviour amongst learners across society reaching the masses at their doorstep. Our commitment towards excellence and inclusivity drives us to equip our lifelong learners to thrive in a global landscape shaping a bright future.



## PREAMBLE

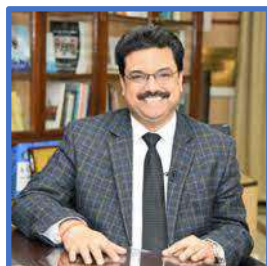
In 2022, the University of Delhi established the Department of Distance and Continuing Education (DDCE), Faculty of Open Learning, and the Open Learning Development Centre (OLDC) under the auspices of the Campus of Open Learning (COL). The DDCE encompasses a variety of disciplines, offering distance learning programs in fields such as Commerce, Economics, Education, English, Environmental Science, History, Hindi, Mathematics, Political Science, Punjabi, Sanskrit, Urdu, Management, Financial Studies, Library and Information Science, Computer Science, and Psychology.

The School of Open Learning under the aegis of COL, established in 1962, initially provided conventional programs in humanities and commerce. Its first batch had around 900 students. Over the years, it has expanded significantly and now serves over four lakh students across various disciplines. This growth has been paralleled by the establishment of regional centers: the South Study Centre at Moti Bagh (1990), the West Regional Centre at Keshav Puram (2007), and an upcoming center at Tahirpur, East Delhi. In 2022, the DDCE launched six new professional courses, including MBA, Master of Library and Information Sciences (MLISc), B.A. (Hons.) Economics, Bachelor of Management Studies, Bachelor of Business Administration (FIA), and Bachelor of Library and Information Sciences (BLISc). The B.A. (Hons.) Psychology program was introduced in 2023.

The School of Open Learning provides higher education opportunities particularly for those who are employed or unable to attend regular college due to various constraints. The flexible distance education mode is designed to help students achieve higher education and vocational skills through well-structured course materials provided at admission, supplemented with video lectures and academic counseling sessions at various Learning Support Centres. Experienced faculty members are available for mentoring and counseling at the main campus. Admission criteria and examinations adhere to the norms of the University of Delhi, which confers degrees upon DDCE students as it does for those in its constituent colleges. Beginning in the 2022-23 academic session, the University of Delhi adopted the National Education Policy (NEP) 2020 and introduced the Undergraduate Curriculum Framework (UGCF) 2022.



## VICE-CHANCELLOR'S MESSAGE



*Greetings to all!*

*It gives me immense pleasure to extend a warm welcome to all of you for the upcoming academic year 2024-25 at the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the auspices of the Campus of Open Learning, University of Delhi. The Department has continuously demonstrated excellence in addressing the educational needs of students nationwide, providing affordable and accessible education. Through its unwavering dedication to academic inclusivity, it has greatly influenced the lives of students from various cultural and social backgrounds.*

*The year 2022 marked a significant renaissance in Distance Education and Open Learning with the launch of six new job-oriented professional programs. These programs were meticulously designed to address various global challenges through the holistic development of students, preparing them to become competent professionals, service providers, policymakers, managers, librarians, and entrepreneurs. In today's interconnected world, it is imperative for individuals to be global citizens, and I am confident that these programs will harness the nation's human resources to produce future leaders and nation-builders.*

*I warmly welcome the incoming batch to this esteemed institution and wish them success in their academic and professional endeavors. Best wishes to the Department for a promising new beginning. I am assured of the enthusiastic participation of all stakeholders at the Department of Distance & Continuing Education, School of Open Learning, under the aegis of the Campus of Open Learning, University of Delhi.*

*Best Wishes!!*

*Prof. Yogesh Singh*



## DIRECTOR'S MESSAGE



Dear Students,

I warmly welcome you to the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the aegis of the Campus of Open Learning (COL), University of Delhi. Established in 1962, our institution has a distinguished 62-year history as a premier provider of higher education in the distance mode. The DDCE/ SOL embodies a culture of innovation and diligence, with a steadfast commitment to achieving its institutional goals. For decades, we have enabled thousands of individuals from economically and socially disadvantaged backgrounds to access higher education, contributing significantly to the "Education for All" initiative.

Traditionally, the DDCE/ SOL has offered programs in Commerce and Humanities. In the academic year 2022-2023, we expanded our offerings with six new programs in Management and Library and Information Science. These need-based programs are designed to be professionally and vocationally oriented, aligning with the guidelines of NEP 2020. Our curriculum meets the standards of leading universities in India, and these flexible programs enhance employment prospects with a student-friendly fee structure. We emphasize hands-on experience, supported by self-paced learning, updated study materials, and Academic Counselling Sessions (PCP classes). The strategic use of ICT and multimedia technologies ensures we meet the educational needs of students nationwide.

The Department is dedicated to democratizing higher education by inspiring and developing students into committed professionals and entrepreneurs. Our expanding higher education system emphasizes skill development to enhance employability, equipping students with essential analytical and soft skills. Through a commitment to academic, professional, and holistic excellence, we strive to inspire, nurture, and guide our students to think progressively, adopt value-based perspectives, and uphold ethical standards. This program will be a crucial steppingstone in your personal, academic, and professional growth. We wish you great success and numerous milestones in your future endeavors. Best wishes for your health, happiness, and a prosperous future with us.

Best Wishes!!

*Prof. Payal Mago*



## PRINCIPAL'S MESSAGE



Dear Aspiring Students,

I am delighted to welcome you to the School of Open Learning (SOL), under the aegis of the Campus of Open Learning, University of Delhi. Established as a pioneering institution, it has made a significant mark in the field of Open and Distance Education in India. Since its inception, the SOL has been unwavering in its commitment to excellence in distance learning, providing accessible education to a diverse student body.

The SOL is renowned for its exceptional learning programs tailored to meet the demands of the twenty-first century. It has been instrumental in fulfilling the educational aspirations of economically and socially disadvantaged students who face barriers to accessing higher education. Over the years, the SOL has grown significantly, offering high-quality educational opportunities and focusing on character building. It stands as a beacon of hope, promoting moral values, community development, and equitable access to education amidst evolving economic, social, and cultural landscapes.

Despite the challenges posed by the recent academic year, which was predominantly online, the SOL has shown resilience and adaptability. We have ensured that online teaching and learning remain effective and accessible, conducting academic and cultural events, as well as online examinations (OBE), with great success. Through continuous support from faculty, staff, and students, we have turned challenges into opportunities. Initiatives such as updated study materials, online services, and fee concessions for disadvantaged students highlight our commitment to a student-friendly approach. We hope your association with the School of Open Learning will be a cherished and enriching experience.

Best Wishes!!

*Prof. Ajay Jaiswal*



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|                          |        |
|--------------------------|--------|
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| 4.4 Bachelor of Arts (Hons.) English  |              |
| 4.5 Bachelor of Arts (Hons.) Political Science                                    |              |
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| 4.7 B. Com (Hons.)  |              |
| 4.8 B. Com  |              |
| 4.9 B.A.(Prog) with Computer Applications   |              |
| 4.10 B.A.(Prog) with Economics  |              |
| 4.11 B.A.(Prog) with Education  |              |
| 4.12 B.A.(Prog) with English  |              |
| 4.13 B.A.(Prog) with Hindi  |              |
| 4.14 B.A.(Prog) with History  |              |



- 4.15 B.A.(Prog) with Mathematics
- 4.16 B.A.(Prog) with Political Science
- 4.17 B.A.(Prog) with Psychology
- 4.18 B.A.(Prog) with Sanskrit
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## Part II

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## Part I

- **Undergraduate Curriculum Framework (UGCF)**
- **Undergraduate Programmes Offered**
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## Undergraduate Curriculum Framework (UGCF)

The UGCF 2022 underlines the historical perspective, philosophical basis, and contemporary realities of higher education, as enshrined in the National Education Policy (NEP) 2020 and endeavours to synchronize these cornerstones, while charting the road ahead for the state of higher education in the country.

The University of Delhi, a premier institute of teaching, learning, and research in higher education, acclaimed nationally and internationally, aims to acquire excellence in education and contribute to nation-building in the twenty-first century. Being a central University, mandated to act as the torch bearer in expanding the horizons of human resource development - through the expansion of higher education - it has always strived for constructive and meaningful innovation: a regular feature in its undergraduate curriculum development over the years. This is attested to by the periodic revision of its undergraduate curricular framework over the decades, especially in the last two decades. The University aims to keep pace with global trends in higher education in the new millennium. Realizing the critical importance of education in enriching the youth of our nation; the focus is on skill development, through innovative and practical oriented teaching-learning.

The University is constantly exploring the possibility of further restructuring and refining its undergraduate curriculum framework, in keeping with the objectives and underlying philosophy of the NEP 2020. In 2021, around 65 per cent of Indians were under 35 years of age - giving the country a distinct demographic advantage. A skilled workforce can contribute immensely to national growth in the digital age.

The UGCF 2022, not only embodies the heart and soul of the NEP 2020 in letter and spirit but outlines a teaching-learning framework that aims to attract young minds towards research, innovation, apprenticeship, social outreach, and entrepreneurship, while learning and gaining knowledge in the truly charged academic environs of the University and its constituent colleges. The Department of Distance and Continuing Education/ School of Open Learning has also adopted UGCF 2022 in all its undergraduate courses.

### **Courses and Credits**

Under the National Education Policy (NEP), the UGCF prescribes the following types of Courses for the students to study through eight semesters in four years with options of exit after completion of a year of study. Each of these courses is assigned specific credits wherein a credit is defined as the hour(s) per week devoted for lecture/practical in the particular course. The number of credits to be earned per semester is 22 which amounts to a total of 176 credits at the end of eight semesters in four years of study. These courses along with distribution of credits are given below:

*Discipline Specific Core (DSC)* is the core credit course of a discipline. The rigour of the DSC will allow students to develop critical thinking skills in their chosen field of study.

*Discipline Specific Elective (DSE)* is offered from the 3rd Semester onwards. This course is from the chosen discipline, elevating their understanding and expertise in the chosen field.



*Generic Elective (GE)* is a pool of courses that are meant to provide multidisciplinary or interdisciplinary education to students. It is offered by various disciplines of study (excluding the GEs offered by the parent discipline), broadening the horizon of the student's knowledge.

**All DSC, DSE and GE courses are assigned 4 credits each.**

*Ability Enhancement Course (AEC)* is offered in the first four semesters. These courses are based on the content that leads to knowledge enhancement through various areas of study. The areas of study are Language and Literature, and Environmental Science and Sustainable Development.

*IL* is a pool of Indian Languages in the 8<sup>th</sup> Schedule of the Constitution

*Skill Enhancement Course (SEC)* is offered in the first six semesters. It envisages imparting life skills as well as technical and professional skills, transmogrifying them into job-ready individuals.

*IAPC* refers to Internship/Apprenticeship/Project/Community Outreach

*Value Addition Course (VAC)* is offered in the first six semesters. These courses strive to inculcate ethics, culture, Indian Knowledge systems, constitutional values, soft skills, sports, physical education, and similar values in students, which will help in the holistic development of students.

**All AEC, SEC and VAC courses are assigned 2 credits each.**

**UGCFC provides students an opportunity to acquire Certificate/Diploma/Honours/Major/Minor/ in any discipline depending on the credits earned by the student under multiple exit option.**

- **Undergraduate Certificate:** Exit after completing One Year of study with total of 44 credits in the field of Study/Discipline.
- **Undergraduate Diploma:** Exit after completing Two Years with total 88 credits in the field of Study/Discipline.
- **Bachelor of (field of Multidisciplinary courses of Study):** Exit after completing Three Years with total 132 credits.
- **Honours in Single Discipline:** Exit after completing Three Years with total 132 credits.
- Should students go on to pursue Four years Honours degree (with total 176 credits), Major and Minor shall be awarded to them on fulfilment of certain conditions.

### **How to choose your Programme/Course**

Under UGCFC 2022 students can choose a Programme of study under Arts or Commerce streams subject to the exit options stated above and given the eligibility criteria for admission into the programme. Please note that to pursue a single core discipline which leads to an Honours Degree in that discipline after completion of 3 years of study with six semesters, a student has to take 3 discipline courses in each semester. Besides this, the student has to study one course each from GEC, AEC, SEC and VAC from their respective pools. If the student wants to pursue undergraduate degree with two Core disciplines which is equivalent to B.A.(Prog), then he/she has to follow the steps given below:

1. First, choose two discipline courses offered by two different departments. Denote these department/course as A and B where 'A' stands for the course in which the student may do a major during the academic journey. Accordingly, course 'B' will become his/her non-major or minor course. For example, if a student wants to pursue a combination of Economics and Political Science where economics is major then the student will study two courses from economics and one from political science.
2. Second, the student will be studying two courses under 'A' denoted as 'A' and 'A1' for 1<sup>st</sup> Semester and 'A2' for 2<sup>nd</sup> Semester and so on given on the page 11 and one course under 'B' which is



denoted as 'B1' and 'B2' on the page 11.

3. In this manner, under B.A. (Prog.) with two core disciplines, a student will study three discipline papers along with one course each from GEC, AEC, SEC and VAC from their respective pools.
  4. For B.Com. a student will study three courses from the commerce discipline. In addition, student will study one course each from GEC, AEC, SEC and VAC from their respective pools.
- Note that GEC, AEC, SEC and VAC are compulsory courses with internal choice while students have an option to choose their discipline courses (DSC).

### **Attention Regarding GE Course –**

#### **NOTIFICATION**

[E.C Resolution No. 52-38 dated 08.12.2022]

The range of Generic Electives (GEs) offered to certain category of students of B.A./B.Com. Programme under UGCF 2022 have been revised keeping in view their multidisciplinary nature and interest of students as under:

- (i) Students of B.A. program with two languages as the core disciplines be offered the open pool of Generic Electives (and not restrict them to choose only the GE-Languages)
- (ii) Students of B.A. program with one language as the core disciplines be offered to study only one GE-language (which will be two courses of the same language that may be studied as GE-1 and GE-3 or GE-2 and GE-4). The other GEs shall be from the open pool of GEs.
- (iii) B.A./B.Com. Programme students who have never studied any Modern Indian Language (MIL) up to 8<sup>th</sup> Class shall be offered the open pool of GEs.

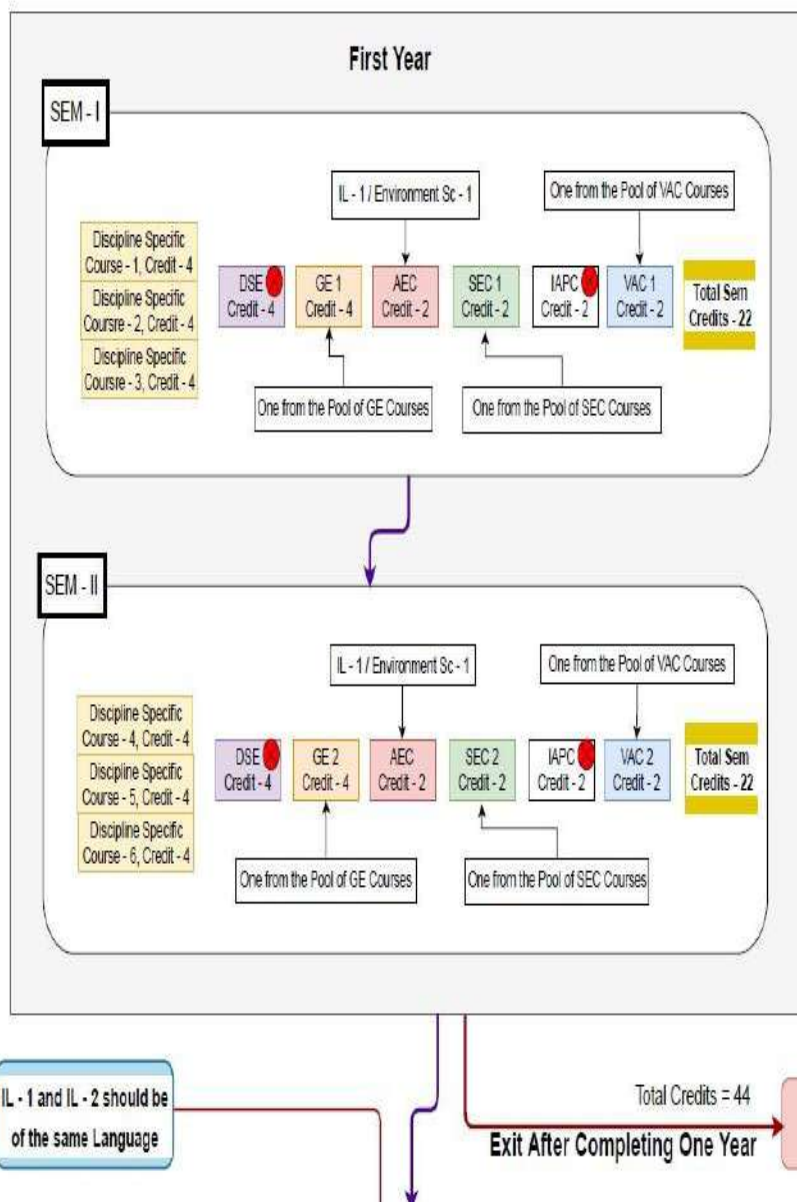
**For Structure of UGCF please refer to the chart provided below:**



## Structure of UG Single Core Discipline Program

**DSC:** Discipline Specific Course  
**DSE:** Discipline Specific Electives  
**GE:** General Electives  
**AEC:** Ability Enhancement Course  
**IL:** Pool of Indian Languages in the 8th schedule of the Constitution

**SEC:** Skill Enhancement Course  
**IAPC:** Internship/Apprenticeship / Project/ Community Outreach  
**VAC:** Value Addition Course  
● : Not Applicable





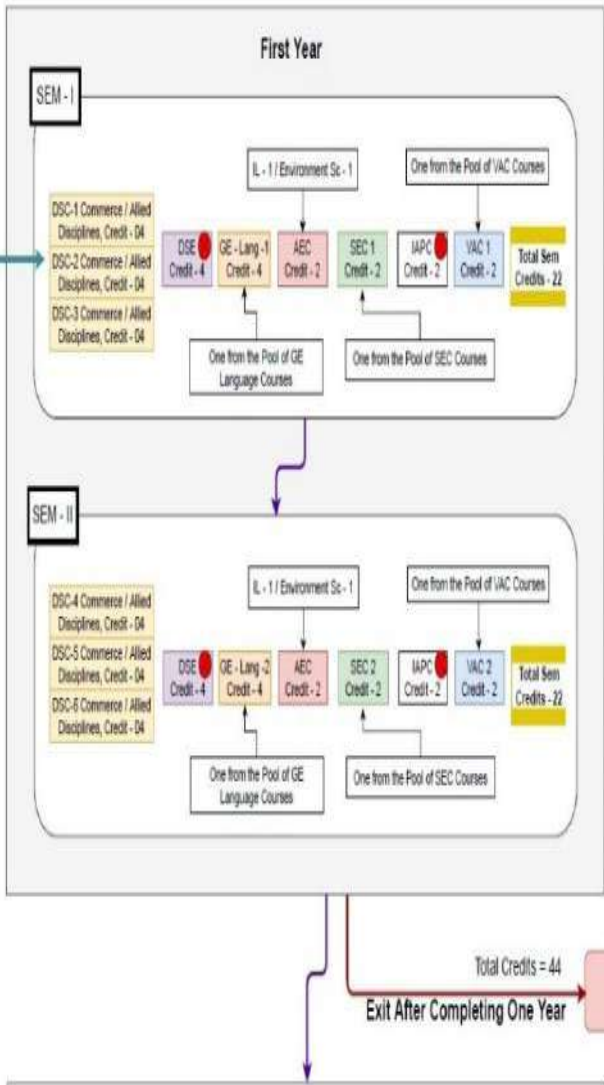
### Structure of B.Com (Program)

**DSC:** Discipline Specific Course  
**DSE:** Discipline Specific Electives  
**GE:** General Electives  
**AEC:** Ability Enhancement Course  
**IL:** Pool of Indian Languages in the 8th schedule of the Constitution

**SEC:** Skill Enhancement Course  
**IAPC:** Internship/Apprenticeship / Project/ Community Outreach  
**VAC:** Value Addition Course  
● : Not Applicable

In B.Com students shall study DSCs of Commerce and Allied Disciplines such as Economics, Business Economics, Management etc,

GE-1, GE-3 should be of one Language  
 GE - 2, GE - 4 should be of Language other than studied in GE-1 and GE-3.  
 At least one of the language should be Indian Language.





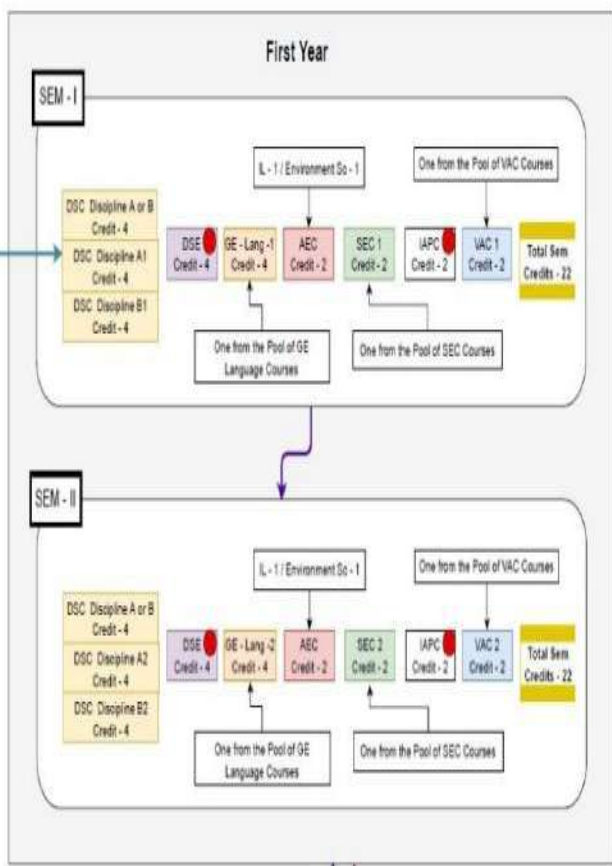
### Structure of UG Program Two core Disciplines Applicable to all B.A.(Programs)

DSC: Discipline Specific Course  
DSE: Discipline Specific Electives  
GE: General Electives  
AEC: Ability Enhancement Course  
IL - Pool of Indian Languages in the 8th schedule of the Constitution

SEC: Skill Enhancement Course  
IAPC: Internship/Apprenticeship / Project/ Community Outreach  
VAC: Value Addition Course  
● Not Applicable

Example: For BA (Programme) History + Economics  
A student shall study two disciplines, i.e., History and Economics  
DSC 1 may be of Discipline A or B (say, History / Economics),  
DSC 2 may be of Discipline A (say, History) and  
DSC 3 may be of Discipline B (say, Economics).

GE-1, GE-3 should be of one Language  
GE - 2, GE - 4 should be of Language other than studied in GE-1 and GE-3.  
3.  
At least one of the language should be Indian Language.



**Important**  
Student can study **Two DSCs** of any of the Two Disciplines of the B.A. (Program) per sem in semesters 1 and II (Example: Two DSCs of discipline A and one DSC of discipline B).  
However, in Third sem student will have the option to interchange the Disciplines (example two DSCs of discipline B and one DSC of discipline A).  
Such choices made in the third semester shall continue till VIth Sem.

Total Credits = 44  
**Exit After Completing One Year** → Undergraduate Certificate in the field of Study/Discipline



## 1. UNDERGRADUATE PROGRAMMES OFFERED

The Department/School offers Courses in Arts / Humanities, Commerce and Management streams of study at the Undergraduate (UGCF 2022) and Postgraduate level. The undergraduate degree will be either a 3-year graduation or a 4-year graduation, with multiple exit options within this period, with appropriate certification/diploma. (For more information, visit [UGCF-2020](#)). The available programmes are listed below:

### 1. UG SINGLE CORE DISCIPLINE PROGRAMMES

Bachelor of Business Administration  
(Financial Investment Analysis) (BBA-FIA)

Bachelor of Management Studies (BMS)

Bachelor of Arts (Hons.) Economics

Bachelor of Arts (Hons.) English

Bachelor of Arts (Hons.) Political Science

Bachelor of Arts (Hons.) Psychology

B. Com (Hons.)

B. Com

### 2. UG TWO CORE DISCIPLINE PROGRAMME

#### B.A.(Prog)

The departments offering discipline courses are: Computer Applications, Economics, Education, English, Hindi, History, Mathematics, Political Science, Psychology, Sanskrit and Urdu.

Students can choose any two combinations from the above. For example, B.A.(Prog) with Economics Implies, Economics major and any one from the rest of the disciplines.

1. B.A.(Prog) with Computer Applications

2. B.A.(Prog) with Economics

3. B.A.(Prog) with Education

4. B.A.(Prog) with English

5. B.A.(Prog) with Hindi

6. B.A.(Prog) with History

7. B.A.(Prog) with Mathematics

8. B.A.(Prog) with Political Science

9. B.A.(Prog) with Psychology

10. B.A.(Prog) with Sanskrit

11. B.A.(Prog) with Urdu



## 2. ADMISSION RELATED INFORMATION

### 2.1 Key Dates for Admission

**Commencement of Online Admission Process**

**3<sup>rd</sup> June, 2024**

<https://soladmission.samarth.edu.in/>

**Last date of Admission**

**As decided by UGC-DEB/DU**

#### Important Information

Any change in the Last date of Admission will be notified only on the website – <https://sol.du.ac.in>

**Please visit DDCE, SOL/COL website (<https://sol.du.ac.in>) for Prospectus.**

#### Online Admission Facility

Admission to all Programmes is only through ONLINE Mode, please visit SOL website (<https://sol.du.ac.in>) for Admissions.

#### Procedure of Online Admissions for all UG Programmes (Through SOL website)

1. Visit the SOL website (<https://sol.du.ac.in>) and click on U.G. Admission link, (Link is available in the top of the site).
2. Fill in all the relevant information in the Personal Details page / Academic Details page.
3. Upload all scanned copies of the relevant documents. (legible/clear)
4. After upload of the documents, a payment link will be made available after only verification. (Verification of uploaded documents is rigorous process hence in this process it may take minimum 3 to 5 days)
5. After successful payment, download the Fee Receipt and Identity Card.

### 2.2 Admission Criteria

| S. No. | Course   | Eligibility (New Session) 2024-2025  |
|--------|--|--|
| 1.     | <b>Bachelor of Business Administration (FIA)</b> | Any one Language from List A+ Mathematics/ Applied Mathematics (Passed)<br><b>And</b><br>45% Aggregate in class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII   |
| 2.     | <b>Bachelor of Management Studies</b>            | Any one Language from List A+ Mathematics/ Applied Mathematics (Passed)<br><b>And</b><br>45% Aggregate in Class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII   |
| 3.     | <b>B.Com. (H)</b>                                | Combination I: Any one Language from List A + Mathematics (Passed)+ Any two subjects out of which at least one should be from List B1<br><b>OR</b><br>Combination II: Any one Language from List A + Accountancy/ Book Keeping (Passed) + Any two subjects out of which at least one should be from List B1<br><b>(*List A and B1 or B2 attached below)</b><br><b>And</b><br>45% Aggregate in Class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII |



|     |  |  |
|-----|--|--|
| 4.  | <b>B.A. (H) English</b>                      | Any Stream Passed in XII<br>English from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2<br><b>(*List A and B1 or B2 attached below)</b><br><b>And</b><br>45% Aggregate in Class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII          |
| 5.  | <b>B.A. (H) Pol. Sc.</b>                     | Any Stream Passed in XII<br>Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2<br><b>(*List A and B1 or B2 attached below)</b><br><b>And</b><br>45% Aggregate in Class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII |
| 6.  | <b>B.A. Prog.</b>                            | The candidate must have passed Class XII or its equivalent examination from a single recognized board.   |
| 7.  | <b>B.A. Prog. with Computer Applications</b> | The candidate must have passed Class XII or its equivalent examination from a single recognized board with Mathematics as one of the subjects.<br><b>And</b><br><b>Admission will be on merit basis</b><br><b>Number of seats are limited to 4000</b>  |
| 8.  | <b>B.A. Prog. with Mathematics</b>           | The candidate must have passed Class XII or its equivalent examination from a single recognized board with Mathematics as one of the subjects.   |
| 9.  | <b>B.A. Prog. with Psychology</b>            | The candidate must have passed Class XII or its equivalent examination from a single recognized board.<br><b>And</b><br><b>Admission will be on merit basis</b><br><b>Number of seats are limited to 2000</b>  |
| 10. | <b>B.Com. Prog.</b>                          | Combination I: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2<br><b>(*List A and B1 or B2 attached below)</b><br><b>And</b><br>The candidate must have passed Class XII or its equivalent examination from a single recognized board.       |
| 11. | <b>B.A. (Hons.) Economics</b>                | Any one Language from List A + Mathematics / Applied Mathematics (Passed)+ Any two subjects out of which one should be from List B1<br><b>(*List B1 attached below)</b><br><b>and</b><br>45% Aggregate in Class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII                   |
| 12. | <b>B.A.(Hons.) Psychology</b>                | Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2<br><b>and</b><br>45% Aggregate in Class XII<br>SC/ST/PwBD: passed Class XII<br>OBC: 40.5% Aggregate in class XII   |



List of Languages and Domain Specific Subjects to be chosen for admission to Undergraduate Programmes of the University of Delhi.

List A: Languages of Section 1A Section 1B 2024

| Candidates must appear in at least one language from the following |           |          |         |
|--|-----------|----------|---------|
| Arabic   | Gujarati  | Manipuri | Sindhi  |
| Assamese   | Hindi     | Marathi  | Spanish |
| Bengali  | Italian   | Nepali   | Tamil   |
| Bodo   | Japanese  | Odia     | Telugu  |
| Chinese  | Kannada   | Persian  | Tibetan |
| Dogri  | Kashmiri  | Punjabi  | Urdu    |
| English  | Konkani   | Russian  |         |
| French   | Maithili  | Sanskrit |         |
| German   | Malayalam | Santhali |         |

|                |   |
|----------------|---|
| <b>List B1</b> | Accountancy   |
|                | Anthropology  |
|                | Biology/ Biological Studies/ Biotechnology/<br>Biochemistry |
|                | Business Studies  |
|                | Chemistry   |
|                | Computer Science/ Informatics Practices                     |
|                | Economics/ Business Economics                               |
|                | Environmental Studies                                       |
|                | Geography/ Geology  |
|                | History   |
|                | Home Science  |
|                | Legal Studies   |
|                | Mathematics/ Applied Mathematics/ Book<br>Keeping           |
|                | Physics   |
|                | Political Science   |
|                | Psychology  |
| Sanskrit       |   |
| Sociology      |   |

|                |  |
|----------------|--|
| <b>List B2</b> | Agriculture  |
|                | Engineering Graphics   |
|                | Entrepreneurship   |
|                | Fine Arts/ Visual Arts (Sculpture/ Painting/<br>Commercial Arts) |
|                | Knowledge Tradition and Practices of India                       |
|                | Mass Media/ Mass Communication                                   |
|                | Performing Arts  |
|                | Physical Education / NCC/ Yoga                                   |
|                | Teaching Aptitude  |



## 2.3 Special Provisions

### 2.3.1 Age

As per the Ordinance of Delhi University, there is no minimum age bar for admission to the under-graduate and post-graduate courses in the University and its colleges.

### 2.3.2 Relaxations/Concessions

Relaxation to students belonging to SC/ST/OBC/PWD categories are given as per guidelines provided by University of Delhi vide. **Ref.: AC Resolution No.88, dated 14/06/1983; EC Resolution No. 157, dated 24/12/2001 and Ref: Notification No. Aca.1/2012-13/OBC/588 dated 11/04/2012.**

**Refer to the eligibility criteria given at Page No -9-10**

### 2.3.3 Pre-University/SSLC

Optional Cases of candidates who have passed S.S.L.C. (11 Years) Pre-University (One Year Course) from Madras University and Madurai University can also be considered for admission to the 1st year of the 3-year Degree course provisionally subject to the approval of the Equivalence Committee and Academic Council provided they fulfill the percentage of marks, of the particular course. Such candidates are, however, required to submit authenticated proof of having done 11-year schooling in S.S.L.C. examination and one year P.U.C.

### 2.3.4 Admission of Foreign Candidates at Department/School

All foreign candidates residing in India and seeking admission to BBA(FIA)/BMS/B.A. (Programme)/ B.Com. / B.A. (Hons) English/ B.A. (Hons), Political Science / B.Com. (Hons)/B.A.(Hons.)Psychology/B.A.(Hons.)Economics Courses in the Department of Distance & Continuing of Education, School of Open Learning, Campus of Open Learning, University of Delhi and who meet the eligibility requirement for the Programme need to apply to the Dean, Foreign Students Registry (FSR) Room No-11, First Floor, Conference Center, University of Delhi, Delhi-110007. No foreign student shall be admitted to the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi without prior approval of the Deputy Dean, Foreign Students Advisor, University of Delhi.

As per the directions received from Deputy Dean (Foreign Students), Foreign Students Registry, University of Delhi, the consideration of admission of foreign students in different programmes of the Department will be as follows:-

1. Nepal and Bhutan nationals enjoy a visa free arrangement with India. Hence students from these countries may be admitted to programmes offered through the distance learning mode.
2. Tibetan students on "Special Entry Permit (SEP)" who come to India for education purpose only cannot enroll for offered through the distance learning mode. They must pursue regular courses of study.
3. All other foreign students from any other country holding a "Student Visa" are required to pursue only regular/full time academic courses.

As per above information, the foreign students (from Nepal/Bhutan/Tibet) seeking admission to Department of Distance & Continuing of Education (DDCE), School of Open Learning/Campus of Open Learning, courses are advised to apply through FSR office, University of Delhi and fill the Foreign Students Application Form.

### 2.3.5 Procedure for Change of Name

As per University of Delhi Notification (No. Aca-II/Change of name/279/2021/01/190 dated 16th April 2021) In suppression of all the previous Notifications issued by the University from time to time, the following procedure for change of name of a student, duly approved by the Executive Council Resolution No. 65 dated 18th March 2021 has been notified for necessary compliance by all concerned.

Any Student (Male/Female/Others) who wishes to change his/her name for any reason is required to submit the following documents:

1. Submission of application, mentioning the Enrolment Number of the student, duly forwarded by the Principal of the College/Head of the Institution, along with Rs. 500/- as Application Fee.
2. Newspaper cuttings (in original) as proof of the advertisement published with regard to change of name in at least two leading Indian daily newspapers.
3. Self-Declaration on the prescribed format by the Applicant (Appendix-I).
4. Original copy of the Government of India Gazette Notification about the change of name.
5. Self-declaration by the applicant regarding change of his/her name (Appendix-II)

OR



Submission of the Matriculation, or its Equivalent Certificates in case the student has had his/her name changed in the said certificate while studying in the University of Delhi.

OR

Proof of marriage i.e., a self-attested copy of the Marriage Registration Certificate issued by the Competent Authority in case of female students applying for change of surname due to marriage.

6. (i) Application for change of name will be entertained only when the applicant is a student of the University of Delhi at the time of applying for change of name.  
(ii) Application for change of name from a person who is not a student of the University at the time of submission of application or who has already completed his/her course of study shall not be considered.
7. The process of changing of name may require at least 2 weeks' time after submission of application.
8. Application of students of any class for change of name shall be accepted only after 31<sup>st</sup> August 2024.
9. Any change of name/surname will be effective only after its approval by the University.
10. The name after change will be read as changed name alias/ nee earlier name.

After receipt of such requests from the Colleges/Departments, these will be examined by the University and processed for consideration in accordance with the University rules. The Principals of the Colleges/Heads of the Departments may kindly ensure that the above procedure is strictly followed.

#### 2.4 Documents to be uploaded at the time of Admission.

The scanned copies of essential documents to be uploaded.

For admission process a scanned copy of all the essential documents listed below, as applicable, have to be uploaded at the time of registration:

##### (I) Students who have passed from CBSE to upload the following documents:

1. Recent Photograph and Signature. (10 KB to 200 KB, JPEG Format)
2. Self-Attested copy of Class-X Marksheet. (10 KB to 200 KB, PDF/JPEG Format)
3. Self-Attested copy of Class-XII Marksheet. (10 KB to 200 KB, PDF/JPEG Format)

##### (II) Students from Boards other than the CBSE Board have to upload the following documents:

1. Recent Photograph and Signature.  
(10 KB to 200 KB, JPEG only)
2. Self-Attested copy of Class-X Certificate and Marksheet.  
(10 KB to 200 KB, PDF/JPEG Format)
3. Self-Attested copy of Class-XII Certificate and Marksheet.  
(10 KB to 200 KB, PDF/JPEG Format)
4. Compartment/Passed students have to upload both their Marksheets (compartment+ passed).  
(10 KB to 200 KB, PDF/JPEG Format)

##### (III) Determination of the eligibility of Diploma in Engineering Technical Education:

The Academic Council of the University of Delhi has approved the recommendations of the Equivalence Committee of the Academic Council in its meeting held on 21<sup>st</sup> March, 2018 that the candidates having a three-year engineering diploma (10 + 3) from the Board of Technical Education of different states of India shall be eligible to seek admission in 1<sup>st</sup> year of Undergraduate Courses in Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

The Following documents will be required for the purpose:

1. Recent Photograph and Signature. (10 KB to 200 KB, JPEG Format)
2. Self-attested copy of Class-X Certificate and Marksheet. (10 KB to 200 KB, PDF/JPEG Format)
3. Self-attested copy of semesters V and VI (Final Year Marksheet) (10 KB to 200 KB, PDF/JPEG Format)
4. Self-attested copy of the Provisional certificate (Most Important)  
(10 KB to 200 KB, PDF/JPEG Format)



**(IV) Students applying under the reserved (SC/ST/ EWS/ OBC\*/PwBD etc.) and BPL category, also have to upload following documents in support of claim, in addition to above mentioned educational documents.**

- 1. Self-attested copy of the Reserved Category Certificate of the candidate only, duly issued by competent authority.**

\* The Certificate must mention non-creamy layer status of the Candidate (Non-Creamy layer status issued by an authority mentioned in DOPT office Memorandum no. 336012/22/93- Estt. (SCT) dated 15.11.1993.)

The OBC candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the Central list of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT office memorandum No. 36036/2/2013-Estt.(Res-I) dated 31 march 2016). The certificate should be issued after 31<sup>st</sup> March 2024.

**Note:** The certificate of the candidate must have been issued before the date of admission. However, in the case OBC-NCL and EWS category, the Certificate should be made after 31st March, 2024

#### Additional Information

- The Department/School remains open for interaction with students on all working days from 9:30 a.m. to 5:00 p.m. The Office of the Department/School remains closed on Saturdays, Sundays and other declared Holidays.
- Students already on rolls need not apply for admission afresh for II/ III Year.
- The OBC status is to be determined on the basis of the Central List of OBCs as notified by the Ministry of Social Justice & Empowerment on the recommendation of National Commission for Backward Classes.
- If any false attestation/falsified records are detected, the student will be debarred from attending any course in the University or its college(s) for next five years and in addition, a criminal case under relevant section of IPC (viz. 470, 471, 474 etc.) will be instituted against him/her to the requisite criminal proceeding.
- All admissions are provisional till the verification of original certificates and confirmation by the Department. The Department/School reserves the right to cancel the provisional admission or the result of the examination of concerned degree course of any student at any time.
- There is no restriction on admission in any course for gap-year students.
- There is no provision of admission for compartmental candidates in Undergraduate Courses.
- A candidate who registers himself/herself under SC/ST Category is required to produce the Category Certificate of Scheduled Caste/Scheduled Tribe in his/her own name. The Issuing Authority of the SC/ST Certificate must be any one of the following:
  - District Magistrate / Additional District Magistrate /
  - Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Assistant Commissioner.
  - Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - Revenue Officers not below the rank of Tehsildar.
  - Sub-Divisional Officer of the area where the candidate or his family normally resides.
  - Administrator / Secretary to Administrator / Development Officer(Laccadive and Minicoy Island).
- Aggregate marks in respect of examinations where the results are shown in grades and standards attained in different subjects (such as the Pre-University /Pre-Degree Examinationetc.) the minimum percentage of the marks for subjects given in standards is considered.
- Candidates must ensure their respective eligibility to the course to which they apply. The Department/School reserves the right to cancel any admission at any stage if the candidate is found to be ineligible as per rules and regulations prescribed by the University from time to time.  
For any dispute, jurisdiction shall be the Delhi Courts only.
- As per university notification vide letter No. Acad.- I/Equivalence/2012/143 dated 28th May 2012: "The Committee recommended that the Madarsa affiliated with the corresponding State Madarsa Boards and the certificates/ qualifications of the Madarsa Boards which have been granted equivalence by the corresponding State Board of Education to that of their Senior Secondary Education, Council of Boards of School Education in India (COBSE) and/or by any other School Examination Board be recognized at par with Senior Secondary Certificate of CBSE for the purpose of admission in the



Undergraduate courses.

12. Candidates who have passed the Matriculation or the S.S.L.C., S.S.C. or Higher Secondary (11-year schooling) examination only, are NOT eligible for admission to UG Course.
13. As per Distance Education Bureau (DEB) wide notification no.F.No.1-8/2022(DEBI) dated 13.07.2022 there is no need to appear in CUET 2022 to take Admissions in the courses offered through the Distance Education Mode.

### 3. FEE STRUCTURE

#### 3.1 Mode of Fee Payment

Online: The candidates are requested to pay their fees at the time of admission through debit card/credit card/net banking. The institute makes all transactions only in the account from where the fees have been debited.

In order to avoid any inconvenience in future, the students are advised to use their own/mother's /father's /debit/credit card or Net Banking.

#### 3.2 Schedule of Fees/Charges Payable Yearly

Basic Fees and Charges payable by students seeking admission to I Year of all Undergraduate Programmes in the semester mode are indicated below. Please note that the fee structure is different for various categories of students. Please read the notes carefully to know if any additional charges are payable depending on your choice of Programme.





### FEE STRUCTURE

1. **B.A.PROGRAMME with Hindi, English, History, Urdu, Maths, Pol. Science, Education, Economics, Sanskrit and B.Com.**  
**SC/ST/OBC/UR**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 500            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 150            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 800            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 2700*          |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>8870</b>    |

\* As an eco friendly incentive, students who do not wish to take Study Material in printed form will for given a rebate of Rs.400/- under "College Facilities and Services Charges".

#### Category B (Column 3.4) FSR

| S.NO. | HEAD   | FEES IN RUPEES       |
|-------|--|----------------------|
| 1.    | Tuition Fee  | 500                  |
| 2.    | University Student welfare Fund                        | 250                  |
| 3.    | College Student welfare Fund                           | 150                  |
| 4.    | University Development Fund                            | 1200                 |
| 5.    | College Development Fund                               | 800                  |
| 6.    | University Facilities and Services Charges             | 1250                 |
| 7.    | College Facilities and Services Charges+ Practical Fee | 2700+1500+6000=10200 |
| 8.    | Economically Weaker Section Support University Fund    | 200                  |
| 9.    | Examination Fee  | 1820                 |
|       | <b>TOTAL</b>   | <b>16370</b>         |

#### Category B (Column 3.5) NRI

| S.NO. | HEAD   | FEES IN RUPEES |
|-------|--|----------------|
| 1.    | Tuition Fee  | 500            |
| 2.    | University Student welfare Fund                        | 250            |
| 3.    | College Student welfare Fund                           | 150            |
| 4.    | University Development Fund                            | 1200           |
| 5.    | College Development Fund                               | 800            |
| 6.    | University Facilities and Services Charges             | 1250           |
| 7.    | College Facilities and Services Charges+ Practical Fee | 2700+1500=4200 |
| 8.    | Economically Weaker Section Support University Fund    | 200            |
| 9.    | Examination Fee  | 1820           |
|       | <b>TOTAL</b>   | <b>10370</b>   |

#### Category C (PWD)

| S.NO. | HEAD                                    | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | College Facilities and Services Charges | 130            |
|       | <b>TOTAL</b>                            | <b>130</b>     |



### Category D (Orphan Students)

| S.NO. | HEAD          | FEES IN RUPEES |
|-------|---------------|----------------|
| 1.    | Admission fee | 10             |
| 2.    | Exam fee      | 10             |
|       | <b>Total</b>  | <b>20</b>      |

### Category E (Armed forces and Central Police Armed Forces)

#### E.1 Armed Forces and CRPF

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 125            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 38             |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 200            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 675*           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>5758</b>    |

#### E.2 Before 5 year- short service

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 250            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 75             |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 400            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 1350*          |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>6795</b>    |

#### E3. Ward of Armed force

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 375            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 113            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 600            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 2025*          |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>7833</b>    |

### Category F (Transgender Students)

| S.NO. | HEAD                            | FEES IN RUPEES |
|-------|---------------------------------|----------------|
| 1     | University Student welfare Fund | 250            |



|    |   |             |
|----|---|-------------|
| 2. | University Development Fund                         | 1200        |
| 3. | University Facilities and Services Charges          | 1250        |
| 4. | Economically Weaker Section Support University Fund | 200         |
| 5. | Examination Fee                                     | 1820        |
|    | <b>TOTAL</b>  | <b>4720</b> |

### Category G (Permanent/Ad-hoc/contractual employee of DDCE/COL/SOL)

#### G.1 Self

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

#### G.2 Ward

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 250            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 75             |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 400            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 1350*          |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>6795</b>    |

#### G3 Permanent Emp. of university of Delhi

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | College Student welfare Fund                        | 150            |
| 3.    | University Development Fund                         | 1200           |
| 4.    | College Development Fund                            | 800            |
| 5.    | University Facilities and Services Charges          | 1250           |
| 6.    | College Facilities and Services Charges             | 2700*          |
| 7.    | Economically Weaker Section Support University Fund | 200            |
| 8.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>8370</b>    |



**2. B.A. PROGRAMME with Psychology and B.A. PROGRAMME with Computer Applications**  
**Category A-SC/ST/OBC/UR**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 500            |
| 2.    | University Student welfare Fund                         | 250            |
| 3.    | College Student welfare Fund                            | 150            |
| 4.    | University Development Fund                             | 1200           |
| 5.    | College Development Fund                                | 800            |
| 6.    | University Facilities and Services Charges              | 1250           |
| 7.    | College Facilities and Services Charges + practical fee | 2700* +3000    |
| 8.    | Economically Weaker Section Support University Fund     | 200            |
| 9.    | Examination Fee   | 1820           |
|       | <b>TOTAL</b>  | <b>11870</b>   |

\* As an eco friendly incentive, students who do not wish to take Study Material in printed form will for given a rebate of Rs.400/- under "College Facilities and Services Charges".

**Category B (Column 3.4) FSR**

| S.NO. | HEAD  | FEES IN RUPEES        |
|-------|---|-----------------------|
| 1.    | Tuition Fee   | 500                   |
| 2.    | University Student welfare Fund                         | 250                   |
| 3.    | College Student welfare Fund                            | 150                   |
| 4.    | University Development Fund                             | 1200                  |
| 5.    | College Development Fund                                | 800                   |
| 6.    | University Facilities and Services Charges              | 1250                  |
| 7.    | College Facilities and Services Charges + practical fee | 2700* +3000+1500+6000 |
| 8.    | Economically Weaker Section Support University Fund     | 200                   |
| 9.    | Examination Fee   | 1820                  |
|       | <b>TOTAL</b>  | <b>19370</b>          |

**Category B (Column 3.5) NRI**

| S.NO. | HEAD  | FEES IN RUPEES    |
|-------|---|-------------------|
| 1.    | Tuition Fee   | 500               |
| 2.    | University Student welfare Fund                         | 250               |
| 3.    | College Student welfare Fund                            | 150               |
| 4.    | University Development Fund                             | 1200              |
| 5.    | College Development Fund                                | 800               |
| 6.    | University Facilities and Services Charges              | 1250              |
| 7.    | College Facilities and Services Charges + practical fee | 2700* +3000 +1500 |
| 8.    | Economically Weaker Section Support University Fund     | 200               |
| 9.    | Examination Fee   | 1820              |
|       | <b>TOTAL</b>  | <b>13370</b>      |

**Category C (PWD)**

| S.NO. | HEAD                                    | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | College Facilities and Services Charges | 130            |
|       | <b>TOTAL</b>                            | <b>130</b>     |



### Category D (Orphan Students)

| S.NO. | HEAD          | FEES IN RUPEES |
|-------|---------------|----------------|
| 1.    | Admission fee | 10             |
| 2.    | Exam fee      | 10             |
|       | <b>Total</b>  | <b>20</b>      |

### Category E (Armed forces and Central Police Armed Forces)

#### E.1 Armed Forces and CRPF

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 125            |
| 2.    | University Student welfare Fund                         | 250            |
| 3.    | College Student welfare Fund                            | 38             |
| 4.    | University Development Fund                             | 1200           |
| 5.    | College Development Fund                                | 200            |
| 6.    | University Facilities and Services Charges              | 1250           |
| 7.    | College Facilities and Services Charges + practical fee | 1425           |
| 8.    | Economically Weaker Section Support University Fund     | 200            |
| 9.    | Examination Fee   | 1820           |
|       | <b>TOTAL</b>  | <b>6508</b>    |

#### E.2 Before 5 year-short service

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 250            |
| 2.    | University Student welfare Fund                         | 250            |
| 3.    | College Student welfare Fund                            | 75             |
| 4.    | University Development Fund                             | 1200           |
| 5.    | College Development Fund                                | 400            |
| 6.    | University Facilities and Services Charges              | 1250           |
| 7.    | College Facilities and Services Charges + practical fee | 2850           |
| 8.    | Economically Weaker Section Support University Fund     | 200            |
| 9.    | Examination Fee   | 1820           |
|       | <b>TOTAL</b>  | <b>8295</b>    |

#### E3. Ward of Armed Force

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 375            |
| 2.    | University Student welfare Fund                         | 250            |
| 3.    | College Student welfare Fund                            | 113            |
| 4.    | University Development Fund                             | 1200           |
| 5.    | College Development Fund                                | 600            |
| 6.    | University Facilities and Services Charges              | 1250           |
| 7.    | College Facilities and Services Charges + practical fee | 4275           |
| 8.    | Economically Weaker Section Support University Fund     | 200            |
| 9.    | Examination Fee   | 1820           |
|       | <b>TOTAL</b>  | <b>10083</b>   |

### Category F (Transgender Students)

| S.NO. | HEAD                            | FEES IN RUPEES |
|-------|---------------------------------|----------------|
| 1     | University Student welfare Fund | 250            |



|    |   |             |
|----|---|-------------|
| 2. | University Development Fund                         | 1200        |
| 3. | University Facilities and Services Charges          | 1250        |
| 4. | Economically Weaker Section Support University Fund | 200         |
| 5. | Examination Fee                                     | 1820        |
|    | <b>TOTAL</b>  | <b>4720</b> |

**Category G (Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**

**G1. Self**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | University Student welfare Fund                     | 250            |
| 2.    | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

**G2. Ward**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 250            |
| 2.    | University Student welfare Fund                         | 250            |
| 3.    | College Student welfare Fund                            | 75             |
| 4.    | University Development Fund                             | 1200           |
| 5.    | College Development Fund                                | 400            |
| 6.    | University Facilities and Services Charges              | 1250           |
| 7.    | College Facilities and Services Charges + practical fee | 2850           |
| 8.    | Economically Weaker Section Support University Fund     | 200            |
| 9.    | Examination Fee   | 1820           |
|       | <b>TOTAL</b>  | <b>8295</b>    |

**G3. Permanent Emp. of university of Delhi**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | University Student welfare Fund                         | 250            |
| 2.    | College Student welfare Fund                            | 150            |
| 3.    | University Development Fund                             | 1200           |
| 4.    | College Development Fund                                | 800            |
| 5.    | University Facilities and Services Charges              | 1250           |
| 6.    | College Facilities and Services Charges + practical fee | 2700* +3000    |
| 7.    | Economically Weaker Section Support University Fund     | 200            |
| 8.    | Examination Fee   | 1820           |
|       | <b>TOTAL</b>  | <b>11370</b>   |



**3. B.A.(Hons) English/Pol. Science/ Economics/ B.com (Hons.)  
Category A - SC/ST/OBC/UR**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 500            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 150            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 800            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 3200*          |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>9370</b>    |

\* As an eco friendly incentive, students who do not wish to take Study Material in printed form will for given a rebate of Rs.400/- under "College Facilities and Services Charges"

**Category B (Column 3.4) FSR**

| S.NO. | HEAD  | FEES IN RUPEES        |
|-------|---|-----------------------|
| 1.    | Tuition Fee   | 500                   |
| 2.    | University Student welfare Fund                     | 250                   |
| 3.    | College Student welfare Fund                        | 150                   |
| 4.    | University Development Fund                         | 1200                  |
| 5.    | College Development Fund                            | 800                   |
| 6.    | University Facilities and Services Charges          | 1250                  |
| 7.    | College Facilities and Services Charges             | 3200*+1500+6000=10700 |
| 8.    | Economically Weaker Section Support University Fund | 200                   |
| 9.    | Examination fees                                    | 1820                  |
|       | <b>TOTAL</b>  | <b>16870</b>          |

**Category B (Column 3.5) NRI**

| S.NO. | HEAD  | FEES IN RUPEES  |
|-------|---|-----------------|
| 1.    | Tuition Fee   | 500             |
| 2.    | University Student welfare Fund                     | 250             |
| 3.    | College Student welfare Fund                        | 150             |
| 4.    | University Development Fund                         | 1200            |
| 5.    | College Development Fund                            | 800             |
| 6.    | University Facilities and Services Charges          | 1250            |
| 7.    | College Facilities and Services Charges             | 3200*+1500=4700 |
| 8.    | Economically Weaker Section Support University Fund | 200             |
| 9.    | Examination fees                                    | 1820            |
|       | <b>TOTAL</b>  | <b>10870</b>    |

**Category C (PWD)**

| S.NO. | HEAD                                    | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | College Facilities and Services Charges | 130            |
|       | <b>TOTAL</b>                            | <b>130</b>     |



### Category D (Orphan Students)

| S.NO. | HEAD          | FEES IN RUPEES |
|-------|---------------|----------------|
| 1.    | Admission fee | 10             |
| 2.    | Exam fee      | 10             |
|       | <b>Total</b>  | <b>20</b>      |

### Category E (Armed forces and Central Police Armed Forces)

#### E.1 Armed Forces and CRPF

| S.NO | HEAD  | FEES IN RUPEES |
|------|---|----------------|
| 1.   | Tuition Fee   | 125            |
| 2.   | University Student welfare Fund                     | 250            |
| 3.   | College Student welfare Fund                        | 38             |
| 4.   | University Development Fund                         | 1200           |
| 5.   | College Development Fund                            | 200            |
| 6.   | University Facilities and Services Charges          | 1250           |
| 7.   | College Facilities and Services Charges             | 800            |
| 8.   | Economically Weaker Section Support University Fund | 200            |
| 9.   | Examination fees                                    | 1820           |
|      | <b>TOTAL</b>  | <b>5883</b>    |

#### E.2 Before 5 year-short service

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 250            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 75             |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 400            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 1600           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>7045</b>    |

#### E3. Ward of Armed Force

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 375            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 113            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 600            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 2400           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>8208</b>    |



**Category F (Transgender Students)**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5     | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

**Category G (Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**

G1. Self

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5     | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

G2. Ward

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 250            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 75             |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 400            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 1600           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9     | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>7045</b>    |

G3. Permanent Emp. of University of Delhi

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | College Student welfare Fund                        | 150            |
| 3.    | University Development Fund                         | 1200           |
| 4.    | College Development Fund                            | 800            |
| 5.    | University Facilities and Services Charges          | 1250           |
| 6.    | College Facilities and Services Charges             | 3200*          |
| 7.    | Economically Weaker Section Support University Fund | 200            |
| 8     | Examination fees                                    | 1820           |
|       | <b>TOTAL</b>  | <b>8870</b>    |



**4. B.A. (HONS.) PSYCHOLOGY (Course Code -28)**

**Category A**

SC/ST/OBC/UR

| S.NO. | HEAD   | FEES IN RUPEES |
|-------|--|----------------|
| 1.    | Tuition Fee  | 2000           |
| 2.    | University Student welfare Fund                        | 250            |
| 3.    | College Student welfare Fund                           | 200            |
| 4.    | University Development Fund                            | 1200           |
| 5.    | College Development Fund                               | 1250           |
| 6.    | University Facilities and Services Charges             | 1000           |
| 7.    | College Facilities and Services Charges+ Practical Fee | 11600*+3000    |
| 8.    | Economically Weaker Section Support University Fund    | 200            |
| 9.    | Examination Fee  | 1820           |
|       | <b>TOTAL</b>   | <b>22520</b>   |

\* As an eco friendly incentive, students who do not wish to take Study Material in printed form will for given a rebate of Rs.400/- under "College Facilities and Services Charge

**Category B (Column 3.4) FSR**

| S.NO. | HEAD   | FEES IN RUPEES              |
|-------|--|-----------------------------|
| 1.    | Tuition Fee  | 2000                        |
| 2.    | University Student welfare Fund                        | 250                         |
| 3.    | College Student welfare Fund                           | 200                         |
| 4.    | University Development Fund                            | 1200                        |
| 5.    | College Development Fund                               | 1000                        |
| 6.    | University Facilities and Services Charges             | 1250                        |
| 7.    | College Facilities and Services Charges+ Practical Fee | 11600*+3000+1500+6000=22100 |
| 8.    | Economically Weaker Section Support University Fund    | 200                         |
| 9.    | Examination Fee  | 1820                        |
|       | <b>TOTAL</b>   | <b>30020</b>                |

**Category B (Column 3.5) NRI**

| S.NO. | HEAD   | FEES IN RUPEES         |
|-------|--|------------------------|
| 1.    | Tuition Fee  | 2000                   |
| 2.    | University Student welfare Fund                        | 250                    |
| 3.    | College Student welfare Fund                           | 200                    |
| 4.    | University Development Fund                            | 1200                   |
| 5.    | College Development Fund                               | 1000                   |
| 6.    | University Facilities and Services Charges             | 1250                   |
| 7.    | College Facilities and Services Charges+ Practical Fee | 11600*+3000+1500=16100 |
| 8.    | Economically Weaker Section Support University Fund    | 200                    |
| 9.    | Examination Fee  | 1820                   |
|       | <b>TOTAL</b>   | <b>24020</b>           |

**Category C (PWD)**

| S.NO. | HEAD                                    | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | College Facilities and Services Charges | 130            |
|       | <b>TOTAL</b>                            | <b>130</b>     |



### Category D (Orphan Students)

| S.NO. | HEAD          | FEES IN RUPEES |
|-------|---------------|----------------|
| 1.    | Admission fee | 10             |
| 2.    | Exam fee      | 10             |
|       | <b>Total</b>  | <b>20</b>      |

### Category E (Armed forces and Central Police Armed Forces)

#### E.1 Armed Forces and CRPF

|    | HEAD   | FEES IN RUPEES |
|----|--|----------------|
| 1. | Tuition Fee  | 500            |
| 2. | University Student welfare Fund                        | 250            |
| 3. | College Student welfare Fund                           | 50             |
| 4. | University Development Fund                            | 1200           |
| 5. | College Development Fund                               | 250            |
| 6. | University Facilities and Services Charges             | 1250           |
| 7. | College Facilities and Services Charges+ Practical Fee | 3650           |
| 8. | Economically Weaker Section Support University Fund    | 200            |
| 9. | Examination Fee  | 1820           |
|    | <b>TOTAL</b>   | <b>9170</b>    |

\* As an eco friendly incentive, students who do not wish to take Study Material in printed form will for given a rebate of Rs.400/- under "College Facilities and Services Charge"

#### E.2 Before 5 year-short service

| S.NO. | HEAD   | FEES IN RUPEES |
|-------|--|----------------|
| 1.    | Tuition Fee  | 1000           |
| 2.    | University Student welfare Fund                        | 250            |
| 3.    | College Student welfare Fund                           | 100            |
| 4.    | University Development Fund                            | 1200           |
| 5.    | College Development Fund                               | 500            |
| 6.    | University Facilities and Services Charges             | 1250           |
| 7.    | College Facilities and Services Charges+ Practical Fee | 7300           |
| 8.    | Economically Weaker Section Support University Fund    | 200            |
| 9.    | Examination Fee  | 1820           |
|       | <b>TOTAL</b>   | <b>13620</b>   |

#### E3. Ward of Armed Force

| S.NO. | HEAD   | FEES IN RUPEES |
|-------|--|----------------|
| 1.    | Tuition Fee  | 1500           |
| 2.    | University Student welfare Fund                        | 250            |
| 3.    | College Student welfare Fund                           | 150            |
| 4.    | University Development Fund                            | 1200           |
| 5.    | College Development Fund                               | 750            |
| 6.    | University Facilities and Services Charges             | 1250           |
| 7.    | College Facilities and Services Charges+ Practical Fee | 10950          |
| 8.    | Economically Weaker Section Support University Fund    | 200            |
| 9.    | Examination Fee  | 1820           |
|       | <b>TOTAL</b>   | <b>18070</b>   |



**Category F (Transgender Students)**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2     | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

**Category G (Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**

G1. Self

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2     | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

G2. Ward

| S.NO. | HEAD   | FEES IN RUPEES |
|-------|--|----------------|
| 1.    | Tuition Fee  | 1000           |
| 2.    | University Student welfare Fund                        | 250            |
| 3.    | College Student welfare Fund                           | 100            |
| 4.    | University Development Fund                            | 1200           |
| 5.    | College Development Fund                               | 500            |
| 6.    | University Facilities and Services Charges             | 1250           |
| 7.    | College Facilities and Services Charges+ Practical Fee | 7300           |
| 8.    | Economically Weaker Section Support University Fund    | 200            |
| 9.    | Examination Fee  | 1820           |
|       | <b>TOTAL</b>   | <b>13620</b>   |

G3. Permanent Emp. of University of Delhi

| S.NO. | HEAD   | FEES IN RUPEES |
|-------|--|----------------|
| 1     | University Student welfare Fund                        | 250            |
| 2.    | College Student welfare Fund                           | 200            |
| 3.    | University Development Fund                            | 1200           |
| 4.    | College Development Fund                               | 1000           |
| 5.    | University Facilities and Services Charges             | 1250           |
| 6.    | College Facilities and Services Charges+ Practical Fee | 11600*+3000    |
| 7.    | Economically Weaker Section Support University Fund    | 200            |
| 8.    | Examination Fee  | 1820           |
|       | <b>TOTAL</b>   | <b>20520</b>   |



### 5. Bachelor of Management Studies/ bachelor's in business administration (FIA)

#### Category A (SC/ST/OBC/UR)

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 2000           |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 200            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 1000           |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 11600*         |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>19520</b>   |

#### Category B (Column 3.4) FSR

| S.NO. | HEAD  | FEES IN RUPEES         |
|-------|---|------------------------|
| 1.    | Tuition Fee   | 2000                   |
| 2.    | University Student welfare Fund                     | 250                    |
| 3.    | College Student welfare Fund                        | 200                    |
| 4.    | University Development Fund                         | 1200                   |
| 5.    | College Development Fund                            | 1000                   |
| 6.    | University Facilities and Services Charges          | 1250                   |
| 7.    | College Facilities and Services Charges             | 11600*+1500+6000=19100 |
| 8.    | Economically Weaker Section Support University Fund | 200                    |
| 9.    | Examination Fee                                     | 1820                   |
|       | <b>TOTAL</b>  | <b>27020</b>           |

#### Category B (Column 3.5) NRI

| S.NO. | HEAD  | FEES IN RUPEES    |
|-------|---|-------------------|
| 1.    | Tuition Fee   | 2000              |
| 2.    | University Student welfare Fund                     | 250               |
| 3.    | College Student welfare Fund                        | 200               |
| 4.    | University Development Fund                         | 1200              |
| 5.    | College Development Fund                            | 1000              |
| 6.    | University Facilities and Services Charges          | 1250              |
| 7.    | College Facilities and Services Charges             | 11600*+1500=13100 |
| 8.    | Economically Weaker Section Support University Fund | 200               |
| 9.    | Examination Fee                                     | 1820              |
|       | <b>TOTAL</b>  | <b>21020</b>      |

#### Category C (PWD)

| S.NO. | HEAD                                    | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | College Facilities and Services Charges | 130            |
|       | <b>TOTAL</b>                            | <b>130</b>     |



### Category D (Orphan Students)

| S.NO. | HEAD          | FEES IN RUPEES |
|-------|---------------|----------------|
| 1.    | Admission fee | 10             |
| 2.    | Exam fee      | 10             |
|       | <b>Total</b>  | <b>20</b>      |

### Category E (Armed forces and Central Police Armed Forces)

#### E.1 Armed Forces and CRPF

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 500            |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 50             |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 250            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 2900           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>8420</b>    |

#### E.2 Before 5 year-short service

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 1000           |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 100            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 500            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 5800           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>12120</b>   |

#### E3. Ward of Armed Force

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 1500           |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 150            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 750            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 8700           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>15820</b>   |



**Category F (Transgender Students)**

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

**Category G (Permanent Employee/Adhoc/Contractual employees of DDCE/COL/SOL)**

G1. Self

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | University Development Fund                         | 1200           |
| 3.    | University Facilities and Services Charges          | 1250           |
| 4.    | Economically Weaker Section Support University Fund | 200            |
| 5.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>4720</b>    |

G2. Ward

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1.    | Tuition Fee   | 1000           |
| 2.    | University Student welfare Fund                     | 250            |
| 3.    | College Student welfare Fund                        | 100            |
| 4.    | University Development Fund                         | 1200           |
| 5.    | College Development Fund                            | 500            |
| 6.    | University Facilities and Services Charges          | 1250           |
| 7.    | College Facilities and Services Charges             | 5800           |
| 8.    | Economically Weaker Section Support University Fund | 200            |
| 9.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>12120</b>   |

G3. Permanent Emp. of University of Delhi

| S.NO. | HEAD  | FEES IN RUPEES |
|-------|---|----------------|
| 1     | University Student welfare Fund                     | 250            |
| 2.    | College Student welfare Fund                        | 200            |
| 3.    | University Development Fund                         | 1200           |
| 4.    | College Development Fund                            | 1000           |
| 5.    | University Facilities and Services Charges          | 1250           |
| 6.    | College Facilities and Services Charges             | 11600*         |
| 7.    | Economically Weaker Section Support University Fund | 200            |
| 8.    | Examination Fee                                     | 1820           |
|       | <b>TOTAL</b>  | <b>17520</b>   |



**CATEGORY B** – The details of fees are given in 3.3 and 3.4.

**CATEGORY C** – The PwBD Category students will have to pay only Rs. 130/- These candidates are exempted from all types of fees.

**CATEGORY D** – Orphan students have to pay Rs. 20/- (Admission fee Rs.10, Examination fee Rs.10) at the time of admission. These candidates are exempted from all types of fees.

**CATEGORY E** - Armed forces and Central Police Armed Forces.

- In service personnels will get 75% fee waiver (except university dues).
- Superannuated personnels (not superannuated before 5 years) falling in the category will get 50 % fee waiver (except university dues).
- Wards of personnels will get 25% fee waiver (except university dues).

**CATEGORY F** - Full fee waiver is available to Transgender Students. (except university dues).

**CATEGORY G** - For SOL/University employee and ward of SOL

- Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university dues).
- Ward of Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL 50% fee concession (except university dues).
- Permanent Employees of University of Delhi: exempted from tuition fee only.

**CATEGORY H**- Apart from above other supernumerary quota as decided by University of Delhi.

The fees and other charges (as applicable) are to be paid **ONLINE** in Indian currency (Rupees) along with the application form for admission through Credit Card/Debit Card.

|   |  |
|---|--|
| <p><b>3.3 Special Fee to be collected from Foreign Students</b></p> <p>As per letter No. Ref. No. FSR/6312, dated 24, Jan.2013 of Dy. Dean, (Foreign Students) University of Delhi, the department will charge (Rs. 6,000/-) Registration Fee for the Department of Distance &amp; Continuing Education, Campus of Open Learning/School of Open Learning in addition to total Fee as mentioned in Fee Structure for Category A and B to be paid to Department of Distance &amp; Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi. Rs. 6000/- will be added in the head of college facilities and service charges.</p> | <p><b>3.4 Indian Nationals Residing Abroad</b></p> <p>Indian students residing abroad and falling under Category B would have to pay Rs.1500/-extra in addition to total Fee as mentioned in Fee Structure for Category A to be paid to Department of Distance &amp; Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi. This would include Tuition Fee and other charges.</p> |
|---|--|

### 3.6 Withdrawal of Admission and Refund of Admission/Examination Fee as per prevailing UGC/DEB/University norms.

|  |
|--|
| <p><b>Total fee shall be refunded to those students who withdraw their admission till the last date as per University Guidelines. After deducting Rs. 500 (Rupees Five Hundred only) as processing/administrative charges.</b></p> <p>Note: Cancellation/Withdrawal of Admission Handwritten application required Signature &amp; Date if applied through email.</p> |
|--|

### 3.7 Other Fees Chargeable.

| Fee Chargeable for Verification of Educational Documents/Record                        |                         |                   |
|--|-------------------------|-------------------|
| Verification for the below-mentioned categories;                                       | Fee Chargeable (in Rs.) |                   |
|  | Up to 6 years           | More than 6 years |
| Central Govt. Office/State Govt. Office / Govt. Autonomous Body / UT Govt. Office etc. | No Fee                  | No Fee            |



|   |                             |        |
|---|-----------------------------|--------|
| Private Sector Office/ Individual/Student etc.  | 500/-                       | 1000/- |
| <b>Fee Chargeable from Pass out Students for Issuing Various Certificates</b>   |                             |        |
| <b>Type of Certificate/ Authentication of Marks Sheets</b>  | <b>Fee Chargeable (Rs.)</b> |        |
| Passing / Passing-cum-No Backlog Medium of Instruction / Letter of Recommendation / Medium of Instruction / Non issuance of CLC to Pass Out students / Authentication of Statement of Marks/ Provisional Certificate (if students come after one year or more / Any other Misc. certificate which is to be issued to the students on their request. | 500/-                       |        |

**For queries related to payment, Email to the Payment Gateway Helpline in the format given below-**

| Candidate Name | Date of Transaction | Transaction no./Id | Course Applied to        | Email ID                             | Mobile no. Entered in UOD Application  | Nature of Query |
|----------------|---------------------|--------------------|--------------------------|--------------------------------------|--|-----------------|
| #####          | DD.MM.YY            | #####              | e.g., B.A. (Hons.) Hindi | Registered Email Id of the Candidate | Registered Mobile No. of the Candidate | #####           |

Payment Gateway Helpline Email Id's are: -

- AXIS Bank (Razorpay) Payment Gateway Helpline No.: +91-11-45535014 & Email ID is: [ritu.shakya@axisbank.com](mailto:ritu.shakya@axisbank.com).
- IDBI (Payu) Payment Gateway Helpline No.: +919811038585 & Email ID is: [Care@payu.in](mailto:Care@payu.in).
- ICICI Bank Payment Gateway Helpline No.: +91-9540090656, +91- 99540090665 Email ID is: [dupaymentquery@icici.com](mailto:dupaymentquery@icici.com).
- HDFC Bank Payment Gateway Helpline No.: +91-11-60017000 & Email ID is: [pg.service@hdfcbank.com](mailto:pg.service@hdfcbank.com) .



## 4. ABOUT THE DEPARTMENTS AND COURSES

### Department of BBA (FIA)

#### **About the Department of Financial Studies**

The Department of Financial Studies at the School of Open Learning (SOL), University of Delhi, aims to contribute towards making India a Financially educated and independent nation. To align with this objective, the department offers a specialized finance programme i.e., the Bachelor of Business Administration (Financial Investment Analysis) (BBA-FIA), which meets the need of distance learners, allowing individuals from diverse backgrounds to pursue their passion for finance and enhance their professional prospects.

The department emphasizes a comprehensive curriculum, dedicated faculty, affordable education, and an industry-oriented approach. The experience is supported with weekend classes, online lectures, self-learning material (SLM) books, and expert talk sessions. The department truly believes in democratizing education and preparing its students for successful careers in the dynamic and challenging field of finance.

#### **About the Programme**

The Bachelor of Business Administration (Financial Investment Analysis) (BBA-FIA) programme is designed to develop analytical skills in the field of finance. The programme is focused on creating financial expertise to contribute to emerging India. The students gain analytical expertise primarily in the domain of Banking and Financial Services, Investment and Fund Management, Corporate Financial Management, International Finance, Corporate Valuation, and Financial Risk Management.

#### **Course Suitability**

To ensure that students gain maximum benefit from this Programme and become skilled professionals, our institute encourages students only with a strong passion for finance and investment analysis to apply.

Being a core finance course, BBA-FIA includes specialised courses ranging from financial management to derivatives, from statistics to economics, requiring a profound understanding of the fundamentals. Apart from academic excellence, students should possess exceptional analytical and problem-solving skills.

#### **Career Opportunities**

Students are trained and prepared to analyse the financial health of any organization, innovate in the product, process, or promotion of financial services, and handle different aspects of financial risks. This programme is a true value addition to professional education in the field of finance at the earliest stage of under graduation. Some of the career opportunities available to graduates of this program are:

1. Financial analyst
2. Research analyst
3. Consultant
4. Investment Banking
5. Financial Planning and Analysis



## 6. Entrepreneurship

An MBA in Finance or CFA after completion of the Programme, is highly sought after and assists students in their financial journey. Overall, BBA-FIA graduates have a **wide range of career opportunities** available to them in the finance and investment industries.

### 4.1 BBA (FIA) Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. In addition to the compulsory Core papers try to select papers/ subjects that you have studied in class XII or are familiar with.

|     | Semester-1  | Semester-2   |
|-----|---|--|
|     | <b>Core Course (DSC)</b><br><b>All are compulsory</b>                                     | <b>Core Course (DSC)</b><br><b>All are compulsory</b>  |
| DSC | <b>Paper-1</b><br>DSC-1: Financial Accounting and Analysis ( <a href="#">2922071101</a> ) | <b>Paper-1</b><br>DSC-4: Cost and Management Accounting ( <a href="#">2922071201</a> )       |
|     | <b>Paper-2</b><br>DSC-2: Microeconomics ( <a href="#">2922071102</a> )                    | <b>Paper-2</b><br>DSC-5 Macroeconomics ( <a href="#">2922071202</a> )                        |
|     | <b>Paper-3</b><br>DSC-3: Statistics for Business Decision ( <a href="#">2922071103</a> )  | <b>Paper-3</b><br>DSC-6: Quantitative Techniques ( <a href="#">2922071203</a> )              |
| GE  | <b>Generic Elective (GE)</b><br><br>Choose Any One  | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)<br><br>Choose Any One |
|     | <b>Paper-4</b><br>Commerce: Business Organisation ( <a href="#">2414001004</a> )          | <b>Paper-4</b><br>Commerce: Communication in Management ( <a href="#">2414001201</a> )       |
|     | <b>English: Genre Fiction</b> ( <a href="#">2034001018</a> )                              | <b>English: The Individual and Society</b> ( <a href="#">2034001210</a> )                    |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.



## Department of BMS

### **About the Department of Management Studies**

The Department of Management Studies (DMS) at the School of Open Learning (SOL), University of Delhi, has been established with the aim of providing quality management education through distance learning. The department has been a pioneer in enabling working professionals, entrepreneurs, and individuals seeking career growth to pursue higher education in the field of management.

The department recognizes the evolving needs of the industry and equips its students with the necessary knowledge, skills, and competencies to succeed in the dynamic business world. The department offers two programmes, an undergraduate programme namely the Bachelor of Management Studies (BMS), and a postgraduate programme i.e., the Master of Business Administration (MBA) programme.

To ensure the overall development of students, the department organizes guest lectures featuring industry experts to enable students to gain insights from seasoned professionals. These events also provide networking opportunities, allowing students to connect with professionals and expand their professional circles.

In conclusion, the Department of Management Studies at the DDCE, SOL/COL, University of Delhi, offers excellent opportunities for individuals seeking management education through distance learning. With its comprehensive programs, learner-centric approach, and dedicated faculty, DMS SOL prepares students to excel in the competitive business landscape and make meaningful contributions to the industry.

### **About the Programme**

Bachelor of Management Studies (BMS) is an undergraduate program for management studies. It enables students to gain insight into management studies and acquaint them with the world of business. The Programme allows students to obtain the knowledge and skills needed to assume management positions in a wide range of organizations. The first two years of graduation provide the students with a solid foundation, which helps them to know and identify their interest in the specialization. From the third semester onwards, students have the choice of selecting their specialization from the areas of finance, marketing, human resource, and the global business environment.

### **Course Suitability**

To ensure that this course secures the maximum benefit for students and that they become skilled professionals, our institute encourages students with a strong passion for business and management concepts to apply.

The papers offered by the BMS Programme range from "Introduction to Business Analytics" to "Statistics for Business Decisions" from "Quantitative Techniques" to all the important branches of Management like Marketing, Organizational Behaviour, and others requiring students who are comfortable with technology and have the desire to stay up-to-date with the latest advancements in business management software and tools.



That being said, it's important to note that a students' success is not solely based on their academic or technical abilities but also on their motivation, dedication, and willingness to learn and apply new concepts. Therefore, a student with a passion for business and a strong work ethic can thrive in a BMS program, even if he/she has yet to gain extensive experience in the field.

### Career Opportunities

The key to success in any career is to develop a strong set of skills in areas such as leadership, communication, problem-solving, and strategic thinking. Some of the career opportunities available to graduates of this program are:

1. Marketing Manager
2. Human Resource Manager
3. Operations Manager
4. Financial Analyst
5. Business Analyst
6. Project Manager
7. Venturing into Entrepreneurship
8. Business Consultant

Other career opportunities for BMS graduates include management consultant, business development manager, and supply chain manager.

## 4.2 BMS Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|     | Semester-1   | Semester-2  |
|-----|--|---|
| DSC | <b>Core Course (DSC)</b><br><b>All are compulsory</b>  | <b>Core Course (DSC)</b><br><b>All are compulsory</b>   |
|     | <b>Paper-1</b><br><b>DSC-1: Fundamentals of Management</b><br>( <a href="#">2922061101</a> )       | <b>Paper-1</b><br><b>DSC-4: Cost and Management Accounting</b> ( <a href="#">2922061201</a> ) |
|     | <b>Paper-2</b><br><b>DSC-2: Statistics for Business Decision</b><br>( <a href="#">2922061102</a> ) | <b>Paper-2</b><br><b>DSC-5 Microeconomics</b> ( <a href="#">2922061202</a> )                  |
|     | <b>Paper-3</b><br><b>DSC-3: Financial Accounting and Analysis</b> ( <a href="#">2922061103</a> )   | <b>Paper-3</b><br><b>DSC-6: Principles of Marketing</b><br>( <a href="#">2922061203</a> )     |
| GE  | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)                        |
|     | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|     | <b>Paper-4</b><br><b>Commerce : Business Organisation</b><br>( <a href="#">2414001004</a> )        | <b>Paper-4</b><br><b>Commerce: Communication in Management</b> ( <a href="#">2414001201</a> ) |
|     | <b>English: Genre Fiction</b> ( <a href="#">2034001018</a> )                                       | <b>English: The Individual and Society</b><br>( <a href="#">2034001210</a> )                  |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.



## Department of Economics

The Department of Economics offers B.A (Hons.) Economics and B.A (Prog.) with Economics as a Major and Non-Major subject respectively. Economics is also offered as a Generic Elective (GE) course for students who are pursuing other Major subjects offered by various departments but are at the same time interested in studying Economics.

### Course Suitability

Economics is a multi-disciplinary subject. Knowledge of mathematics and statistics is essential to acquire a degree in Economics Honours and Major in Economics under B. A Programme. In Semester I, students are introduced to all the basic tools of economics which are drawn from the fields of mathematics and statistics respectively so that they could get a head start with the course.

### Career in Economics

After completing the course students can go for many career options as listed below:

- Researcher, Professor in higher educational institutions/ Teacher in schools
- Government think-tank and economic consultant / advisor in Ministries / Public Sector and other Autonomous bodies like NITI Aayog etc.
- Civil Services and specific Jobs like Indian Economic Service and other services.
- Private Corporate Sector and Banks and other Financial Institutions etc which have a huge demand for Economists.
- Economists and other specific jobs in international organisations such as IMF, World Bank, UNDP etc.
- Data analyst

### Discipline Specific Core Courses Offered by Economics Department

A. **B.A. (Hons.) Economics:** There are three Discipline Specific Course (DSC) which a student must study under each of the first six semesters in three years. The course details to be offered in Semester I and Semester II of the first year of study are underlined below:

### 4.3 B.A. (Hons.) Economics Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|     | Semester-1  | Semester-2   |
|-----|---|--|
|     | <b>Core Course (DSC)</b>  | <b>Core Course (DSC)</b>   |
|     | <b>All are compulsory</b>   | <b>All are compulsory</b>  |
| DSC | <b>Paper-1</b><br>DSC-1: Introductory Microeconomics<br>( <a href="#">2272101101</a> )                  | <b>Paper-1</b><br>DSC-4: Introductory Macroeconomics<br>( <a href="#">2272101201</a> )                 |
|     | <b>Paper-2</b><br>DSC-2: Introductory Mathematical Methods for Economics ( <a href="#">2272101102</a> ) | <b>Paper-2</b><br>DSC-5 Intermediate Mathematical Methods for Economics ( <a href="#">2272101202</a> ) |
|     | <b>Paper-3</b><br>DSC-3: Introductory Statistics for Economics ( <a href="#">2272101103</a> )           | <b>Paper-3</b><br>DSC-6: Intermediate Statistics for Economics ( <a href="#">2272101203</a> )          |



| GE | Generic Elective (GE)   | Generic Elective (GE)<br>(Except the paper taken in Semester-1)                |
|----|---|--|
|    |   | Choose Any One   |
|    | <b>Paper-4</b>  | <b>Paper-4</b>   |
|    | <b>Commerce:</b> Business Organisation<br>( <a href="#">2414001004</a> )        | <b>Commerce:</b> Communication in<br>Management ( <a href="#">2414001201</a> ) |
|    | <b>Psychology :</b> Foundations of Psychology<br>( <a href="#">2112201101</a> ) | <b>Psychology:</b> Health and Well-Being<br>( <a href="#">2112201201</a> )     |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of English

The Department of English is one of the oldest departments at the School of Open Learning. The department has experienced faculty with specialization in various facets of literary studies. The faculty is responsive and is always available for consultations and guidance, as and when needed by the students. The Department offers papers for the B.A. (Hons) English Programme. and various DSE, GE, GE (Language), SEC papers for other Undergraduate Programmes. A short description of the B.A. (Hons) English course is given below. This is followed by a short description of the papers offered for other Undergraduate Programmes.

### ➤ B.A. (Hons) English

This is a prestigious undergraduate course offered by Delhi University. It offers a foundational understanding of the domain of literature and culture in its broadest sense. You will be engaging with various genres like Poetry, Fiction, Drama, etc. This course will also equip you with specific skill sets that are necessary to analyse and critique literary and cultural texts. You will explore ways in which literature reflects, presents, or even influences the changing socio-cultural landscape in any given society. However, this is not a professional course that lands you a job after graduation. Job opportunities would depend, largely, on the skill sets that you develop during your graduation and other additional qualifications that you acquire after you graduate. Generally, students of literature can find openings in the areas of Journalism, Editing/ Proof Reading, Book Publishing, Teaching, etc. Further, other areas, like Law, Civil Services, Advertising, etc., are open to you Subject to their entry requirements. Please keep in mind that this Programme demands a certain amount of familiarity with literature in general, good reading habits, and a reasonable command over the English language.

### ➤ What is Expected of You

The B.A. (Hons) English course is a demanding course, and you are required to have some skills to negotiate and do well in this course. It is expected that you already have reasonably good language skills and some familiarity with English literature in general.

This course entails extensive reading and interpretation of literary texts as well as secondary material. Hence students with high achievement levels in English language and good reading habits are likely to do well. You should note that the self-learning materials provided by the college are not textbooks and should not be used as a substitute for textbooks. They should be used only after you have read the primary textbooks prescribed for you in the syllabus.

The self-learning material is uploaded on the website [www.sol.du.ac.in](http://www.sol.du.ac.in).



Before you take a final decision about joining the course, please do spend some time going through the prescribed textbooks and self-learning material. It will give you an idea of the kind of demands that the course will make on you. Hopefully, this will clarify some basic issues regarding the course and help you in making an informed choice.

#### 4.4 B.A. (Hons.) English Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|            | Semester-1   | Semester-2   |
|------------|--|--|
|            | <b>Core Course (DSC)</b>   | <b>Core Course (DSC)</b>   |
|            | <b>All are compulsory</b>  | <b>All are compulsory</b>  |
| <b>DSC</b> | <b>Paper-1</b><br>DSC-1: Introduction to Literary Studies<br>(2032101101)  | <b>Paper-1</b><br>DSC-4: 14 <sup>th</sup> to 17 <sup>th</sup> Century Poetry<br>(2032101201)                 |
|            | <b>Paper-2</b><br>DSC-2: European Classical Literature<br>(2032101102)   | <b>Paper-2</b><br>DSC-5: 16 <sup>th</sup> and 17 <sup>th</sup> Century English Drama (2032101202)            |
|            | <b>Paper-3</b><br>DSC-3: Indian Classical Literature<br>(2032101103)   | <b>Paper-3</b><br>DSC-6: 18 <sup>th</sup> Century Literature<br>(2032101203)                                 |
|            | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)                                       |
|            | <b>Choose Any One</b>  | <b>Choose Any One</b>  |
| <b>GE</b>  | <b>Paper-4</b><br><b>History:</b> Delhi through the Ages: The Making of its Early Modern History<br>(2314001002) | <b>Paper-4</b><br><b>History:</b> Delhi Through the Ages from Colonial to Contemporary Times<br>(2314001201) |
|            | <b>Political Science:</b> Ideas in Indian Political Thought (2324001001)   | <b>Political Science:</b> Introduction to the Indian Constitution (2324001202)                               |
|            | <b>Psychology :</b> Foundations of Psychology (2112201101)   | <b>Psychology:</b> Health and Well-Being (2112201201)  |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.



## Department of Political Science

The Department of Political Science accommodates the maximum number of students. It offers three Courses, i.e., BA (Prog.), BA (Hons.) and MA. During the course work we make the students understand the foundational values of political science, and its conceptual debates and engage students to use them in day-to-day activities. These courses will equip students with specific skill sets necessary to analyze various aspects of public administration, rules, regulations, and governance issues. The department imparts education and training in all the varied sub-disciplines of Political Science including Political Theory, Indian Political Thought, International Relations, Comparative Politics, Indian Politics and Public Administration.

### **Vision:**

The main objective of the department is to significantly transform the way political science is seen and taught as a subject in India. Now we are especially emphasizing entrepreneurial skills, diversity, and adaptability in the changing social realities. We are devoted to delivering a good academic atmosphere and equipping students to become civic leaders who intellectually and socially uphold the principles of social and gender justice and public service intellectually and socially. We enable our students to apply theoretical knowledge for understanding the practical domains of Indian politics, international relations, and public policy.

The B.A. (Hons) Political Science course is a popular course at SOL, and you are required to have some skills to excel and complete this course. It is expected that you already have a reasonably good command over your writing and analyzing skills. Because writing is the most important skill to acquire during your coursework. We will request you opt for creative writing skills both in Hindi and English. It will help you to get new job opportunities in print and TV media. Our students are also, capable to give Public Service Commission Examinations across India (UPSC, PSC and SSC). They have a bright future working with Non-Governmental Organizations, and research institutes, going for judicial jobs qualifying LLB and LLM.

### **Core Values:**

Along with communicating knowledge of Political Science, we are enthusiastic to develop new knowledge in the field through dynamic research, and scholastic collaboration with industries and research institutions. Pledged to cultivate political values to boost democratic and participative values. We also encourage students to indulge in entrepreneurial activities to serve society.



## Career Opportunities

Job opportunities are available in media, civil services, academics and research and social sector etc.

### 4.5 B.A. Hons. Political Science in Semester I and II as per NEP - 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|   | Semester-1   | Semester-2  |
|---|--|---|
| DSC   | <b>Core Course (DSC)</b><br><b>All are compulsory</b>  | <b>Core Course (DSC)</b><br><b>All are compulsory</b>   |
|   | <b>Paper-1</b><br><b>DSC-1: Understanding Political Theory</b><br>( <a href="#">2322101101</a> )                     | <b>Paper-1</b><br><b>DSC-4: Perspectives on public Administration</b><br>( <a href="#">2322101201</a> )                                   |
|   | <b>Paper-2</b><br><b>DSC-2: Ideas and Institutions in Indian Political Thought</b><br>( <a href="#">2322101102</a> ) | <b>Paper-2</b><br><b>DSC-5 Methods and Approaches in Comparative Political Analysis</b><br>( <a href="#">2322101202</a> )                 |
|   | <b>Paper-3</b><br><b>DSC-3: Colonialism and Nationalism in India</b><br>( <a href="#">2322101103</a> )               | <b>Paper-3</b><br><b>DSC-6: Introduction to International relations: Theories, Concepts and Debates</b><br>( <a href="#">2322101203</a> ) |
| GE  | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|   | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|   | <b>Paper-4</b><br><b>Economics: Principles of Microeconomics-I</b><br>( <a href="#">2274001003</a> )                 | <b>Paper-4</b><br><b>Economics: Principles of Macroeconomics I</b><br>( <a href="#">2274001201</a> )                                      |
|   | <b>History: Delhi through the Ages : The Making of its Early Modern History</b><br>( <a href="#">2314001002</a> )    | <b>History : Delhi Through the Ages from Colonial to Contemporary Times</b><br>( <a href="#">2314001201</a> )                             |
|   | <b>Psychology : Foundations of Psychology</b><br>( <a href="#">2112201101</a> )                                      | <b>Psychology: Health and Well-Being</b><br>( <a href="#">2112201201</a> )  |
| <b>Sanskrit: Basic Sanskrit</b><br>( <a href="#">2135001002</a> ) | <b>Sanskrit: Basic Principles of Ayurveda</b><br>( <a href="#">2135001001</a> )                                      |   |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.



## Department of Psychology

### **About the Department:**

The Department of Psychology, DDCE, SOL, COL, University of Delhi offers students a holistic education in the field of psychology, with an emphasis on creating a strong theoretical basis, critical thinking, research skills, and practical experience.

Learners are given the opportunity to advance at their own pace and take a multidisciplinary approach to their education thanks to the flexibility offered by the programme. As a result, it is a programme that is centred on the student and has built-in provisions for adaptability, mobility, and employability.

We offer B.A. (Hons.) Psychology and B.A. Programme with Psychology.

### **About the Honours Programme:**

The undergraduate program in Psychology at DDCE, Campus of Open Learning provides students with a strong foundation in the principles of psychology with a focus on scientific inquiry, critical thinking, and ethical practice.

The Bachelor of Arts Honours programme in Psychology is intended to provide the learner with a solid grounding in the fundamentals, concepts, processes, and applications of psychological principles in a variety of settings. The programme also includes a variety of courses that are interdisciplinary in nature and that enhance students' abilities. These courses give students the opportunity to investigate topics in areas other than the scientific field of psychology.

The diverse curriculum covers various subfields of the discipline, including courses in developmental psychology, abnormal psychology, social psychology, statistics, organisational psychology, cognitive psychology and many more. The students are trained in a wide range of courses as per the curriculum including core papers, elective papers, value addition and skill enhancement papers to encourage the overall growth and development of the students. In addition, students are encouraged to participate in research projects and internships to gain practical experience in the field.

### **Why should you join this course?**

Psychology is the scientific study of human behaviour and mental processes, and its purpose is to provide a better understanding of how people behave. Through the study of psychology, one can obtain a more profound comprehension of the reasons behind why people think, feel, and behave in the ways that they do.

This course prepares students for a variety of careers in fields such as healthcare, education, social services, and business. Graduates from this field are well-prepared for professions in research, counselling, and therapy, as well as human resources, marketing, and education. They are also well-prepared for future studies in psychology or associated fields.

Psychology classes can help you learn strategies for conflict resolution, effective communication skills, and how to create positive connections with other people. It helps you to improve your ability to communicate and interact with others. Studying psychology can also help individuals better understand



and manage their own thoughts, feelings, and behaviours, which can lead to enhanced personal well-being as a result of the individual's increased ability to control these aspects of themselves.

To pursue a career in psychology:

If you are interested in becoming a psychologist, therapist, counsellor, or another mental health professional, enrolling in a psychology course is an essential step towards attaining your career goals.

1. **Clinical Psychologist:** Psychologists who specialise in clinical practice work directly with patients to identify and treat a variety of mental health conditions utilising a wide range of different approaches to psychotherapy.
2. **Counselling Psychologists:** They work with individuals or groups to help them improve their mental health and well-being. They typically use talk-therapy and other interventions in their practice. Counselling psychologists are also known as clinical psychologists.
3. **School Psychologists/School Counsellors:** They are professionals that work in schools to assist students in their social, emotional, and intellectual development. They frequently collaborate with both teachers and parents to construct educational conditions that are conducive to student learning.
4. **Industrial-Organizational Psychologists:** These are those who apply the concepts of psychology to workplace settings. They seek to increase employee performance, as well as job satisfaction and the general efficacy of organisations.
5. **Forensic Psychologist:** Psychologists that specialise in forensic work collaborate with other experts in the legal field to assess and treat persons who are involved in the criminal justice system. These individuals include defendants, witnesses, and victims.
6. **Social Work:** A professional who assists individuals and families in overcoming several difficulties, such as issues related to mental health, poverty, and substance misuse.
7. **Human Resources:** Specialist in human resources is responsible for the recruitment, training, and retention of personnel. They frequently apply psychological theories and concepts to devise efficient organisational structures and policies.

These are just some of the many diverse employment options that are open to individuals who have earned degrees in psychology, but there are many more. There are a lot of different possibilities to think about, and the ones you choose will depend on your abilities and interests.

#### 4.6 B.A. (Hons.) Psychology Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|     | Semester-1  | Semester-2   |
|-----|---|--|
|     | <b>Core Course (DSC)</b>  | <b>Core Course (DSC)</b>   |
|     | <b>All are compulsory</b>   | <b>All are compulsory</b>  |
| DSC | <b>Paper-1</b><br>DSC-1: Introduction to Psychology<br>(2112101101) | <b>Paper-1</b><br>DSC-4: Psychology of Individual Differences (2112101201) |
|     | <b>Paper-2</b><br>DSC-2: Cognitive Psychology<br>(2112101102)       | <b>Paper-2</b><br>DSC-5: Social Psychology<br>(2112101202)                 |



|    |  |   |
|----|--|---|
|    | <b>Paper-3</b><br>DSC-3: Biopsychology ( <a href="#">2112101103</a> )    | <b>Paper-3</b><br>DSC-6: Basic Statistics in Psychology<br>( <a href="#">2112101204</a> ) |
| GE | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)                    |
|    | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|    | <b>Paper-4</b>   | <b>Paper-4</b>  |
|    | <b>Commerce: Business Organisation</b><br>( <a href="#">2414001004</a> ) | <b>Commerce: Communication in Management</b> ( <a href="#">2414001201</a> )               |
|    | <b>English: Genre Fiction</b> ( <a href="#">2034001018</a> )             | <b>English: The Individual and Society</b> ( <a href="#">2034001210</a> )                 |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of Commerce

### About the Department:

The Department of Commerce at School of Open Learning boasts of having the maximum students in its B. Com Honours and B. Com. The Department caters to the changing needs of the society by providing the students with the latest curriculum delivered through advanced pedagogical tools. The rapid growth of the Department of Commerce is reflected in its expansion as well as novelty in its academic programmes. The Department offers B. Com Honours as well as B. Com at the Undergraduate level.

### B. Com Honours

The Honours Programme of the Commerce Discipline is designed with the view of keeping the students skilled, empowered and connected to the business environment. The B. Com Honours Programme provides a wide spectrum of course and allows students to become highly professional and competitive in the world of business and technology. The Programme involves a multi-disciplinary approach where the students can choose their courses based upon their interest and capabilities. The courses are designed in a manner where the students become job ready and self-reliant. The courses include the practical aspect of the domain, facilitated by some innovative teaching methods. A wide range of discipline and non-discipline courses promotes the multidisciplinary approach and fulfils the purpose as envisaged in the National Education Policy 2020.

The Disciplines included in the Programme are Accounting, Finance, Human Resource Development, Marketing, International Business, Law and Taxation etc. The Programme also includes some Generic Elective (GE) courses that are offered in subjects other than Commerce. In addition, there are Skill

Enhancement Courses (SEC), Value Added Courses (VAC) and Ability Enhancement Courses (AEC) which cover a wide range of subjects and fields of study.



## **B. Com**

Commerce helps society to establish a relationship with the business world. As our society is undergoing tremendous technological advancements, the B. Com Programme at Department/School aims at creating a student base that is capable of dealing with the modern business era. The Programme provides the students an opportunity to explore the employment and entrepreneurial options available to them and helps them to become self-reliant. The introduction of new Skills Enhancement Courses (SEC) would equip the students to learn new skills and apply them for development of the society. The Programme includes the courses from various disciplines like Accounting, Finance, Human Resource Development, Marketing, International Business, Law and Taxation. The Programme also includes some Generic Electives, Skill Enhancement, Value Added and Ability Enhancement courses which are provided in subjects and fields of study other than Commerce. **(For more details visit page no. 46)**

### **Career Opportunities**

There are many career options for students after the completion of B. Com Honours. Academically inclined students can pursue M. Com for a career in academics or they can go for MBA if they want to work in a Corporate. Our students also pursue CA, CS along with their graduation. Going for the Civil Services is yet another option. Students from the Commerce Stream can also become entrepreneurs and successfully run their own businesses.

### **4.7 B.Com (Hons.) Course Structure, Based on National Education Policy – 2022**

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|            | <b>Semester-1</b>   | <b>Semester-2</b>   |
|------------|---|---|
|            | <b>Core Course (DSC)</b>  | <b>Core Course (DSC)</b>  |
|            | <b>All are compulsory</b>   | <b>All are compulsory</b>   |
| <b>DSC</b> | <b>Paper-1</b><br>DSC-1: Management Principles and Applications ( <a href="#">2412081101</a> )  | <b>Paper-1</b><br>DSC-4: Corporate Accounting ( <a href="#">2412081201</a> )  |
|            | <b>Paper-2</b><br>DSC-2: Business Laws ( <a href="#">2412081102</a> )   | <b>Paper-2</b><br>DSC-5 Company Law ( <a href="#">2412081202</a> )  |
|            | <b>Paper-3</b><br>DSC-3: Financial Accounting ( <a href="#">2412081103</a> )  | <b>Paper-3</b><br>DSC-6: Human Resource Management ( <a href="#">2412081203</a> )   |
|            | <b>Generic Elective (GE)</b>  | <b>Generic Elective (GE)</b>  |
|            | <b>Choose Any One</b>   | <b>Choose Any One</b>   |
| <b>GE</b>  | <b>Paper-4</b><br>English : Genre Fiction ( <a href="#">2034001018</a> )  | <b>Paper-4</b><br>English: The Individual and Society ( <a href="#">2034001210</a> )  |
|            | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )   | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )   |
|            | <b>BBA(FIA):</b> Fundamental of Stock Trading ( <a href="#">2924001004</a> )  | <b>BBA(FIA):</b> Essentials of Financial Investment ( <a href="#">2924001005</a> )  |
|            | <b>Mathematics:</b> Fundamentals of Calculus) ( <a href="#">2354001001</a> ) ((For students who studied Mathematics up to 12th standard.) | <b>Mathematics :</b> Introduction to Linear Algebra* ( <a href="#">2354001202</a> )<br>(*For students who studied Mathematics up to 12th standard.) |

**\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.**



## B. Com

### 4.8 B. Com Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

|   | Semester-1   | Semester-2  |
|---|--|---|
|   | <b>Core Course (DSC)</b>   | <b>Core Course (DSC)</b>  |
|   | <b>All are compulsory</b>  | <b>All are compulsory</b>   |
| DSC   | <b>Paper-1</b><br>DSC-1: Business Organization and Management ( <a href="#">2412091101</a> )   | <b>Paper-1</b><br>DSC-4: Corporate Accounting ( <a href="#">2412091201</a> )  |
|   | <b>Paper-2</b><br>DSC-2: Business Laws ( <a href="#">2412091102</a> )  | <b>Paper-2</b><br>DSC-5 Company Law ( <a href="#">2412091202</a> )  |
|   | <b>Paper-3</b><br>DSC-3: Financial Accounting ( <a href="#">2412091103</a> )   | <b>Paper-3</b><br>DSC-6: Human Resource Management ( <a href="#">2412091203</a> )   |
|   | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|   | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
| GE  | <b>Paper-4</b><br>English: English Fluency-I ( <a href="#">2035001003</a> )  | <b>Paper-4</b><br>English: English Fluency-I( <a href="#">2035001003</a> )<br>* Same as in Semester-1<br>* Only for those who did not opt for English in Semester-1   |
|   | <b>Hindi :</b><br>हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी- क)<br>( <a href="#">2055091001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi :</b><br>हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी- क)<br>( <a href="#">2055091001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिंदी विषय पढ़ा है) |
|   | हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी-ख)<br>( <a href="#">2055091002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)                    | हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी-ख)<br>( <a href="#">2055091002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)   |
|   | हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी-ग)<br>( <a href="#">2055091003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)                     | हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी-ग)<br>( <a href="#">2055091002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)   |
|   |  | हिंदी भाषा और साहित्य का उद्भव और विकास (हिंदी-ग)<br>( <a href="#">2055091003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)  |
|   | <b>Sanskrit: Basic Sanskrit</b> ( <a href="#">2135001002</a> )   | <b>Sanskrit: Basic Principles of Ayurveda</b> ( <a href="#">2135001001</a> )  |
|   | <b>Urdu: Study of Development of Urdu</b> ( <a href="#">2145001001</a> )   | <b>Urdu: Study of Short Story writer MANTO</b> ( <a href="#">2145001002</a> )   |
| <b>Punjabi : Punjabi di Lokdhara</b> (2125001001) | * <b>Punjabi: Viharak Punjabi</b> (2125001201)   |   |



|  | <b>In Lieu of MIL</b>  | <b>In Lieu of MIL</b>  |
|--|--|--|
|  | <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> ) | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> ) |
|  | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )            | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )                  |

**Note:** Political Science is available for those students who have not studied the language subjects offered above from 8<sup>th</sup> to 12<sup>th</sup> class.

**\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.**

## Department of Computer Science

### About the Department

The Department of computer science at the School of Open Learning, University of Delhi, stands as the nucleus of innovation and technological advancement. Nestled within one of India's most prestigious universities, it epitomizes academic excellence, fostering a dynamic environment that nurtures the brightest minds in the field. At its core, the department is committed to providing accessible, high-quality education to students from diverse backgrounds, embracing the ethos of inclusivity that defines the School of Open Learning. With a focus on open and distance learning, it extends its reach beyond traditional boundaries, catering to students who seek flexible pathways to academic success.

Led by a team of distinguished faculty members and through its interdisciplinary approach, department of computer science acts as a nurturing environment for the upcoming generation of digital innovators, empowering students with the skills and knowledge necessary to navigate the ever-evolving landscape of computing. At the forefront of research and development, the department fosters groundbreaking discoveries in data analysis, cyber security, artificial intelligence, deep learning, design and analysis of algorithms, data structures, programming languages, data mining, predictive analysis, information technology management, e-business, software engineering, and beyond. Its faculty members, renowned for their expertise and dedication, nurture a culture of problem solving, critical analysis and exploration, inspiring students to push the boundaries of possibility. With state-of-the-art facilities and a vibrant community of learners, this department cultivates a dynamic environment where creativity flourishes, ideas converge, and transformative technologies emerge to shape the future.

The Department of computer science at the School of Open Learning is not just a place of learning; it's a vibrant community where curiosity is celebrated, ideas are exchanged, and boundaries are pushed. Whether pursuing undergraduate or postgraduate studies, students embark on a transformative journey that prepares them for leadership roles in academia, industry, and beyond. With its unwavering commitment to excellence and innovation, the department continues to shape the future of computer science education and make a lasting impact on the world.



## **B.A. (Prog) with Computer Applications**

An interdisciplinary approach is provided by B.A. (Prog) with Computer Applications, which enables students to mix computer science principles with expertise from business, social sciences, or the arts. While concepts in computer science encourage creativity, critical thinking, and problem solving across domains, other topics improve students' communication ability, cultural sensitivity, and global views. Apart from this to the strengthen the programming skills in students, they are provided with hands-on practical classes on weekdays at various regional centers of SOL.

After completing B.A. (Prog) with computer applications students can further pursue masters in areas MCA, MSc (IT), M.A. (Animations), MBA etc. Also, students can work in software development, IT consulting, project management, digital marketing, data analysis, teaching, and other fields after completing their B.A. (Prog) with computer applications.

### **Major Courses**

B.A. (Programme) Computer Applications course structure starts with foundational courses covering programming languages, data structures, data interpretation and visualization. These courses build the core understanding necessary for more advanced topics.

### **Minor Courses**

Minor disciplines offered in combination with computer science are Mathematics and Psychology. Student must choose anyone of these two as per his interest and subjects studied in school prior. Below we provide a brief of both disciplines and their benefit in alignment to computer science.

#### **Mathematics**

Studying mathematics as a minor with computer science provides a solid theoretical foundation for algorithms and computational methods, enhancing your ability to design efficient and innovative solutions. Mathematics deepens your understanding of core concepts such as calculus, linear algebra, and discrete mathematics, which are essential for advanced fields like cryptography, machine learning, and data analysis. This combination not only strengthens your analytical and problem-solving skills but also opens opportunities in research and specialized technical roles that require a robust mathematical background.

#### **Psychology**

A minor in psychology with computer science offers insights into human behaviour and cognition, which are invaluable for designing user-friendly software and improving human-computer interaction. Understanding psychological principles helps in creating intuitive interfaces, enhancing user experience, and developing technologies that better meet users' needs. Additionally, knowledge of psychology can be beneficial in fields like artificial intelligence and human-centered computing, where modelling human thought processes and behaviours is key. This interdisciplinary approach can lead to more empathetic and effective technology solutions.



#### 4.9 B.A. (Programme) Computer Applications Course Structure, Based on National Education Policy – 2022

|                        | Semester-1  | Semester-2   |
|------------------------|---|--|
|                        | DSC- (A/B)  | DSC- (A/B)   |
| <b>Major</b>           | <b>Paper-1</b><br><b>Computer:</b> Programming Fundamentals Using Python ( <a href="#">2342201102</a> )   | <b>Paper-1</b><br><b>Computer:</b> Data Interpretation and Visualization using Python ( <a href="#">2342201202</a> )   |
| <b>Minor</b>           | <b>Paper-2</b><br><b>Computer:</b> Introduction to Programming using C++ ( <a href="#">2342571101</a> )   | <b>Paper-2</b><br><b>Computer:</b> Data Structures ( <a href="#">2342571201</a> )  |
| <b>Other one Minor</b> | <b>Choose Any One</b><br><b>Paper-3</b>   | <b>Choose Any One</b><br><b>Paper-3</b>  |
|                        | <b>Mathematics:</b> Topics in Calculus ( <a href="#">2352571101</a> )   | <b>Mathematics:</b> Elementary Linear Algebra ( <a href="#">2352571201</a> )   |
|                        | <b>Psychology :</b> Fundamental's of Psychology ( <a href="#">2112201101</a> )  | <b>Psychology:</b> Introduction to Social Psychology ( <a href="#">2112201201</a> )  |
| <b>GE</b>              | <b>Generic Elective (GE)</b>  | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)   |
|                        | <b>Choose Any One</b><br><b>Paper-4</b>   | <b>Choose Any One</b><br><b>Paper-4</b>  |
|                        | <b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )  | <b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br>* Same as in Semester-1<br>* Only for those who did not opt for English in Semester-1   |
|                        | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है) |
|                        | हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)                   | हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)  |
|                        | हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)                    | हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)   |
|                        | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )  | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )   |
|                        | <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )  | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )  |
|                        | <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)   | * <b>Punjabi:</b> Viharak Punjabi (2125001201)   |
|                        | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>   | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  |
|                        | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )   | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )  |
|                        | <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )  | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> )   |



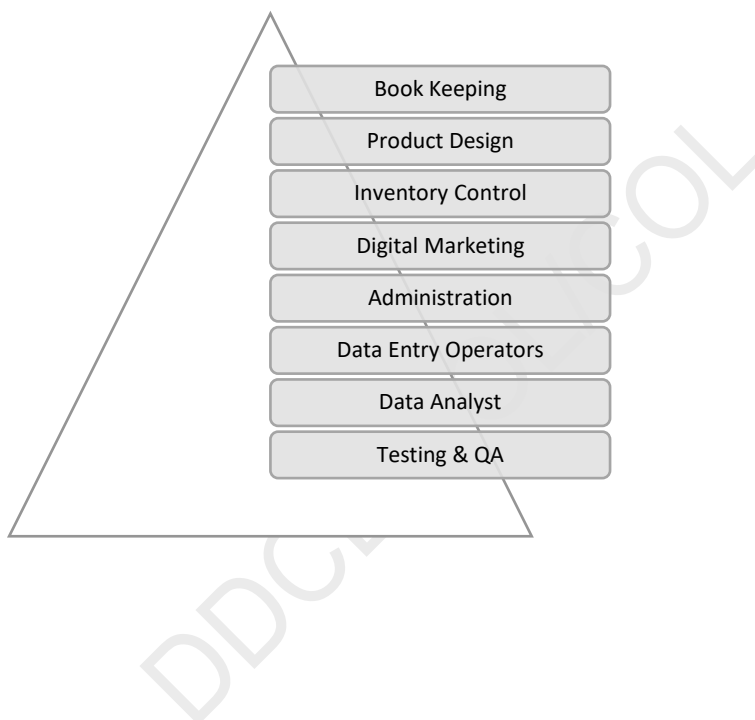
|  |  |  |
|--|--|--|
|  | <b>Political Science: Ideas in Indian Political Thought</b> ( <a href="#">2324001001</a> ) | <b>Political Science: Introduction to the Indian Constitution</b> ( <a href="#">2324001202</a> ) |
|--|--|--|

**#Note:** In Lieu MIL is available for those students who have not studied the language subjects offered above from 8th to 12th class.

**\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.**

### **Career Prospects:**

Students who complete their B.A. (Prog) with computer applications can work in a range of IT-related fields as well as other fields.





Department of Economics

4.10 B.A. (Programme) with Economics

|  | Semester-1  | Semester-2   |
|--|---|--|
|  | DSC- (A/B)  | DSC- (A/B)   |
| Major  | <b>Paper-1</b><br><b>Economics:</b> Basic Mathematics for Economic Analysis ( <a href="#">2272201102</a> ) (Major)  | <b>Paper-1</b><br><b>Economics:</b> Basic Statistics for Economics ( <a href="#">2272201202</a> ) (Major)  |
| Minor  | <b>Paper-2</b><br><b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> ) (Minor)  | <b>Paper-2</b><br><b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> ) (Minor)   |
| Other one Minor  | <b>Choose Any One</b><br><b>Paper-3</b>   | <b>Choose Any One</b><br><b>Paper-3</b>  |
|  | <b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )  | <b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )   |
|  | <b>Mathematics:</b> Topics in Calculus ( <a href="#">2352571101</a> )   | <b>Mathematics:</b> Elementary Linear Algebra ( <a href="#">2352571201</a> )   |
|  | <b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )   | <b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> )  |
|  | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )   | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )   |
| GE   | <b>Generic Elective (GE)</b>  | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)   |
|  | <b>Choose Any One</b><br><b>Paper-4</b>   | <b>Choose Any One</b><br><b>Paper-4</b>  |
|  | <b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )  | <b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br>* Same as in Semester-1<br>* Only for those who did not opt for English in Semester-1   |
|  | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है) |
|  | हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)                   | हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)  |
|  | हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)                    | हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)   |
|  | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )  | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )   |
| <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> ) | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )   |  |
| <b>Punjabi :</b> Punjabi di Lokdhara ( <a href="#">2125001001</a> )      | * <b>Punjabi:</b> Viharak Punjabi ( <a href="#">2125001201</a> )  |  |



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| <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>      | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  |
| <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> ) | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> ) |
| <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )                     | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )           |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

DDCE, SOL/COL



Department of Education

**4.11 B.A. Programme with Education**

The Department of Education offers two Discipline Specific Courses (DSC) as Major and One DSC as Minor respectively under B. A Programme in both Semester I and II. The details are given as follows:

|                        | Semester-1   | Semester-2  |
|------------------------|--|---|
|                        | DSC- (A/B)   | DSC- (A/B)  |
| <b>Major</b>           | <b>Paper-1</b><br><b>Education:</b> Education in Contemporary India ( <a href="#">2432201102</a> ) (Major)   | <b>Paper-1</b><br><b>Education:</b> Human Learning, Cognition and Schooling ( <a href="#">2432201202</a> ) (Major)  |
| <b>Minor</b>           | <b>Paper-2</b><br><b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> ) (Minor)   | <b>Paper-2</b><br><b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> ) (Minor)  |
| <b>Other one Minor</b> | <b>Choose Any One</b><br><b>Paper-3</b>  | <b>Choose Any One</b><br><b>Paper-3</b>   |
|                        | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )  | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )  |
|                        | <b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )  | <b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> )   |
|                        | <b>Psychology :</b> Fundamental's of Psychology ( <a href="#">2112201101</a> )   | <b>Psychology:</b> Introduction to Social Psychology ( <a href="#">2112201201</a> )   |
| <b>GE</b>              | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|                        | <b>Choose Any One</b><br><b>Paper-4</b>  | <b>Choose Any One</b><br><b>Paper-4</b>   |
|                        | <b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )   | <b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br>* Same as in Semester-1<br>* Only for those who did not opt for English in Semester-1  |
|                        | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |
|                        | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )  |
|                        | <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )   | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )   |
|                        | <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)  | * <b>Punjabi:</b> Viharak Punjabi (2125001201)  |
|                        | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>   |



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| <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )                                | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )                            |
| <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> ) | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> ) |
| <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )                     | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )           |

### Career Opportunities:

B.A. Programme Student with Education can find job opportunities in government offices/Civil Services and as career counsellor etc.

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of English

### 4.12 B.A. (Programme) with English

|                        | Semester-1   | Semester-2  |
|------------------------|--|---|
|                        | DSC- (A/B)   | DSC- (A/B)  |
| <b>Major</b>           | <b>Paper-1</b><br><b>English:</b> Indian Classical Literature ( <a href="#">2032201102</a> ) (Major)   | <b>Paper-1</b><br><b>English:</b> 18th Century Literature ( <a href="#">2032201202</a> ) (Major)  |
| <b>Minor</b>           | <b>Paper-2 A1</b><br><b>English:</b> Introduction to Literary Studies ( <a href="#">2032201101</a> ) (Minor)   | <b>Paper-2 A1</b><br><b>English:</b> 16th and 17th Century English Drama ( <a href="#">2032201201</a> ) (Minor)   |
| <b>Other one Minor</b> | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|                        | <b>Paper-3</b><br><b>Hindi:</b> हिंदी भाषा और साहित्य का इतिहास ( <a href="#">2052201101</a> )   | <b>Paper-3</b><br><b>Hindi:</b> हिंदी कविता (मध्य काल और आधुनिक काल) (Minor/Major) ( <a href="#">2052201201</a> )   |
|                        | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )  | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )  |
|                        | <b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )  | <b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> )   |
| <b>GE</b>              | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|                        | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|                        | <b>Paper-4</b><br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |



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| <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )                               |
| <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )                                       | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )                              |
| <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)  | <b>*Punjabi:</b> Viharak Punjabi (2125001201)  |
| <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>      | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  |
| <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )                                | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )                            |
| <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> ) | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> ) |
| <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )                     | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )           |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of Hindi

### 4.13 B.A. (Programme) with Hindi as Major

|                        | Semester-1   | Semester-2   |
|------------------------|--|--|
|                        | DSC- (A/B)   | DSC- (A/B)   |
| <b>Major</b>           | <b>Paper-1</b><br><b>Hindi:</b> हिंदी सिनेमा और उसका अध्ययन ( <a href="#">2052201102</a> )               | <b>Paper-1</b><br><b>Hindi:</b> हिंदी का मौखिक साहित्य और उसकी परंपरा ( <a href="#">2052201202</a> )   |
| <b>Minor</b>           | <b>Paper-2</b><br><b>Hindi:</b> हिंदी भाषा और साहित्य का इतिहास ( <a href="#">2052201101</a> )           | <b>Paper-2</b><br><b>Hindi:</b> हिंदी कविता (मध्य काल और आधुनिक काल) (Minor/Major) ( <a href="#">2052201201</a> )  |
| <b>Other one Minor</b> | <b>Choose Any One</b>  | <b>Choose Any One</b>  |
|                        | <b>Paper-3</b><br><b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> ) | <b>Paper-3</b><br><b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )   |
|                        | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )        | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )   |
|                        | <b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )                | <b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> )  |
|                        | <b>Sanskrit:</b> Sanskrit Grammar ( <a href="#">2132201101</a> )   | <b>Sanskrit:</b> Sanskrit Prose ( <a href="#">2132201201</a> )   |
| <b>GE</b>              | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)   |
|                        | <b>Choose Any One</b>  | <b>Choose Any One</b>  |
|                        | <b>Paper-4</b><br><b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )                       | <b>Paper-4</b><br><b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br><b>* Same as in Semester-1</b><br><b>* Only for those who did not opt for English in Semester-1</b> |
|                        | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )   |



|   |   |
|---|---|
| <b>Urdu:</b> Study of Development of Urdu<br>( <a href="#">2145001001</a> )                                       | <b>Urdu:</b> Study of Short Story writer MANTO<br>( <a href="#">2145001002</a> )                              |
| <b>Punjabi :</b> Punjabi di Lokdhara<br>(2125001001)  | <b>*Punjabi:</b> Viharak Punjabi (2125001201)   |
| <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>         | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>     |
| <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )                                   | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )                               |
| <b>History:</b> Delhi through the Ages : The Making of its Early Modern History<br>( <a href="#">2314001002</a> ) | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times<br>( <a href="#">2314001201</a> ) |
| <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )                        | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )              |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of History

In the UG Programme with two Core Disciplines of which History is to be one, the student has the option to choose from a list of other Disciplines being offered. Once the students choose their combination, which can be History - Economics, History – Political Science, History- Education, etc., then History would be Discipline A and the other subject would be Discipline B.

### 4.14 B.A. (Programme) with History

|                        | <b>Semester-1</b>  | <b>Semester-2</b>   |
|------------------------|--|---|
|                        | <b>DSC- (A/B)</b>  | <b>DSC- (A/B)</b>   |
| <b>Major</b>           | <b>Paper-1</b><br><b>History:</b> Ancient Societies ( <a href="#">2312201102</a> )<br>(Major)                                  | <b>Paper-1</b><br><b>History:</b> Medieval Societies: Global Perspective ( <a href="#">2312201202</a> ) (Major) |
| <b>Minor</b>           | <b>Paper-2</b><br><b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )<br>(Minor) | <b>Paper-2</b><br><b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> ) (Minor)    |
| <b>Other one Minor</b> | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|                        | <b>Paper-3</b><br><b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )                       | <b>Paper-3</b><br><b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )              |
|                        | <b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> )   | <b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> )                                    |
|                        | <b>Hindi:</b> हिंदी भाषा और साहित्य का इतिहास<br>( <a href="#">2052201101</a> )  | <b>Hindi:</b> हिंदी कविता (मध्य काल और आधुनिक काल)<br>(Minor/Major) ( <a href="#">2052201201</a> )              |
|                        | <b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )                                      | <b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> )                         |
| <b>GE</b>              | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|                        | <b>Choose Any One</b>  | <b>Choose Any One</b>   |



| <b>Paper-4</b>   | <b>Paper-4</b>  |
|--|---|
| <b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )   | <b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br><b>* Same as in Semester-1</b><br><b>* Only for those who did not opt for English in Semester-1</b>  |
| <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |
| <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )  |
| <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )   | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )   |
| <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)  | <b>*Punjabi:</b> Viharak Punjabi (2125001201)   |
| <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>   |
| <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )  | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )   |
| <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )   | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )  |

**\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.**

As you can see, a Major in History would be offering broad spectrum courses that will span across the world rather than being confined to Indian history.

Besides these papers, the Department of History at SOL is offering a Generic Elective paper titled 'Delhi through the Ages: The Making of its Early Modern History' from a common pool of Generic Electives in the first Semester. This paper is being offered to students of Honours courses in subjects other than History. Similarly in Semester 2, the GE paper offered is: "Delhi through the Ages: From Colonial to Contemporary Times".

The above information will help students to make an informed decision. Should they choose the History Discipline, the Department will guide them and endeavour to make their period of study at SOL as accessible and hassle free as possible.

See the structure of B.A. (Programme) given latter in this chapter for History Major.

### Career Opportunities

Job opportunities are available in academics, civil services, national and state museums, archaeology, government offices and Tourism Industry etc.

Department of Mathematics



Department of Mathematics is offering two level of Courses in the Undergraduate UGCF-PROGRAMM E(Under NEP-2020):

Level-1: BA(Prog): Discipline Specific Core (DSC)-Course/Paper-As Minor & Major

Level-2:- General Elective Papers. BA(Hons)-Eco/Eng/Pol.Sc/ B.com (Hons)/BMS/BBA(FI)

Level-1: BA(Prog): Discipline Specific Core (DSC)-Course/Paper-As Minor & Major

#### 4.15 B.A. (Programme) with Mathematics

|   | Semester-1  | Semester-2   |
|---|---|--|
|   | DSC- (A/B)  | DSC- (A/B)   |
| Major   | <b>Paper-1</b><br><b>Mathematics:</b> Elements of Discrete Mathematics ( <a href="#">2352201102</a> ) (Major)   | <b>Paper-1</b><br><b>Mathematics:</b> Analytical Geometry ( <a href="#">2352201202</a> ) (Major)   |
| Minor   | <b>Paper-2</b><br><b>Mathematics:</b> Topics in Calculus ( <a href="#">2352571101</a> ) (Minor)   | <b>Paper-2</b><br><b>Mathematics:</b> Elementary Linear Algebra ( <a href="#">2352571201</a> ) (Minor)   |
| Other one Minor   | <b>Choose Any One</b>   | <b>Choose Any One</b>  |
|   | <b>Paper-3</b><br><b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> )  | <b>Paper-3</b><br><b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> )   |
|   | <b>Computer:</b> Introduction to Programming using C++ ( <a href="#">2342571101</a> )   | <b>Computer:</b> Data Structures ( <a href="#">2342571201</a> )  |
| GE  | <b>Generic Elective (GE)</b>  | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)   |
|   | <b>Choose Any One</b>   | <b>Choose Any One</b>  |
|   | <b>Paper-4</b><br><b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )  | <b>Paper-4</b><br><b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br>* Same as in Semester-1<br>* Only for those who did not opt for English in Semester-1   |
|   | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है) |
|   | हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)                   | हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)  |
|   | हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)                    | हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है)   |
|   | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )  | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )   |
|   | <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )  | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )  |
| <b>Punjabi :</b> Punjabi di Lokdhara ( <a href="#">2125001001</a> ) | * <b>Punjabi:</b> Viharak Punjabi ( <a href="#">2125001201</a> )  |  |



|  |  |  |
|--|--|--|
|  | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>      | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  |
|  | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )                                | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )                            |
|  | <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> ) | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> ) |
|  | <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )                     | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )           |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

### Career Opportunities

Students having mathematics degree can easily pursue courses in computer science and networking which provide lots of job opportunities in academic institutions, industries, government offices, social sector and research etc.

## Department of Political Science

### 4.16 B.A. (Programme) with Political Science as Major

|                        | Semester-1<br>DSC- (A/B)  | Semester-2<br>DSC- (A/B)  |
|------------------------|---|---|
| <b>Major</b>           | <b>Paper-1</b><br><b>Political Science:</b> Public Administration in India ( <a href="#">2322201102</a> )   | <b>Paper-1</b><br><b>Political Science:</b> Indian Foreign Policy ( <a href="#">2322201202</a> )          |
| <b>Minor</b>           | <b>Paper-2</b><br><b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> ) | <b>Paper-2</b><br><b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> ) |
| <b>Other one Minor</b> | <b>Choose Any One</b>   | <b>Choose Any One</b>   |
|                        | <b>Paper-3</b><br><b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )    | <b>Paper-3</b><br><b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )        |
|                        | <b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> )                                | <b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> )                              |
|                        | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )           | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )                        |
| <b>GE</b>              | <b>Generic Elective (GE)</b>  | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)                                    |



|  | Choose Any One   | Choose Any One  |
|--|--|---|
|  | <b>Paper-4</b>   | <b>Paper-4</b>  |
|  | <b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )   | <b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br>* Same as in Semester-1<br>* Only for those who did not opt for English in Semester-1  |
|  | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |
|  | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )  |
|  | <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )   | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )   |
|  | <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)  | * <b>Punjabi:</b> Viharak Punjabi (2125001201)  |
|  | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>   |
|  | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )  | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )   |
|  | <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )   | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> )  |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of Psychology

### 4.17 B.A. (Programme) Psychology Course Structure, Based on National Education Policy – 2022

The department of Psychology also offers B.A. (Programme) with Psychology as Major. The student can take two papers from Psychology and one paper from any other discipline. Also, the student has to take one each from GE, AEC, SEC and VAC. The course structure of B.A. (Programme) with Psychology for first two semesters is given below.

|                  | Semester-1   | Semester-2  |
|------------------|--|---|
|                  | DSC- (A/B)   | DSC- (A/B)  |
| <b>Major</b>     | <b>Paper-1</b><br><b>Psychology:</b> Fundamentals of Cognitive Psychology ( <a href="#">2112201102</a> ) (Major) | <b>Paper-1</b><br><b>Psychology:</b> Application of Social Psychology ( <a href="#">2112201202</a> ) (Major)  |
| <b>Minor</b>     | <b>Paper-2</b><br><b>Psychology :</b> Fundamental's of Psychology ( <a href="#">2112201101</a> ) (Minor)         | <b>Paper-2</b><br><b>Psychology:</b> Introduction to Social Psychology ( <a href="#">2112201201</a> ) (Minor) |
| <b>Other one</b> | <b>Choose Any One</b>  | <b>Choose Any One</b>   |



| Minor     | Paper-3  | Paper-3   |
|-----------|--|---|
|           | <b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )   | <b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )  |
|           | <b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )  | <b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201201</a> )   |
|           | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|           | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|           | <b>Paper-4</b>   | <b>Paper-4</b>  |
|           | <b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )   | <b>English:</b> English Fluency-I( <a href="#">2035001003</a> )<br><b>* Same as in Semester-1</b><br><b>* Only for those who did not opt for English in Semester-1</b>  |
|           | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |
| <b>GE</b> | <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )  |
|           | <b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )   | <b>Urdu:</b> Study of Short Story writer MANTO ( <a href="#">2145001002</a> )   |
|           | <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)  | <b>*Punjabi:</b> Viharak Punjabi (2125001201)   |
|           | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>  | <b>In Lieu of MIL # only for those students who have not studied any language from 8th to 12th class.</b>   |
|           | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )  | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )   |
|           | <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )   | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> )  |
|           | <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )   | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )  |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of Sanskrit

### 4.18 B.A. Programme with Sanskrit as a Major

#### About the Department:

The Department of Sanskrit began offering Sanskrit to the B.A. Programme students from 1968 and introduced the Post Graduate Programme in Sanskrit in 1985-86 with the vision of our Oriental



learning, Culture, Philosophy and Vedic and Classical Sanskrit literature. Our Sanskrit Department provides detailed knowledge of Sanskrit Discipline in ancient and modern view of perspective. The Department is always committed to providing the best study material and learning environment so that the skill enhancement of the students can be increased.

### About the Programme:

The programme is designed to enable students to learn the Sanskrit language. The course provides a deep knowledge of the Indian culture and apprise students about the rich language system. The course allows the students to go through the topics like Yoga and Ayurveda which not only enhances the knowledge of the students but also make them skilled and competent.

Also see the structure of B.A. (Programme) given later in this section.

|                                 | <b>Semester-1</b>  | <b>Semester-2</b>   |
|---------------------------------|--|---|
|                                 | <b>DSC- (A/B)</b>  | <b>DSC- (A/B)</b>   |
| <b>Major</b>                    | <b>Paper-1</b><br><b>Sanskrit:</b> Sanskrit Poetry ( <a href="#">2132201102</a> )<br>(Major)   | <b>Paper-1</b><br><b>Sanskrit:</b> Sanskrit Drama ( <a href="#">2132201202</a> )<br>(Major)   |
| <b>Minor</b>                    | <b>Paper-2</b><br><b>Sanskrit:</b> Sanskrit Grammar ( <a href="#">2132201101</a> )<br>(Minor)  | <b>Paper-2</b><br><b>Sanskrit:</b> Sanskrit Prose ( <a href="#">2132201201</a> )<br>(Minor)   |
| <b>Other Subject as a Minor</b> | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|                                 | <b>Paper-3</b><br><b>Hindi:</b> हिंदी भाषा और साहित्य का इतिहास<br>( <a href="#">2052201101</a> )  | <b>Paper-3</b><br><b>Hindi:</b> हिंदी कविता (मध्य काल और आधुनिक काल)<br>(Minor/Major) ( <a href="#">2052201201</a> )  |
|                                 | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )  | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )  |
| <b>Generic Elective (GE)</b>    | <b>Generic Elective (GE)</b>   | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|                                 | <b>Choose Any One</b>  | <b>Choose Any One</b>   |
|                                 | <b>Paper-4</b><br><b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )   | <b>Paper-4</b><br><b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )<br>*Same as in Semester-I<br>*Only for those who did not opt for English in Semester-I   |
|                                 | <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |
|                                 | <b>Urdu:</b> Study of Development of Urdu<br>( <a href="#">2145001001</a> )  | <b>Urdu:</b> Study of Short Story Writer MANTO ( <a href="#">2145001002</a> )   |
|                                 | <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)<br><b>In Lieu of MIL</b>   | <b>*Punjabi:</b> Viharak Punjabi (2125001201)<br><b>In Lieu of MIL</b>  |



|  |  |  |
|--|--|--|
|  | <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )                                | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )                            |
|  | <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> ) | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> ) |
|  | <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )                     | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )           |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.

## Department of Urdu

### 4.19 B.A. Programme with Urdu as a Major Subject

The Department of Urdu offers two Discipline Specific Courses (DSC) as Major and One DSC as Minor respectively under B. A Programme in both Semester I and II. Besides this the Department also offers Urdu as an Ability Enhancement Course (AEC) as well as a Generic Elective (GE) Course for both B.A (Programme) and B.Com (Programme). The details are given as follows:

|                                 | Semester-1<br>DSC- (A/B)  | Semester-2<br>DSC- (A/B)  |
|---------------------------------|---|---|
| <b>Major</b>                    | <b>Paper-1</b><br><b>Urdu:</b> Study of Modern Poetry-I ( <a href="#">2142201102</a> ) (Major)                                    | <b>Paper-1</b><br><b>Urdu:</b> Study of Modern Prose-I ( <a href="#">2142201202</a> ) (Major)   |
| <b>Minor</b>                    | <b>Paper-2</b><br><b>Urdu:</b> Study of Modern Prose and Poetry -I ( <a href="#">2142201101</a> ) (Minor)                         | <b>Paper-2</b><br><b>Urdu:</b> A Study of Modern Prose and Poetry-II ( <a href="#">2142201201</a> ) (Minor)   |
| <b>Other Subject as a Minor</b> | <b>Choose Any One</b><br><b>Paper-3</b><br><b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> ) | <b>Choose Any One</b><br><b>Paper-3</b><br><b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )   |
|                                 | <b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )                                 | <b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )  |
|                                 | <b>Generic Elective (GE)</b>  | <b>Generic Elective (GE)</b><br>(Except the paper taken in Semester-1)  |
|                                 | <b>Choose Any One</b><br><b>Paper-4</b><br><b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )                       | <b>Choose Any One</b><br><b>Paper-4</b><br>English: English Fluency-I ( <a href="#">2035001003</a> )<br>*Same as in Semester-I<br>*Only for those who did not opt for English in Semester-I |
| <b>Generic Elective (GE)</b>    |   |   |



|  |   |
|--|---|
| <b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) | (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)<br><b>Hindi:</b><br>हिंदी: भाषा और साहित्य (हिंदी-क) ( <a href="#">2055201001</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ख) ( <a href="#">2055201002</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिंदी विषय पढ़ा है)<br>हिंदी: भाषा और साहित्य (हिंदी-ग) ( <a href="#">2055201003</a> )<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिंदी विषय पढ़ा है) |
| <b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )   | <b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135000001</a> )  |
| <b>Punjabi :</b> Punjabi di Lokdhara (2125001001)<br><b>In Lieu of MIL</b>   | <b>*Punjabi:</b> Viharak Punjabi (2125001201)<br><b>In Lieu of MIL</b>  |
| <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )  | <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001201</a> )   |
| <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )   | <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001201</a> )  |
| <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )   | <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001202</a> )  |

\* For AEC (Paper-5), SEC (Paper-6) and VAC (Paper-7) Papers, See Page No. 55-56.



**COMMON PAPERS FOR ALL PROGRAMMES**  
**AEC, SEC, VAC (PAPER NO-V, VI, VII)**  
**[FOR BBA(FIA), BMS, BA(Hons)-ENG, ECO, Political Science, Psychology, B.COM(Hons),**  
**B. Com and BA(Prog) with various Combinations]**

|     | Semester 1   | Semester 2   |
|-----|--|--|
|     | <b>Paper-5</b><br>Ability Enhancement Course (AEC)<br>(Choose anyone)  | <b>Paper-5</b><br>Ability Enhancement Course (AEC) (Choose any<br>one other than opted in Sem-I)   |
|     | <b>Environmental Science: Theory into Practice-I</b><br>(2181001001)   | <b>Environmental Science: Theory into Practice-I</b><br>(2181001001)   |
|     | <b>Assamese: AEC (A)-I</b> : Translation and Interpretation in Assamese (For students who have studied the language upto class VIII and above) (2081001001)<br><b>AEC (B)-I</b> : Basic Assamese (For students who have not studied the language) (2081001019)   | <b>Assamese: AEC (A)-I</b> : Translation and Interpretation in Assamese (For students who have studied the language upto class VIII and above) (2081001001)<br><b>AEC (B)-I</b> : Basic Assamese (For students who have not studied the language) (2081001019)   |
|     | <b>Bengali: AEC (A)-I</b> : Translation and Interpretation in Bengali (For students who have studied the language upto class VIII and above) (2081001002)<br><b>AEC (B)-I</b> : Basic Bengali (For students who have not studied the language) (2081001020)  | <b>Bengali: AEC (A)-I</b> : Translation and Interpretation in Bengali (For students who have studied the language upto class VIII and above) (2081001002)<br><b>AEC (B)-I</b> : Basic Bengali (For students who have not studied the language) (2081001020)  |
| AEC | <b>Hindi A – हिंदी भाषा: सम्प्रेषण और संचार</b><br>(2051001001)<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br><b>Hindi B – हिंदी औपचारिक लेखन</b><br>(2051001002)<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10 वीं तक हिंदी विषय पढ़ा है)<br><b>Hindi C – सोशल मीडिया और ब्लॉग लेखन</b><br>(2051001003)<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8 वीं तक हिंदी विषय पढ़ा है) | <b>Hindi A – हिंदी भाषा: सम्प्रेषण और संचार</b> (2051001001)<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 12 वीं तक हिंदी विषय पढ़ा है)<br><b>Hindi B – हिंदी औपचारिक लेखन</b><br>(2051001002)<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 10 वीं तक हिंदी विषय पढ़ा है)<br><b>Hindi C – सोशल मीडिया और ब्लॉग लेखन</b> (2051001003)<br>(केवल उन विद्यार्थियों के लिए जिन्होंने 8 वीं तक हिंदी विषय पढ़ा है) |
|     | <b>Punjabi : Punjabi Bhasha Da Mudhla Padhar</b> (2121001001)  | <b>Punjabi : Punjabi Bhasha Da Mudhla Padhar</b> (2121001001)  |
|     | <b>Sanskrit: A – Advance Niti Literature in Sanskrit</b><br>(2131001001)<br><b>Sanskrit: B – Introductory Upanishad and Gita</b><br>(2131001002)<br><b>Sanskrit: C – Introduction to Sanskrit Language</b><br>(2131001003)   | <b>Sanskrit: A – Advance Niti Literature in Sanskrit</b><br>(2131001001)<br><b>Sanskrit: B – Introductory Upanishad and Gita</b><br>(2131001002)<br><b>Sanskrit: C – Introduction to Sanskrit Language</b><br>(2131001003)   |
|     | Language   | Language   |



|     |   |   |
|-----|---|---|
|     | <b>Tamil AEC (A)-I:</b> Translation and Interpretation in Tamil (For students who have studied the language upto class VIII and above) ( <a href="#">2081001017</a> )   | <b>Tamil AEC (A)-I:</b> Translation and Interpretation in Tamil (For students who have studied the language upto class VIII and above) ( <a href="#">2081001017</a> )   |
|     | <b>AEC (B)-I:</b> Basic Tamil (For students who have not studied the language) ( <a href="#">2081001035</a> )   | <b>AEC (B)-I:</b> Basic Tamil (For students who have not studied the language) ( <a href="#">2081001035</a> )   |
|     | <b>Telugu AEC (A)-I:</b> Translation and Interpretation in Telugu (For students who have studied the language upto class VIII and above) ( <a href="#">2081001018</a> ) | <b>Telugu AEC (A)-I:</b> Translation and Interpretation in Telugu (For students who have studied the language upto class VIII and above) ( <a href="#">2081001018</a> ) |
|     | <b>AEC (B)-I:</b> Basic Telugu (For students who have not studied the language) ( <a href="#">2081001036</a> )  | <b>AEC (B)-I:</b> Basic Telugu (For students who have not studied the language) ( <a href="#">2081001036</a> )  |
|     | <b>Urdu-A</b> ( <a href="#">2141001001</a> ) (for student who have studied Urdu upto 12 <sup>th</sup> Standard)   | <b>Urdu-A</b> ( <a href="#">2141001001</a> ) (for student who have studied Urdu upto 12 <sup>th</sup> Standard)   |
|     | <b>Urdu-B</b> ( <a href="#">2141001002</a> ) (for student who have studied Urdu upto 10 <sup>th</sup> Standard)   | <b>Urdu-B</b> ( <a href="#">2141001002</a> ) (for student who have studied Urdu upto 10 <sup>th</sup> Standard)   |
| SEC | <b>Paper-6</b><br><b>Skill Enhancement Course (SEC) (choose any one)</b>  | <b>Paper-6</b><br><b>Skill Enhancement Course (SEC) (Choose anyone, other than the one opted in Semester-I)</b>   |
|     | <b>Commerce:</b> Finance for Everyone ( <a href="#">2416000002</a> )  | <b>Commerce:</b> Finance for Everyone ( <a href="#">2416000002</a> )  |
|     | <b>Commerce:</b> Social Media Marketing (2416000005)  | <b>Commerce:</b> Social Media Marketing (2416000005)  |
|     | <b>Computer:</b> IT Skills-I and Data Analysis (3126000001)   | <b>Computer:</b> IT Skills-II (for student who have studied IT Skills-I in semester-I) (3126005001)   |
|     | <b>Computer:</b> Basic IT Tools (2346000005)  | <b>Computer:</b> Basic IT Tools (2346000005)  |
|     | <b>Computer:</b> Statistical Software Package (2926000004)  | <b>Computer:</b> Statistical Software Package (2926000004)  |
|     | <b>English:</b> Communication in Everyday Life ( <a href="#">2036000002</a> )   | <b>English:</b> Communication in Professional Life ( <a href="#">2036000002</a> )   |
|     | <b>English:</b> Business Communication (2416000001)   | <b>English:</b> Business Communication (2416000001)   |
|     | <b>Hindi:</b> रंगमंच ( <a href="#">2056000002</a> )   | <b>Hindi:</b> रंगमंच ( <a href="#">2056000002</a> )   |
|     | <b>Management:</b> Digital Marketing (2926000002)   | <b>Management:</b> Digital Marketing (2926000002)   |
| VAC | <b>Paper-7</b><br><b>Value Addition Course (VAC)</b><br>(Choose any one)  | <b>Paper-7</b><br><b>Value Addition Course (VAC)</b><br>(Choose any one, other than the one you have opted in Semester-I)   |
|     | <b>Commerce:</b> Financial Literacy (6967000008)  | <b>Commerce:</b> Financial Literacy (6967000008)  |
|     | <b>English:</b> Reading Indian Fiction in English ( <a href="#">6967000014</a> )  | <b>English:</b> Reading Indian Fiction in English ( <a href="#">6967000014</a> )  |
|     | <b>Hindi:</b> भारतीय भक्ति परंपरा और मानव मूल्य ( <a href="#">6967000022</a> )  | <b>Hindi:</b> भारतीय भक्ति परंपरा और मानव मूल्य ( <a href="#">6967000022</a> )  |
|     | <b>Political Science:</b> Constitutional Values and Fundamental Duties ( <a href="#">6967000002</a> )   | <b>Political Science:</b> Constitutional Values and Fundamental Duties ( <a href="#">6967000002</a> )   |
|     | <b>Sanskrit:</b> Yoga: Philosophy and Practice ( <a href="#">6967000021</a> )   | <b>Sanskrit:</b> Yoga: Philosophy and Practice ( <a href="#">6967000021</a> )   |
|     | <b>Sanskrit:</b> Panchkosha: Holistic Development of Personality (6967000013)   | <b>Sanskrit:</b> Panchkosha: Holistic Development of Personality (6967000013)   |
|     | <b>Psychology:</b> Emotional Intelligence (6967000005)  | <b>Psychology:</b> Emotional Intelligence (6967000005)  |



## Part II

- **Examination Related Information**
- **Rechecking/Revaluation of Scripts**
- **Re-Admission**
- **Students Support Services**
- **Other Important Information**



## 5. EXAMINATION RELATED INFORMATION

**5.1 Span Period:** The span period is five years for all undergraduate courses from year of admission. No Candidate will be admitted to the examination after the expiry of the span period.

### 5.2 Centre for End Semester Examination

The Centre of Examination shall only be Delhi.

### 5.3 Admission Ticket and Date Sheet

The Admission Ticket containing Examination Roll Number, Examination Centre and the Date Sheet for the examination will only be available on the COL/SOL website <https://sol.du.ac.in>. Students are advised to download the Admission Ticket, Date Sheet etc., well before the commencement of the said examination, failing which, the consequences shall solely be the responsibility of the concerned student. COL/SOL provides important information to the students through SMS on their Mobile Numbers registered with Department/School and also through notices posted on the COL/SOL website. Students are strictly advised to keep visiting the COL/SOL Website regularly and also login to their respective Student Dashboard for Information and Updates.

The student must download the Date Sheet and Admission Ticket from COL/SOL Website – <https://sol.du.ac.in>.

### 5.4 Internal Assessment

- As per the AC Resolution No 14 dated. 3.8.2022 and EC Resolution No 18 (18-11) dated 18.8.2022. The continuous assessment (Internal Assessment) has been implemented in all the programmes being offered by the Department/School from the Academic Session 20224-25. The details of procedures of Internal Assessment will be available on COL/SOL website.
- For this purpose, DDCE/SOL/COL has decided to conduct online Multiple-Choice Questions (MCQ) based Internal Assessments including Continuous Assessments for each Semester separately which will be conducted before the Semester Examinations. The Internal Assessment including Continuous Assessment will be 30 marks in each semester and the Semester Examination will be 70 marks out of 100 marks.

### 5.5 Minimum Acceptable Level of Academic Standards

The minimum acceptable level of achievement that a student must demonstrate to be eligible for the award of academic credit or a qualification is the minimum acceptable level of academic standards. The Letter Grades and Grade Points which shall be used to reflect the outcome of assessment process of the student's performance is indicated below:

#### Letter Grades and Grade Points

| Letter Grade      | Grade Point |
|-------------------|-------------|
| O (outstanding)   | 10          |
| A+ (Excellent)    | 9           |
| A (Very Good)     | 8           |
| B+ (Good)         | 7           |
| B (Above Average) | 6           |
| C (Average)       | 5           |
| P (Pass)          | 4           |



|             |   |
|-------------|---|
| F (Fail)    | 0 |
| Ab (Absent) | 0 |

**Exit Options:** The minimum credit to be earned by a student per semester is 18 credits and the maximum is 26 credits. However, students are advised to earn 22 credits per semester. This provision is meant to provide students with the comfort of the flexibility of semester-wise academic load and to learn at his/her own pace. However, the mandatory number of credits have to be secured for the purpose of award of *Undergraduate Certificate/ Undergraduate Diploma/ Appropriate Bachelor's Degree in the field of Study/ Discipline*, to a student who chooses to exit at the end of even semesters (details provided below).

| S. No. | Type of Award   | Stage of Exit                                | Mandatory Credits to be Secured for the Award |
|--------|---|--|---|
| 1      | Undergraduate Certificate in the field of Study/ Discipline   | After Successful Completion of Semester II   | 44  |
| 2      | Undergraduate Diploma in the field of Study/ Discipline   | After Successful Completion of Semester IV   | 88  |
| 3      | Bachelor of (Field of Study) (Honours) Discipline) (for Single core discipline course of study)   | After Successful Completion of Semester VI   | 132   |
| 4      | Bachelor of (Field of Multidisciplinary Courses of Study) for multiple core disciplines courses of study)   | After Successful Completion of Semester VI   | 132   |
| 5      | Bachelor of (Field of Study/ Discipline) (Honours with Research/ Academic Projects/ Entrepreneurship) Discipline (for single core discipline course of study) | After Successful Completion of Semester VIII | 176   |
| 6      | Bachelor of (Field of Multidisciplinary Courses of Study) (Honours)   | After Successful Completion of Semester VIII | 176   |



## 6. RECHECKING/REVALUATION OF SCRIPTS

As per the directive of the University, the applications for revaluation will be accepted by the University within two weeks from the date of declaration of results. The tabulated results shall be made available on the website as well as the office of the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

### 6.1 Rules for Rechecking of Answer Script

1. Rechecking is to be applied for, within 15 days from the date of publication of result on university website.
2. Rechecking in Practical examination etc. is not undertaken but in the course/subject where rechecking is permissible the answer books are checked just to ensure that all the questions attempted by the candidate have been valued, that the marks awarded have been totaled correctly and that the total marks have been correctly carried over to the result statement.
3. Fee for Rechecking of the result is Rs. 1000/- per paper payable online on DU website.
4. Applications for Rechecking of result, received after 21 days from the date of declaration of result on the University website shall not be entertained.
5. Application form is accepted for Rechecking of results provisionally, subject to the particulars being found correct after scrutiny.  
The candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for Rechecking.
6. Entries made by the candidate should be verified by the Principal of the College concerned.

### 6.2 Rules for Revaluation of Answer Script

1. Revaluation is allowed only in theory papers of non-professional courses, which have not been jointly valued.
2. Carefully select the papers in which you wish to seek revaluation. No second application for additional papers shall be accepted and will be summarily rejected.
3. Revaluation is to be applied for within 15 days of the date of uploading of result on the University website.
4. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc. at the time of submission of Application Form for Revaluation.
5. Entries made by the candidate should be verified by the Principal of the College concerned.

#### Please Note that

1. When you apply for revaluation, you surrender your original performance and will have to accept the revised performance in which:
  - a) there can be NO CHANGE, there can be an increase or there can be a DECREASE in the marks,
1. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
2. Prescribed fee:  
Rs. 1000/- per paper to be deposited online on the University website : [www.du.ac.in](http://www.du.ac.in).
3. If the award after Revaluation varies from the original award, up to and including  $\pm 5\%$  of the maximum marks, the original award will stand.
  - (a) If the award of the first Revaluation is beyond  $\pm 5\%$  and up to  $\pm 10\%$  the average of the marks of original examiner and the first Revaluation will be taken.
  - (b) If the award after Revaluation varies from the original award by more than  $\pm 10\%$  of the minimum marks, the answer script will be examined by a Second Revaluator (other than original and first) and the average of the two nearest award out of the three awards thus available (including the original award) shall be taken as final.

### 6.3 Rules for Supply of Copy of Evaluated Answer Script

1. If the candidate wants a copy of the evaluated answer script, he/she should select the paper carefully.
2. The application should be submitted between 61st day and 75th day of declaration of result on the University website.
3. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verifications of Roll No., marks etc., at the time of submission of Application Form.
4. Entries made by the candidate must be verified by the Principal of the College/Head of the Department concerned.
5. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
6. The examination office will endeavor to provide a copy of Answer-Script within 30 days of submission of application. The student is required to collect the copy of the evaluated answer script within a period of 15 days from the date of



- intimation of availability of the script on the University website.
7. If a student finds any error in totaling of marks or finds that any question has not been evaluated, then he/she should communicate this to the Examination office in the prescribed proforma within a period of 10 days of the collection of the evaluated answerscript.
  8. Any representation other than that relating to totaling errors or unmarked questions shall not be admissible.
  9. The Student is advised to visit the website of the University of Delhi, for rules and prescribed fee to be paid online to get a photocopy of the answer script.

**For Exam Related queries, please visit the website of Exam Branch.**

## 7. RE-ADMISSION

### 7.1. Re-Admission

The cancellation cases of SOL students will not be re-admitted in any circumstances. In such cases the enrollment number will also be annulled.

However, such discontinued cases of SOL students for re-admission will be forwarded to the Admission Committee for further decision in the matter on individual merit basis.

### 7.2 Inter-College/University Migration

**As per the Amended Ordinance IV of the Ordinances of the University of Delhi applicable for necessary compliance.**

1. Inter-university migration may be permitted only in the beginning of the III Semester of undergraduate Programmes under semester mode on production of (i) Leaving Certificate from the Principal of the College or from the Registrar of the University he/she is leaving and (ii) Marksheet of the examinations already passed and (iii) documentary evidence in support of the ground on which migration has been sought.

Provided that such a student will have to pass all the papers of Semester-I & Semester-II examinations of the said course of the University of Delhi.

2. Admission of a student to the University in the III Semester of study for B.A./B. Com degree examination may only be allowed on the grounds that the parent or guardian of the student has migrated to Delhi.
3. (a) Inter College migration within the University of Delhi in the III Semester of Undergraduate Courses under the semester mode may be allowed subject to availability of seats and consent of Principals of both the colleges.  
(a) Inter College migration will not be allowed at the Post-Graduate level.  
(b) The last date for migration will be 31<sup>st</sup> August.
4. Application for migration from one college of the University of Delhi to another shall only be entertained by the Principal if forwarded by the Principal of the college from which migration is sought, and the necessary alteration in the enrolment entries shall only be made in the University Register by the Registrar after obtaining the consent in writing from both Principals.

#### Re-Admission

5(a) A student of the university having failed to pass any examination of the University will be registered as an Ex-student for re-appearing in the said examination subject to the conditions laid down under the Regulation of the University relating to Conditions of Admission to University Examinations.



## 8. STUDENT- SUPPORT SERVICES

### 8.1. Study Material

1. As per DEB guidelines, preparation and provision of study material without any cost to all the students of the Department/School is a mandatory requirement. Accordingly, the syllabus for all papers of the various programmes is divided into suitable number of SLM (Self Learning Material). These SLMs are prepared by experienced faculty and cover the entire course prescribed by the University of Delhi. **The soft copy** of the study material is available on the Department/School Website. The printed study material is distributed at the designated centers.
2. As an ecofriendly initiative for saving paper, students who do not take a hard copy of the study material in printed form will be given a rebate of Rs. 400/- in Admission Fee as an incentive. The entire study material is available on DDCE, SOL/COL website for all students..
3. Rs. 600/- will be charged from students who, after having taken a rebate of Rs. 400/- at the time of submission of admission fee, later wish to take the study material in hard copy format.

### 8.2. Academic Counselling Sessions (ACS)

Academic Counselling Sessions are conducted on Sundays/Gazetted holidays. Moreover, the Department/School also conducts a few batches on regular weekdays at the regional centres to provide maximum face- to- face counselling sessions to the students. Classroom lectures and discussions are organized at various centres for a specified period as in the table below. Local students may be provided D.T.C. destination bus pass facility (Single Route) till end of the Examination from their residence to the Department/School (North Campus) or South and West Regional Centre and back.

| Course                         | No. of classes held in a Semester (4 credit courses only) | No. of periods/periods per day per subject (4 credit courses only) | Total Periods Per Subject in a semester |
|--------------------------------|---|--|---|
| B.A. (Hons.) English           | 15  | 01   | 15                                      |
| B.A. (Hons.) Political Science | 15  | 01   | 15                                      |
| B.Com. (Hons.)                 | 15  | 01   | 15                                      |
| B.A. Programme                 | 10  | 01   | 10                                      |
| B.Com.                         | 10  | 01   | 10                                      |
| B.A. (Hons.) Economics         | 15  | 01   | 15                                      |
| BBA                            | 15  | 01   | 15                                      |
| BMS                            | 15  | 01   | 15                                      |

### 8.3 Open Learning Development Centre (OLDC)

The Open Learning Development Centre (OLDC) is a vibrant hub located within the Campus of Open Learning, Department of Distance and Continuing Education. Its primary focus is to promote open learning approaches and improve educational experiences at the School of Open Learning (SOL) and the University of Delhi. Our mission is to promote and support innovative, research-based, and development-focused projects that enhance the quality and availability of open learning opportunities. This will allow learners to successfully accomplish their academic and professional objectives. The centre prioritizes improving quality procedures that include curriculum evaluation, assessment verification, and ongoing feedback systems. It closely follows developments in accrediting systems and regulatory criteria to ensure that it is in line with the most effective methods in open and online education.



Our state-of-the-art computer lab is the core of our services. It provides students with the opportunity to engage in practical, hands-on learning experiences, guided by skilled instructors. Our labs offer an optimal setting for students to explore, experiment, and develop their skills in programming languages, design utilizing industry-standard software, and digital advertising. Aside from our state-of-the-art facilities, we are now working on creating a powerful learning management system (LMS) that will allow students to access and share educational content in a centralized and easily accessible manner. The students will receive quantifiable and traceable learning outcomes for their courses in a cost-efficient and scalable manner. The website will guarantee the integrity of the test procedure, enabling individuals to showcase their knowledge and talents conveniently from their own residences.

Recently, a variety of skill-based courses have been established at the facility. Our objective is to provide individuals with the necessary resources to thrive in the modern digital landscape and produce income to sustain the ongoing expansion and progress of our institute. Through our diligent monitoring of market trends and industry demands, we have carefully selected and designed a curriculum that is not only pertinent but also resistant to future changes. This curriculum effectively equips students with the necessary expertise and understanding to excel in their chosen sectors, thereby enhancing their employability and fostering a commitment to continuous learning.

As we begin this new phase of expansion and creativity, we welcome people from diverse backgrounds to join us in this process of exploration and change. If you are seeking to enhance your abilities, progress in your profession, or pursue a personal project, the Open Learning Development Centre is available to assist you in attaining your objectives. Let us collectively embrace the future of education and uncover boundless opportunities for personal and professional development.



### **Educational Technology Lab**

The Educational Technology Lab (ET Lab), a division of the Open Learning Development Centre (OLDC), aims to offer valuable technological resources for the creation of creative and efficient digital learning materials. The objective of this project is to develop educational materials for learners in the form of content for massive open online courses (MOOCs), films, and web-based information. The course materials, provided in electronic format, serve as comprehensive resources covering various instructional writing styles. Furthermore, it is specifically designed to provide staff members with essential training and growth opportunities through the execution of Faculty and Staff Development Programs. The ET Lab is equipped with state-of-the-art equipment that features a range of advanced Audio-Video technology in a modern studio. These facilities are essential for participating in programs or creating content for the internet. The laboratory can quickly adapt to various editing setups, live streaming, recording, and other digital forms.

The objective of the ET lab is to develop robust material for the diverse range of courses provided by the School of Open Learning, Centre for Innovative Skill Based Courses and more. The laboratory will generate Open Educational Resources (OERs) to be available for the learners worldwide. It will offer both on-campus and off-campus services to institutions, assisting them in creating educational resources and delivering online courses to students and learners through pedagogically sound methods. The aim of ET Lab is to become self-sustainable by generating revenues and funds by expanding the utilization of the studio and its facilities for institutional and educational purposes outside Campus of Open Learning, to produce interactive learning and instructional materials, such as short films, commercials, and documentaries, to actively engage learners.

The Educational Technology Lab (ET LAB) is actively engaged in promoting the use of Educational Technology at the Institution and also at the National level.

Some of its major activities are:

- Design & Development of Instructional Resources : In the form of videos and webbased.
- Provision and maintenance of AV equipment for classroom teaching.
- Video and computer based instructional packages.
- Organizing training programmes for faculty and professionals across the country.
- Video conferencing for faculty selection interviews and meetings.
- E-Learning and MOOCs (Massive open online courses)
- Undertaking sponsored and research projects.
- Dissemination of Instructional Resources : Through development of information brochures and



databases.



## FACILITIES

- The Educational Technology Services Centre has a computer laboratory with modern multimedia capabilities and internet connectivity.
- Non-linear editing set up and Live Streaming setup are available for Post Production and Video streaming.
- The Centre has a modern video studio with recording and editing facilities in Digital format.
- Video conferencing for faculty selection interviews and meetings.
- Training programmes for faculty and professionals across the country.
- Video and computer based instructional packages.
- Provision and maintenance of AV equipment for classroom teaching.



## COL Radio

Campus of Open Learning Radio (COL Radio), an innovative and emerging beacon in the realm of education, serves as a digital path to connect with the learners globally. From insightful podcasts to academic updates via news through our in-house YouTube Channel, it ensures the knowledge delivery. Currently at a nascent stage, COL Radio shall synchronize with technological advances, embracing innovation and ensuring a vibrant learning community. This platform aspires to set a significant milestone in Open and Distance Learning Education, seamlessly bridging the gap between learners and institutions through its diverse channels and programs. COL Radio is not just another online radio platform; it's a dynamic hub designed to revolutionize education and empower students in myriad ways. With a diverse range of programming, COL Radio offers both academic and non-academic benefits, catering to the holistic development of students.

Academically, COL Radio serves as a virtual classroom, supplementing traditional learning methods with engaging



educational content. From insightful lectures by esteemed professors to interactive study sessions and educational podcasts, students have access to a wealth of knowledge at their fingertips. Moreover, COL Radio fosters a collaborative learning environment, encouraging students to exchange ideas and engage in intellectual discourse beyond the confines of the physical classroom.

Beyond academics, COL Radio is a catalyst for social impact, shedding light on important issues within the Indian education system and advocating for positive change. Through thought-provoking discussions, interviews with education experts, and student-led initiatives, COL Radio strives to address societal challenges and promote inclusivity and equity in education.

Furthermore, COL Radio provides a platform for students to voice their opinions, share their experiences, and showcase their talents. With dedicated segments for art, culture, sports, and more, COL Radio celebrates the diversity and creativity of the student community, fostering a sense of belonging and pride.

Looking ahead, COL Radio holds immense potential for revenue generation, paving the way for sustainable growth and investment in students and institutional development. By leveraging advertising opportunities, sponsorships, and partnerships, COL Radio aims to not only sustain itself but also create a surplus that can be reinvested in scholarships, infrastructure, and innovative educational initiatives.

In essence, COL Radio is more than just an online radio platform; it's a transformative force driving positive change in education and empowering students to reach their full potential.

**Educational Technology Lab**  
**Open Learning Development Centre (OLDC)**  
**Campus of Open Learning (COL)**  
**Academic Research Center, University of Delhi- 110007**

**ET Lab Facilities**

The studio room contains the digital facility for teaching the students. It also has projector and camera for recording of all the lecture. The infrastructure and technical facility of the center is as follows:

- Studio with LED Lighting Control System
- Virtual Studio Setup
- Professional HD Cameras
- The Educational Technology Lab has a post-production with state-of-the-art multimedia facilities and internet connectivity.
- Non-linear editing set up and Apple Streaming server are available for post-production and video streaming.
- The Centre has a modern video studio with recording and editing facilities.
- Video conferencing for faculty selection interviews and meetings
- Training programs for faculty and professionals across the country.
- Video and computer animation based instructional packages.
- Provision and maintenance of Audio-Video equipment for classroom teaching.

**Audio-Video Studio**

- Different types of programs (Indoor and outdoor recording) are developed according to the need.
- Fully designed programs of 30 to 45 minutes duration involving Pre-production, Production and Post-Production.
- Professors, Teacher Educator, Content Developer, Professional Presenter and Voice-Over Artist are involved in E-content development programs.
- Complete Video Courses: On-line recording of academic courses (UG/PG) conducted in video-studio with post-production.
- Video Editing, Graphics Designing and Animation
- E-content development through Smart board and Wacom Pen-Tab.
- High configuration Workstations installed in ET lab.
- Software related to Multimedia available such as:
  - Adobe Creative Cloud
  - Final Cut Pro
  - Autodesk Maya
  - Videoscribe



## 8.4 Library Facility

The Department/School has a library at the Main Campus as well as at its South Regional Centre and at West Regional Centre, Keshavpuram Delhi. The library resources covering all aspect of Social Sciences, and humanities such as Mathematics, Computer Sciences, Nutrition and Food Science, Psychology, Management, Library and Information Sciences, History, Economics, Political Sciences, Education, English, Hindi, Sanskrit, Commerce, Accounting and many more. The library has ample collection of textbooks, general books, reference books, journals, and magazines. However, the library services to the student of Postgraduate courses are available from North Centre Only.

The following services /facilities are provided in the library:

- Registration & Renewal of Membership
- Lending Service
- Reference Service
- Reading Room facility
- Book Bank facility
- N-List (National Library and Information) Services & DELNET (Developing Library Network) Services.
- EOC (Equal Opportunity Cell) for visually impaired students.
- Web OPAC Service.
- DU E- Library Service
- E-Dues Clearance Service

The SOL (COL) library subscribes the online database i.e. "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", The N-LIST database provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The students and faculty member of SOL, COL (Campus of Open Learning) can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. Separate login Id sent to user email Id. After authentication one can access (remotely) more than 160000 e-book and more than 10000 e-journals in the said database.

Student can borrow maximum four (04) books from Student Unit at a time for a maximum period of 45 days. The students must return the books borrowed from student unit within 45 days. Failing to do so will attract late fine.

The timings of the library (subject to change) are as follows:-

### **09:30 A.M. to 05:00P.M. (Except Sundays and Holidays)**

On Sundays and other Holidays, the library will remain open during Academic Counselling Session, PCP Classes. Once the Fee Receipts, I-Card and School Admission Number of the students are generated, the students automatically become the member of the library. Students desirous to use the library services will have to bring their fee receipt along with Identity Card on every visit to the library and the same is to be shown as and when required.

If any book(s) issued is/are lost, the students will be required to replace it by the latest edition of the book(s) along with the late fine, if any.

**Reference Books and Magazines are not issued under any circumstances.**

## 8.5 Book Bank

The Department/School has the facility of Book Bank for the marginalized/weaker section student. From book bank, maximum (04) four books are issued to students throughout the semester. The students must return the books borrowed from book bank within 10 days after the completion of each semester examination. Failing to do so will attract late fine. The criteria for availing books from the Book Bank are the same as in the case of fee concession.

## 8.6 Identity Card

Every student is required to have an Identity Card of the Department/School. The student can download the same



from Department/School website <https://sol.du.ac.in>.

### 8.7 Student Counselling Facility

Members of the teaching departments are available to solve the academic problems of students on all working days in the Department/School at the Main Campus only. Their availability is displayed on the website.

### 8.8 Financial Support Scheme

#### 8.8.1 Book Bank Facility

- Book Bank facility is available for students whose family income from all sources is below 2.5 Lakh per annum.
- To avail this facility the applicant must upload Income Certificate.

Note: Applicants are not entitled to avail this facility if they have not selected the appropriate option and have not uploaded the Income Certificate.

#### 8.8.2 Financial SUPPORT Scheme

The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (DDCE/SOL/COL) in the spirit to facilitate financially weak students as per guidelines decided by the University of Delhi, is announced Financial Support Scheme for DDCE/SOL/COL students. This scheme is reflected through a fee waiver for the students enrolled in DDCE/SOL/COL and having their family income below the poverty line. The fee waiver includes all components of fee paid by students except Examination Fee. (University Dues)

To avail Financial Support Scheme in term of Fee Waiver, the student has to determine the following:

Eligibility:

A student studying in DDCE/SOL/COL University of Delhi and his/her Annual Family Income falling in below mentioned categories is eligible to apply.

S.No Family Income (in Rupees) (Eligibility) Fee Waiver (Percentage)

Category 1 Less than 4,00,000 Up to 100%

Category 2 4,00,000-8.00,000 Up to 50 %

(Candidates with ER/Arrears of previous examination papers are not eligible to apply)

Documents required:

1 Income Certificate: Annual family income Certificate issued by Govt. office for the current financial year.

2 Copy of current Fee Receipt.

3 Copy of Marksheet of the last exam passed.

4 Cancelled Cheque/Copy of Bank Pass Book showing the student Name, Account Number and IFSC code.

Important: Date for application and online link will be notified separately later.

#### 8.8.3 PwBD Category

As per Delhi University Notification No.Aca.1/082/2001/ PwBD/2012- 2013/355, dated 13th Sept.2013, the following amendment to ordinance (4) of the university has been added after subclause 2 of Ordinance (4) of the said Ordinance.

**"Provided that the Persons with Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees (Except Admission fee).**

The government of India notified the 'persons with benchmark' in this Ability Act (PwBD) vide notification No. ACT No.49 of 2016 dated 17.12.2016. The Admissions in University of Delhi are taking place as per PwBD Act-2016.

#### 8.8.4 Facilities for Students with Disabilities

The Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning has endeavored to pay special attention to the academic needs of students with disabilities. Their number on



Department/School rolls has been increasing steadily, indicating the growing importance of distance education for this critical sector.

As per the UGC guidelines, we are in the process of setting up an enabling unit with modern facilities such as computers and reading machines. The Department/School already has a Disability Coordinator and a Committee to help such students. As per Delhi University decisions, fee concession is provided to students with disabilities. Study material is being provided in DAISY audio format.

A Single Window Service counter is available for disabled students in the Record Room, on the ground floor of the main building of Department/School. Such Students can approach this counter or get in touch with the Assistant Registrar, Admissions in case they face any difficulty.

#### **8.8.5 Financial Assistance to SC/ST Students of State Government.**

Students belonging to Scheduled Castes /Scheduled Tribes are advised to apply to their respective State Governments for financial assistance to defray the expenses of their education.

#### **8.8.6 Financial Assistance to Transgender Students**

Full fee waiver is available to Transgender Students. Please Contact Assistant Registrar North/ Assistant Registrar South/ Convener, Admission & Students Welfare Committee. (Subject to acceptance of recommendation).

#### **8.8.7 Fee Concession to University/Department/School Employee/Ward**

- Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee dues).
- Ward of Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL 50% fee concession (except university fee dues).
- Employees of University of Delhi: exempted from tuition fee only.

#### **8.8.8 Fees Concession for meritorious female students**

The female students of Undergraduate and Postgraduate Courses of DDCE, SOL, COL who obtains 8.5 CGPA in their examination will get full fee concession for the next year. The Students should have cleared all their examination for the previous years.

#### **8.8.9. DEB-UGC Recognition**

All the Programmes offered by the Department/School, are recognized by the Distance Education Bureau UGC.



## 9. Other Relevant Information

### 9.1 Regional Centres

|  |  |
|--|--|
| Complete details of contact information for the Department/School and its South and West Regional Centres are provided below. Students may contact the Department/School in case of any problem. | provides essential information services related to updating of student's profile, status of degree, Marksheet, Exam Form/Demand Letter, Academic Counselling Sessions, Old Question Papers, Study Materials, Syllabus, Faculty Members contact timing etc. Students can visit at <a href="https://sol.du.ac.in">https://sol.du.ac.in</a> . |
| In addition, the Department/School has a website also which  |  |

| NORTH CAMPUS   | SOUTH CAMPUS  | WEST CAMPUS  | EAST CAMPUS   |
|--|---|--|---|
| <b>North Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>5, Calvary Lane, Delhi-110007 | <b>South Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>South Moti Bagh, (Old Motilal Nehru College Building), New Delhi | <b>West Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>C-2, Keshav Puram, University of Delhi, Delhi - 110035 | <b>East Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>Plot No – 4, Fc – 10 Tahirpur, Delhi - 110095 |
| Contact – 9318356167, 9318355600, 9318355909, 9318355332   | Contact – 8076546900, 9810508608, 9899090911  | Contact – 011-2781469  | <b>Under Construction</b>   |
| Email Id – <a href="mailto:skverma@sol-du.ac.in">skverma@sol-du.ac.in</a>  | Email Id – <a href="mailto:khuntia@sol-du.ac.in">khuntia@sol-du.ac.in</a>   | Email Id - <a href="mailto:uspandey@sol-du.ac.in">uspandey@sol-du.ac.in</a>  | Email Id -  |

### 9.2 Activities Conducted at Regional Centres

The following services are provided at the Regional Centres of the Department/School.

1. Dispatch/Distribution of Study Material to the students.
2. Facility of borrowing books from the library and use of Reading Room.
3. Organization of Academic Counselling Sessions on working days/Saturdays/Sundays.



## 10. Laws to Protect Students

### 10.1 Prohibition and Punishment for Ragging (ORDINANCE XV-C)

1. Ragging, in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -
  - a. involve physical assault or threat to use physical force.
  - b. violates the status, dignity and honor of women students.
  - c. violates the status, dignity and honor of students belonging to the scheduled castes and tribes.
  - d. exposes students to ridicule and contempt and affects their self-esteem.
  - e. entails verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of the College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that, for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his / her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective.

**Note:** Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.



### The Disciplinary/Anti-Ragging Committee of School of Open Learning

| S. No. | Name  | Designation |
|--------|---|-------------|
| 1      | Prof. U.S. Pandey, Dy. Director, West Regional Centre, SOL        | Chairperson |
| 2      | Prof. Suman Kumar Verma, Dy. Director, North Regional Centre, SOL | Member      |
| 3      | Prof. J. Khuntia, Deputy Director, South Regional Centre, SOL     | Member      |
| 4      | Prof. Projes Roy, Joint Director, DDCE, SOL, COL                  | Member      |
| 5      | Dr. Pramod Tiwari, Joint Director, DDCE, SOL, COL                 | Member      |
| 6      | Dr. Seema Suri, Associate Professor, SOL                          | Member      |
| 7      | Dr. Rajat Arora, Assistant Professor, SOL                         | Member      |
| 8      | Dr. Ravi, Assistant Professor, SOL                                | Member      |
| 9      | Dr. O.P. Sharma, Deputy Registrar, SOL                            | Member      |
| 10     | Mr. Sanjay Agarwal, Assistant Registrar, SOL                      | Member      |
| 11     | Ms. Nisha Section Officer, SOL                                    | Member      |
| 12     | Mr. Sunil Kumar, Senior Personal Assistant, SOL                   | Coordinator |

### 10.2 The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

Whereas sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment.

And whereas the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th of June 1993 by the Government of India.

And whereas it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.

#### Members of ICC @ SOL

| S. No.  | Name  | Designation                       |
|---|---|-----------------------------------|
| 1.  | Dr. Seema Suri, Associate Professor         | Chairperson                       |
| 2.  | Dr. Abhilasha, Assistant Professor          | Member                            |
| 3.  | Sh. Rahul Dev Ambedkar, Assistant Professor | Member                            |
| 4.  | Ms. Niyati Sharma Advocate, High Court      | Legal Advisor and External Member |
| 5.  | Ms. Meena, Section Officer                  | Member                            |
| 6.  | Ms. Anita, Section Officer                  | Member                            |
| <b>Students' Representatives for the period 2022-2023</b> |   |                                   |
| 8.  | Ms. Muskan Handa, Student M. Com            | Student Rep, ICC                  |
| 9.  | Ms. Anshu Verma, Student B.A.(Hons.)        | Student Rep, ICC                  |
| 10.   | Mr. Harsh Vats, Student B.A. Programme      | Student Rep, ICC                  |

Students can write to: [icchelp@sol-du.ac.in](mailto:icchelp@sol-du.ac.in)



### 10.3 Some Important Points to Note by the Fresher Students while visiting Delhi University

1. Do not get intimate with strangers and do not allow any person to use your mobilephone or reveal your residential address to them.
2. Do not accept eatables/ drinks from strangers.
3. Please collect information about admission only from centers authorized by Delhi University. Do not contact strangers for this purpose.
4. Do not interact with any person posing as an agent to get admission. Such people may lure you to adopt short cuts to get admission.
5. The admission procedure in Delhi University is fully transparent and is on the basis of marks obtained and as per the procedure laid down.
6. Police Control Room- 100.

### Women/Students' - Helpline - 1091/1291

**ACP - Civil Lines Delhi Police**

Phone : 23810113

e-mail : delpol@vsnl.co.in



**SHO – Maurice Nagar**

Delhi Police

Phones: 27667178, 27666332

### 10.3a Student Grievance Redressal Committee (SGRC)

In compliance with to the UGC notification dated 11th April, 2023 regarding the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, Prof. Sanjay Bhatt, Retired Professor, Department of Social Work, University of Delhi has been appointed as the Ombudsperson for School of Open Learning, Campus of Open Learning for a period of three years or until he attains the age of 70 years, which is earlier, from the date of assuming office.

| Student Grievance Redressal Committee (SGRC) |  |                 |
|--|--|-----------------|
| S.No.  | Name   | Designation     |
| 1.   | Prof. Suman Kumar Verma                        | Chairperson     |
| 2.   | Prof. J. Khuntia                               | Member          |
| 3.   | Prof. Bhawani Rani Das                         | Member          |
| 4.   | Dr. Seema Suri                                 | Member          |
| 5.   | Dr. Sneha Chawla                               | Member          |
| 6.   | Sh. Dhanesh Mishra, B. Com<br>(20-1-44-000424) | Special Invitee |



#### 10.4 University of Delhi Notification on Right to Information Act, 2005

1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.
2. The prescribed fee for filing the application is Rs.10/- by way of cash, against proper receipt, or by way of bank demand draft or banker's cheque or Indian Postal Order payable to the Officiating Principal, Department of Distance & Continuing Education, School of Open Learning, University of Delhi at Delhi.
3. An appeal can be pre offered before the 1st Appellate Authority against the decision of the Public Information Officer.
4. Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available on the website of SOL <https://sol.du.ac.in>

#### PUBLIC INFORMATION OFFICER

##### Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (North Campus)

###### **Sh. Sanjay Aggarwal,**

Assistant Registrar  
Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.  
5 Cavalry Lane, University of Delhi, Delhi-110007,  
Tel. No.: 27667581 27667600, 27667645,  
27666578 (Ext. 208), 27008330  
Fax No.: 27667242

##### Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (South Campus)

###### **Sh. Suraj Kumar**

Section Officer  
(Admission, Exam & APIO) Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.  
South Study Centre, South Moti Bagh,  
(Old Moti Lal Nehru College Building), New Delhi-110021 Tel. No.: 24151603  
Fax No.: 24104037

##### Appellate Authority

###### **Prof. Ajay Jaiswal**

Principal  
Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.  
5, Cavalry Lane, University  
of Delhi, Delhi-110007, Tel.  
No.: 27667581 27667600,  
27667645,  
27666578 (Ext. 208), 27008330  
Fax No.: 27667242



| <b>Frequently Asked Questions</b>            |  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
|--|--|--|---------|------------|------------|-------------|-------|-------------|------------------|-------------|--------------------|-------------|----------------|-------------|-----------------------|-------------|----------------------------------|--------------|-----------------------|--------------|-----|--------------|-----------|--------------|------------------------|--------------|------------------------------|--|--------------------------------|---|-------------|-----------------|--|--|---|---|
| 1.   | Has the University Curriculum Framework -2022 (Under NEP) also been adopted by the Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi?   | Yes, The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi has adopted UGCF – 2022 (Under NEP). The curriculum and syllabus of the Department/School is the same as that of the University of Delhi.  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| 2.   | Is CUET compulsory for the candidates who wish to take admission in Department/School?   | No, as per Distance Education Bureau (DEB) guidelines, CUET is not mandatory for candidates who wish to take admission in the Department/School.   |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| 3.   | Is a candidate required to register or to take direct admission for the undergraduate courses offered in the Department/School?  | As there is no seat limit, candidates can take direct admission in the courses offered by the Department/School. However, candidate must check the minimum eligibility criteria as specified in column 4.3.  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| 4.   | What is the last date of payment of fees?  | <b>August 31, 2024 (PLEASE DO NOT WAIT FOR THE LAST DATE)</b>  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| 5.   | What is the fee to be deposited with the admission form?   | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Courses</th> <th style="text-align: left;">Annual Fee</th> </tr> </thead> <tbody> <tr><td>B. Com (H)</td><td>Rs. 8,820/-</td></tr> <tr><td>B.Com</td><td>Rs. 8,320/-</td></tr> <tr><td>B.A. (H) English</td><td>Rs. 8,820/-</td></tr> <tr><td>B.A. (H) Pol. Sci.</td><td>Rs. 8,820/-</td></tr> <tr><td>B.A. Programme</td><td>Rs. 8,320/-</td></tr> <tr><td>B.A.(Hons.) Economics</td><td>Rs. 8,820/-</td></tr> <tr><td>B.A.(Prog) Computer Applications</td><td>Rs. 11,320/-</td></tr> <tr><td>B.A.(Prog) Psychology</td><td>Rs. 11,320/-</td></tr> <tr><td>BMS</td><td>Rs. 18,970/-</td></tr> <tr><td>BBA (FIA)</td><td>Rs. 18,970/-</td></tr> <tr><td>B.A.(Hons.) Psychology</td><td>Rs. 21,970/-</td></tr> <tr> <td>PwBD Category (Attach Proof)</td> <td>The PwBD Category students will have to pay only Rs. 130/- These candidates are exempted from all types of fees.</td> </tr> <tr> <td>Orphan Category (Attach Proof)</td> <td>Rs. 20/- (Admission fee 10 Rs., Examination fee Rs. 10)</td> </tr> <tr> <td>Transgender</td> <td>Full fee waiver</td> </tr> <tr> <td>Armed Forces and Central Police Armed Forces</td> <td> <ul style="list-style-type: none"> <li>• In service personnels will get 75% fee waiver (except university dues).</li> <li>• Superannuated personnels (not superannuated before 5 years) falling in the category will get 50 % fee waiver (except university dues).</li> <li>• Wards of personnels will get 25% fee waiver (except university dues).</li> </ul> </td> </tr> <tr> <td>University/Department/SOL Employee Ward</td> <td> <ul style="list-style-type: none"> <li>• Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee dues).</li> <li>• Ward of Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL 50% fee</li> </ul> </td> </tr> </tbody> </table> | Courses | Annual Fee | B. Com (H) | Rs. 8,820/- | B.Com | Rs. 8,320/- | B.A. (H) English | Rs. 8,820/- | B.A. (H) Pol. Sci. | Rs. 8,820/- | B.A. Programme | Rs. 8,320/- | B.A.(Hons.) Economics | Rs. 8,820/- | B.A.(Prog) Computer Applications | Rs. 11,320/- | B.A.(Prog) Psychology | Rs. 11,320/- | BMS | Rs. 18,970/- | BBA (FIA) | Rs. 18,970/- | B.A.(Hons.) Psychology | Rs. 21,970/- | PwBD Category (Attach Proof) | The PwBD Category students will have to pay only Rs. 130/- These candidates are exempted from all types of fees. | Orphan Category (Attach Proof) | Rs. 20/- (Admission fee 10 Rs., Examination fee Rs. 10) | Transgender | Full fee waiver | Armed Forces and Central Police Armed Forces | <ul style="list-style-type: none"> <li>• In service personnels will get 75% fee waiver (except university dues).</li> <li>• Superannuated personnels (not superannuated before 5 years) falling in the category will get 50 % fee waiver (except university dues).</li> <li>• Wards of personnels will get 25% fee waiver (except university dues).</li> </ul> | University/Department/SOL Employee Ward | <ul style="list-style-type: none"> <li>• Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee dues).</li> <li>• Ward of Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL 50% fee</li> </ul> |
| Courses                                      | Annual Fee   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B. Com (H)                                   | Rs. 8,820/-  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.Com  | Rs. 8,320/-  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A. (H) English                             | Rs. 8,820/-  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A. (H) Pol. Sci.                           | Rs. 8,820/-  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A. Programme                               | Rs. 8,320/-  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A.(Hons.) Economics                        | Rs. 8,820/-  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A.(Prog) Computer Applications             | Rs. 11,320/-   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A.(Prog) Psychology                        | Rs. 11,320/-   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| BMS  | Rs. 18,970/-   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| BBA (FIA)                                    | Rs. 18,970/-   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| B.A.(Hons.) Psychology                       | Rs. 21,970/-   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| PwBD Category (Attach Proof)                 | The PwBD Category students will have to pay only Rs. 130/- These candidates are exempted from all types of fees.   |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| Orphan Category (Attach Proof)               | Rs. 20/- (Admission fee 10 Rs., Examination fee Rs. 10)  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| Transgender                                  | Full fee waiver  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| Armed Forces and Central Police Armed Forces | <ul style="list-style-type: none"> <li>• In service personnels will get 75% fee waiver (except university dues).</li> <li>• Superannuated personnels (not superannuated before 5 years) falling in the category will get 50 % fee waiver (except university dues).</li> <li>• Wards of personnels will get 25% fee waiver (except university dues).</li> </ul> |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |
| University/Department/SOL Employee Ward      | <ul style="list-style-type: none"> <li>• Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee dues).</li> <li>• Ward of Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL 50% fee</li> </ul>  |  |         |            |            |             |       |             |                  |             |                    |             |                |             |                       |             |                                  |              |                       |              |     |              |           |              |                        |              |                              |  |                                |   |             |                 |  |  |   |   |



|     |  |   |
|-----|--|---|
|     |  | concession (except university fee dues).  |
|     |  | <ul style="list-style-type: none"> <li>• Permanent Employees of University of Delhi: exempted from tuition fee only.</li> <li>• Apart from above other supernumerary quota as decided by University of Delhi.</li> </ul>  |
|     |  | <b>❖ For more information about the fees structure visit the relevant section of the prospectus.</b>  |
| 6.  | Is the Admission Fee inclusive of the Examination Fee of 1 <sup>st</sup> and 2 <sup>nd</sup> Semester? | Yes, Admission Fee includes First Semester Examination and Second Semester Examination fee.   |
| 7.  | What is the mode for submitting admission and examination form?  | Candidates can submit both examination and admission forms through online mode.   |
| 8.  | In which format will the study material be provided?   | The Study material is available in both online and printed format. In case students do not opt for the hard copy of the study material, then Rs. 400/- will be deducted in the head of "College Facilities and Services Charges". Further, online material will be freely available on the SOL website. |
| 9.  | What is the Minimum Eligibility for taking admissions?   | It is specified in relevant sections.   |
| 10. | How can the students register themselves with the library after seeking admission?                     | The students can register themselves with the library after producing the Fee Receipt in original, along with their respective Identity Cards.  |

### SKILL BASED COURSES OFFERED BY ATOLDC

#### Short-Term Courses for Students of DDCE,SOL/COL

University of Delhi, through its Campus of Open Learning, has introduced short-term courses to enhance the employability of the students enrolled with School of Open Learning. These courses have been designed with a focus on the areas where human resources are needed. At the end of the course, students are jointly awarded a certificate by the University of Delhi and the Industry Partner. Most of the courses are of 6 months duration which includes 2 months of internship with the relevant industry. After completion of the internship, deserving students are assisted and placed with suitable organizations.

*Presently, the following Short-term Professional Courses are offered by COL.*

#### Online Mode

**Skill sessions will be delivered in online mode, login credentials and detailed time-table will be sent to the registered E-mail ID.** स्किल सत्र की सभी कक्षाएं ऑनलाइन माध्यम से कराई जाएंगी। जिसके लिए लॉगिन क्रेडेंशियल और विस्तृत समय सारिणी पंजीकृत ई-मेल आईडी पर भेजी जाएगी।

| S. No. | Name of the Course  | Knowledge Partner                         | Approx Duration |
|--------|---|---|-----------------|
| 1.     | <a href="#"><u>English Proficiency</u></a>                    | Cambridge University Press and Assessment | 25-30 Hours     |
| 2.     | <a href="#"><u>Personal Finance (Self-Paced Learning)</u></a> | NergyVidya                                | 30 Hours        |
| 3.     | <a href="#"><u>GST Executive (Self-Paced Learning)</u></a>    | NergyVidya                                | 30 Hours        |



| S. No. | Name of the Course   | Knowledge Partner       | Approx Duration |
|--------|--|-------------------------|-----------------|
| 4.     | <a href="#"><u>GST Executive (Online-Trainer Led)</u></a>            | NergyVidya              | 30 Hours        |
| 5.     | <a href="#"><u>Statutory Executive (Self-Paced Learning)</u></a>     | NergyVidya              | 60 Hours        |
| 6.     | <a href="#"><u>Statutory Executive (Online-Trainer Led)</u></a>      | NergyVidya              | 60 Hours        |
| 7.     | <a href="#"><u>Finance Executive (Self-Paced Learning)</u></a>       | NergyVidya              | 90 Hours        |
| 8.     | <a href="#"><u>Finance Executive (Online-Trainer Led)</u></a>        | NergyVidya              | 90 Hours        |
| 9.     | <a href="#"><u>GST Assistant OJT (Self-Paced Learning)</u></a>       | NergyVidya              | 150 Hours       |
| 10.    | <a href="#"><u>Accounts Assistant OJT (Self-Paced Learning)</u></a>  | NergyVidya              | 150 Hours       |
| 11.    | <a href="#"><u>Applied Psychometrics and Scale Construction*</u></a> | Dept of Psychology, SOL | 6 Months        |
| 12.    | <a href="#"><u>Counselling and its Applications*</u></a>             | Dept of Psychology, SOL | 6 Months        |

### Offline Mode

Skill sessions will be delivered in the COL, University of Delhi and detailed time-table will be sent to the registered E-mail ID. स्किल सत्र की सभी कक्षाएं मुक्त शिक्षा परिसर, दिल्ली विश्वविद्यालय में आयोजित किए जाएंगे और विस्तृत समय-सारिणी पंजीकृत ई-मेल आईडी पर भेजी जाएगी।

| S. No. | Name of the Course   | Knowledge Partner | Approx Duration |
|--------|--|-------------------|-----------------|
| 1.     | <a href="#"><u>Certified Market Expert (CMX)</u></a>             | FinX              | 120 Hours       |
| 2.     | <a href="#"><u>Wealth Management Program</u></a>                 | FinX              | 100 Hours       |
| 3.     | <a href="#"><u>Statutory Executive (Offline-Trainer Led)</u></a> | NergyVidya        | 60 Hours        |
| 4.     | <a href="#"><u>Finance Executive (Offline-Trainer Led)</u></a>   | NergyVidya        | 90 Hours        |



| S. No. | Name of the Course   | Knowledge Partner | Approx Duration |
|--------|--|-------------------|-----------------|
| 5.     | <a href="#"><u>GST Assistant OJT (Offline-Trainer Led)</u></a> | NergyVidya        | 150 Hours       |
| 6.     | <a href="#"><u>Medical Transcription</u></a>                   | Selectronics      | 6 Months        |

#### Lab based offline mode

Skill sessions will be delivered in the COL, University of Delhi and detailed time-table will be sent to the registered E-mail ID. स्किल सत्र की सभी कक्षाएं मुक्त शिक्षा परिसर, दिल्ली विश्वविद्यालय में आयोजित किए जाएंगे और विस्तृत समय-सारिणी पंजीकृत ई-मेल आईडी पर भेजी जाएगी।

| S. No. | Name of the Course   | Knowledge Partner                         | Approx Duration |
|--------|--|---|-----------------|
| 1.     | <a href="#"><u>AC Refrigerator Repairing</u></a>                                 | Samarth Bharat                            | 1 Month         |
| 2.     | <a href="#"><u>Bakery and Confectionery</u></a>                                  | Samarth Bharat                            | 3 Months        |
| 3.     | <a href="#"><u>Beauty and Hair Lab</u></a>                                       | Samarth Bharat                            | 3 Months        |
| 4.     | <a href="#"><u>Stenography, Secretarial Practices, and IT Skills</u></a>         | Open Learning Development centre SOL/ COL | 5 Months        |
| 5.     | <a href="#"><u>Radio Jockeying, Anchoring, T.V Journalism</u></a>                | Open Learning Development centre SOL/ COL | 3 Months        |
| 6.     | <a href="#"><u>Animation, Motion Graphics, Photography and Video Editing</u></a> | Open Learning Development centre SOL/ COL | 6 Months        |
| 7.     | <a href="#"><u>Graphic Design and DTP</u></a>                                    | Open Learning Development centre SOL/ COL | 6 Months        |
| 8.     | Motor Driving for Girls (Car)  | ---                                       | 21 Days         |



For More Information Please visit our website: - [https://sol.du.ac.in/skill\\_courses/index.php](https://sol.du.ac.in/skill_courses/index.php)

**Important Information:**

- Admissions on first cum first serve basis (as per the number of seats in each course).
- For Courses having fees above Rs. 1000/- on completion of the Batch Size of 40-50 students 10% supernumerary seats shall be given to the Economically Weaker Section on subsidized rates (available after screening of the candidates).

**Help line number:**

- 9318354363
- 9318354636

**Email-id:**

- skillcentre.cisbc@col.du.ac.in

**Address for Skill Courses (Centre):**

- OLDC, Second Floor, ARC Building, University of Delhi,  
Opposite S.G.T.B. Khalsa College, Delhi-110007

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DEPARTMENT OF DISTANCE & CONTINUING EDUCATION,  
SCHOOL OF OPEN LEARNING,  
CAMPUS OF OPEN LEARNING, UNIVERSITY OF DELHI

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| Dr. Md. Asghar Ali        | Dr. Md. Asghar Ali    |                           |                     |
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| Dr. Md. Jahidul Dewan     | Hindi                 | Dr. Md. Asghar Ali        | Urdu                |



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| <b>Deputy Registrar</b>               | Dr. O P Sharma   | <a href="mailto:op67sharma@gmail.com">op67sharma@gmail.com</a>               |                       |
|                                       | Dr. Pradeep Kumar  | <a href="mailto:kambojardeep@rediffmail.com">kambojardeep@rediffmail.com</a> |                       |
| <b>Assistant Registrar</b>            | Sanjay Aggarwal (Accounts)   | <a href="mailto:sanjayagrawal@sol-du.ac.in">sanjayagrawal@sol-du.ac.in</a>   |                       |
|                                       | Prem Raj (General Section)   | <a href="mailto:premraj@sol-du.ac.in">premraj@sol-du.ac.in</a>               |                       |
|                                       | Umesh Chandra (PCP, Degree, E & C)   | <a href="mailto:umeshchandra@sol-du.ac.in">umeshchandra@sol-du.ac.in</a>     |                       |
|                                       | Mukesh Chand Meena (Unit I-VIII)   | <a href="mailto:mukeshm@sol-du.ac.in">mukeshm@sol-du.ac.in</a>               |                       |
|                                       | Sh. Rajesh Kumar (Add. Charge AR Estab)  | <a href="mailto:Rajeshkumar2@sol-du.ac.in">Rajeshkumar2@sol-du.ac.in</a>     |                       |
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सा विद्या या विमुक्तये

# DEPARTMENT OF DISTANCE & CONTINUING EDUCATION

## SCHOOL OF OPEN LEARNING, CAMPUS OF OPEN LEARNING

### UNIVERSITY OF DELHI



# POSTGRADUATE PROSPECTUS 2024-25

## «———— Programs Offered —————»

- ❖ M.A. Hindi
- ❖ M.A. History
- ❖ M.A. Political Science
- ❖ M.A. Sanskrit
- ❖ M.Com.

## VISION & MISSION

### VISION

To be a global leader in the field of open, distance and online education promoting life-long learning using cutting-edge technology across geographical regions.

### MISSION

Our mission is to be an internationally acclaimed premier institution of open, distance, and online education to influence the direction of learning in the future and make a real impact in the fields of research and education. To empower the learners by providing 21st-century skill sets through a wide array of professional, academic, and skill-based courses. To enable a dynamic learning behaviour amongst learners across society reaching the masses at their doorstep. Our commitment towards excellence and inclusivity drives us to equip our lifelong learners to thrive in a global landscape shaping a bright future.

## PREAMBLE

In 2022, the University of Delhi established the Department of Distance and Continuing Education (DDCE), Faculty of Open Learning, and the Open Learning Development Centre (OLDC) under the auspices of the Campus of Open Learning (COL). The DDCE encompasses a variety of disciplines, offering distance learning programs in fields such as Commerce, Economics, Education, English, Environmental Science, History, Hindi, Mathematics, Political Science, Punjabi, Sanskrit, Urdu, Management, Financial Studies, Library and Information Science, Computer Science, and Psychology.

The School of Open Learning under the aegis of COL, established in 1962, initially provided conventional programs in humanities and commerce. Its first batch had around 900 students. Over the years, it has expanded significantly and now serves over four lakh students across various disciplines. This growth has been paralleled by the establishment of regional centers: the South Study Centre at Moti Bagh (1990), the West Regional Centre at Keshav Puram (2007), and an upcoming center at Tahirpur, East Delhi. In 2022, the DDCE launched six new professional courses, including MBA, Master of Library and Information Sciences (MLISc), B.A. (Hons.) Economics, Bachelor of Management Studies, Bachelor of Business Administration (FIA), and Bachelor of Library and Information Sciences (BLISc). The B.A. (Hons.) Psychology program was introduced in 2023.

The School of Open Learning provides higher education opportunities particularly for those who are employed or unable to attend regular college due to various constraints. The flexible distance education mode is designed to help students achieve higher education and vocational skills through well-structured course materials provided at admission, supplemented with video lectures and academic counseling sessions at various Learning Support Centres. Experienced faculty members are available for mentoring and counseling at the main campus. Admission criteria and examinations adhere to the norms of the University of Delhi, which confers degrees upon DDCE students as it does for those in its constituent colleges. Beginning in the 2022-23 academic session, the University of Delhi adopted the National Education Policy (NEP) 2020 and introduced the Undergraduate Curriculum Framework (UGCF) 2022.

## VICE-CHANCELLOR'S MESSAGE



*Greetings to all!*

*It gives me immense pleasure to extend a warm welcome to all of you for the upcoming academic year 2024-25 at the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the auspices of the Campus of Open Learning, University of Delhi. The Department has continuously demonstrated excellence in addressing the educational needs of students nationwide, providing affordable and accessible education. Through its unwavering dedication to academic inclusivity, it has greatly influenced the lives of students from various cultural and social backgrounds.*

*The year 2022 marked a significant renaissance in Distance Education and Open Learning with the launch of six new job-oriented professional programs. These programs were meticulously designed to address various global challenges through the holistic development of students, preparing them to become competent professionals, service providers, policymakers, managers, librarians, and entrepreneurs. In today's interconnected world, it is imperative for individuals to be global citizens, and I am confident that these programs will harness the nation's human resources to produce future leaders and nation-builders.*

*I warmly welcome the incoming batch to this esteemed institution and wish them success in their academic and professional endeavors. Best wishes to the Department for a promising new beginning. I am assured of the enthusiastic participation of all stakeholders at the Department of Distance & Continuing Education, School of Open Learning, under the aegis of the Campus of Open Learning, University of Delhi.*

*Best Wishes!!*

*Prof. Yogesh Singh*

## DIRECTOR'S MESSAGE



Dear Students,

I warmly welcome you to the Department of Distance & Continuing Education (DDCE), School of Open Learning (SOL), under the aegis of the Campus of Open Learning (COL), University of Delhi. Established in 1962, our institution has a distinguished 62-year history as a premier provider of higher education in the distance mode. The DDCE/ SOL embodies a culture of innovation and diligence, with a steadfast commitment to achieving its institutional goals. For decades, we have enabled thousands of individuals from economically and socially disadvantaged backgrounds to access higher education, contributing significantly to the "Education for All" initiative.

Traditionally, the DDCE/ SOL has offered programs in Commerce and Humanities. In the academic year 2022-2023, we expanded our offerings with six new programs in Management and Library and Information Science. These need-based programs are designed to be professionally and vocationally oriented, aligning with the guidelines of NEP 2020. Our curriculum meets the standards of leading universities in India, and these flexible programs enhance employment prospects with a student-friendly fee structure. We emphasize hands-on experience, supported by self-paced learning, updated study materials, and Academic Counselling Sessions (PCP classes). The strategic use of ICT and multimedia technologies ensures we meet the educational needs of students nationwide.

The Department is dedicated to democratizing higher education by inspiring and developing students into committed professionals and entrepreneurs. Our expanding higher education system emphasizes skill development to enhance employability, equipping students with essential analytical and soft skills. Through a commitment to academic, professional, and holistic excellence, we strive to inspire, nurture, and guide our students to think progressively, adopt value-based perspectives, and uphold ethical standards. This program will be a crucial steppingstone in your personal, academic, and professional growth. We wish you great success and numerous milestones in your future endeavors. Best wishes for your health, happiness, and a prosperous future with us.

Best Wishes!!

*Prof. Payal Mago*

## PRINCIPAL'S MESSAGE



Dear Aspiring Students,

I am delighted to welcome you to the School of Open Learning (SOL), under the aegis of the Campus of Open Learning, University of Delhi. Established as a pioneering institution, it has made a significant mark in the field of Open and Distance Education in India. Since its inception, the SOL has been unwavering in its commitment to excellence in distance learning, providing accessible education to a diverse student body.

The SOL is renowned for its exceptional learning programs tailored to meet the demands of the twenty-first century. It has been instrumental in fulfilling the educational aspirations of economically and socially disadvantaged students who face barriers to accessing higher education. Over the years, the SOL has grown significantly, offering high-quality educational opportunities and focusing on character building. It stands as a beacon of hope, promoting moral values, community development, and equitable access to education amidst evolving economic, social, and cultural landscapes.

Despite the challenges posed by the recent academic year, which was predominantly online, the SOL has shown resilience and adaptability. We have ensured that online teaching and learning remain effective and accessible, conducting academic and cultural events, as well as online examinations (OBE), with great success. Through continuous support from faculty, staff, and students, we have turned challenges into opportunities. Initiatives such as updated study materials, online services, and fee concessions for disadvantaged students highlight our commitment to a student-friendly approach. We hope your association with the School of Open Learning will be a cherished and enriching experience.

Best Wishes!!

*Prof. Ajay Jaiswal*

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|                           |                               |                     |  |
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|                           | 2. Mr. Vishnu Prasad Semwal   | Assistant Professor | <a href="mailto:vishnu.prasad@sol.du.ac.in">vishnu.prasad@sol.du.ac.in</a>               |
|                           | 3. Dr. Om Prakash             | Assistant Professor | <a href="mailto:om.prakash@sol.du.ac.in">om.prakash@sol.du.ac.in</a>                     |
|                           |                               |                     |  |
| <b>Urdu</b>               | 1. Dr. Md. Asghar Ali         | Assistant Professor | <a href="mailto:mdasgharali@sol-du.ac.in">mdasgharali@sol-du.ac.in</a>                   |

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School of Open Learning is the constituent of the University of Delhi. The Course and Syllabi of all PG Programs of DDCE/SOL are the same as of University of Delhi. The PG Programs of University of Delhi are controlled by the respective departments of the University.

## 1. ADMISSION PROCEDURE

### 1.1 Online Registration

- To apply for admission to the Postgraduate (PG) Programs, candidates must complete online registration via the PG admission web portal of DDCE/SOL (detailed instructions can be found on website).
- When filling out the online Registration Form, please select your courses/options carefully, as modifications are not permitted after submission.

## 2. COURSES AVAILABLE, DATE OF REGISTRATION AND DATE OF ADMISSION

All the PG Programs offered by the **Department of Distance and Continuation Education/School of Open Learning; University of Delhi** are **Recognized** by the **UGC/DEB/DU**. The PG programs offered by SOL along with the date of registration and date of admission are given in the table below -

**Commencement of Online Admission Process** **3<sup>rd</sup> June, 2024**

<https://soladmission.samarth.edu.in/>

**Last date of Admission**

As decided by UGC-DEB/DU

**Important Information**

Any change in the Last date of Admission will be notified only on the website – <https://sol.du.ac.in>

**Please visit DDCE, SOL/COL website (<https://sol.du.ac.in>) for Prospectus.**

### 1.2 Online Admission Facility

Admission to all Programmes is only through ONLINE Mode, please visit SOL website (<https://sol.du.ac.in>) for Admissions.

**Procedure of Online Admissions for all PG Programmes (Through SOL website)**

1. Visit the SOL website and login for online admission.
2. Fill in all the relevant information on the Course Details page/Personal Details page.
3. Upload all scanned copies of the relevant documents. (legible/clear)
4. After upload of the documents, a payment link will be made available after only verification. **(This may take 3-5 days)**
5. After successful payment, download the Fee Receipt and Identity Card.
6. Payment gateway to pay the fee  
AXIS Bank (Razorpay) Payment Gateway Helpline No.: +91-11-45535014 & Email ID is: [ritu.shakya@axisbank.com](mailto:ritu.shakya@axisbank.com).  
IDBI (Payu) Payment Gateway Helpline No.: +919811038585 • & Email ID is: [Care@payu.in](mailto:Care@payu.in).  
ICICI Bank Payment Gateway Helpline No.: +91-9540090656, +91- 99540090665 Email ID is: [dupaymentquery@icici.com](mailto:dupaymentquery@icici.com).  
HDFC Bank Payment Gateway Helpline No.: +91-11-60017000, Email ID is: [pg.service@hdfcbank.com](mailto:pg.service@hdfcbank.com).

### 3. AGE

As per Ordinance of the University, there is no minimum age bar for admission to the Postgraduate Programs in the University and its colleges except in courses where the respective regulatory bodies (such as MCI, AICTE etc.) have prescribed the minimum age requirement in the regulations.

### 4. ELIGIBILITY FOR ADMISSION

The minimum eligibility for admission to various Post-graduate Programs offered by the DDCE/SOL is as per the concerned Departments of University of Delhi which is given below: -

#### I-Program Specific Eligibility for M. Com: 2024-25

Students can register with CUET (PG) 2024 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2024. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2024 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

| Category | Program Specific Eligibility  | Minimum Marks  |
|----------|---|--|
| 1A*      | B.Com. (Hons.) / B.Com. (Pass / Program) / bachelor's degree in commerce/Bachelor of Management Studies (B.M.S.)/ Bachelor of Business Studies (B.B.S.)/ Bachelor of Business Administration (B.B.A.) /Bachelor of Business Administration in Financial Investment Analysis (B.B.A-F.I.A.)/Bachelor of Financial and Investment Analysis (B.F.I.A.)/ Bachelor in Business Economics (B.B.E) / B.A. (Hons.) Business Economics (B.B.E.) from a recognized University | 50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category |
| 2A*      | B.Com. (Hons.)/ B.Com. (Pass/ Program)/ Bachelor's Degree in Commerce/ Bachelor of Management Studies (B.M.S.)/ Bachelor of Business Studies (B.B.S.)/ Bachelor of Business Administration (B.B.A.)/ Bachelor of Business Administration in Financial Investment Analysis (B.B.A-F.I.A.)/ Bachelor of Financial and Investment Analysis (B.F.I.A.)/ Bachelor in Business Economics (B.B.E)/ B.A. (Hons.) Business Economics (B.B.E.) from University of Delhi       |  |

**Note:-\*1A Represents for any recognized University**

\*2A Represents for University of Delhi

## II-Program Specific Eligibility for M.A. Political Science :2024-25

| Category | Program Specific Eligibility                            | Minimum Marks  |
|----------|---|--|
| 1A*      | Bachelor's Degree from a recognized University          | 50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST PwBD Category |
| 1B*      | Master's Degree from a recognized University            |  |
| 2A*      | B.A. (Hons.) Political Science from University of Delhi |  |

Note:-\*1A & 1B Represent for any recognized University

\*2A Represents for University of Delhi History

## III-Program Specific Eligibility for M.A. HISTORY :2024-25

Students can register with CUET (PG) 2024 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2024. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2024 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

| Category | Program Specific Eligibility                   | Minimum Marks  |
|----------|--|--|
| 1A*      | Bachelor's Degree from a recognized University | 50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category |
| 1B*      | Master's Degree from a recognized University   |  |
| 2A*      | B.A. (Hons.) History from University of Delhi  |  |

**Note:-\*1A & 1B Represent for any recognized University**

**\*2A Represents for University of Delhi**

#### **IV-Program Specific Eligibility for M.A. HINDI: 2024-25**

Students can register via CUET as well as without CUET. First preference in admission will be given to those students who enrolled via CUET examination score. Remaining seats will be allotted to non CUET students (Subject to availability of vacant seats).

The admission in both the categories will be on the basis merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2024 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

| <b>Category</b> | <b>Program Specific Eligibility</b>  | <b>Minimum Marks</b>   |
|-----------------|--|--|
| 1A*             | Bachelor's Degree from a recognized University with at least two (02) Courses in Hindi   | 50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category |
| 1B*             | Master's Degree from a recognized University in any of the following: Sanskrit, English, Modern Indian Language (other than Hindi), Linguistics, Sociology, History, Philosophy, Psychology, Political Science, Buddhist studies, Journalism/ Mass Communication |  |
| 2A*             | B.A. (Hons) Hindi from University of Delhi   |  |

**Note:-\*1A & 1B Represent for any recognized University**

**\*2A Represents for University of Delhi**

## V-Program Specific Eligibility for M.A. SANSKRIT: 2024-25

Students can register with CUET (PG) 2024 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2024. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2024 rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.

| Category | Program Specific Eligibility   | Minimum Marks  |
|----------|--|--|
| 1A*      | Bachelor's Degree with at least two (02) Courses in Sanskrit from a recognized University          | 50% marks in aggregate or equivalent grade for candidates belonging to UR/OBC/EWS Category, 45% marks in aggregate or equivalent grade for candidates belonging to SC/ST/PwBD Category |
| 1B*      | Bachelor's Degree from any recognized University with Diploma in Sanskrit from University of Delhi |  |
| 1C*      | Shastri/Acharya (Sanskrit) examination from recognized University/Deemed University                |  |
| 2A*      | B.A. (Hons.) Sanskrit from University of Delhi   |  |

**Note:-\*1A, 1B & 1C Represent for any recognized University**

**\*2A Represents for University of Delhi**

### 5. MODE OF ADMISSION

Students can register with CUET (PG) 2024 score as well as without CUET score (based on marks of graduation). The merit list(s) for the admission will be done on the basis of marks scored in CUET (PG) 2024. If seats are not filled by CUET (PG) score, the remaining seats will be filled with those students who applied based on the marks of graduation only.

Admission in both the categories will be based on merit.

School of Open Learning will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, Eligibility Criteria, and CSAS(PG)-2024 rules. It is the sole

**responsibility of the candidate to keep checking the dashboard, email and admission website of School of Open Learning (UOD) regularly.**

In all the Faculties/Departments, except the ones offering Interdisciplinary or Professional Programs, there are only direct mode of admission for Postgraduate Programs.

- There will be separate lists to be prepared based on merit given as follows-
  - a) Student who registers via CUET score.
  - b) Students who have passed their graduation/bachelor's degree from University of Delhi. (2A)
  - c) Students who have passed their graduation/bachelor's degree from a recognized University including University of Delhi. (1A/1B/1C)
- The Merit List for Unreserved Category seats will include all candidates in order of merit, without any exclusions. This means that SC/ST/OBC/EWS candidates may also appear on the Unreserved Category Merit List if their scores warrant it, as they are entitled to be considered in both the Unreserved and Reserved Categories. Admission to open category seats will be strictly based on merit, inclusive of SC/ST/OBC/EWS/WQ Category Candidates
- 50% of the seats will be allocated from each of the aforementioned categories. Both lists will be prepared in accordance with the Reservation/concession policy, directly adhering to the rules notified by the University periodically.

The DDCE/SOL will release the Admission Lists separately for all categories at <https://sol.du.ac.in>.

### **5.1.Intimation regarding Admission**

- PG Admission Portal of the DDCE/SOL. The DDCE/SOL shall utilize this result for further admissions in DDCE/SOL. The details about the same will be available at <https://sol.du.ac.in>.
- Selected applicants are required to furnish the required documents online at the time of admission and pay the Admission Fee/Requisite Fees online.
- **Documents to be submitted/uploaded is must at the time of Online Admission (Please visit website <https://sol.du.ac.in>)**

While seeking admission to SOL, the candidates have to fill in an Online Admission Form along with requisite fees as well as legible scanned copies of the required documents.

List of documents for online submission. Falling which the candidature will be cancelled.

- Duly filled Online Admission Form.
- One recent passport-size photograph (1<sup>st</sup> required).

- Self-attested **Photocopy of Class 10<sup>th</sup> Passing Certificate** (10 KB to 200 KB, PDF/JPEG Format).
- Self-attested **Photocopy of Class 12<sup>th</sup> Passing Certificate** (10 KB to 200 KB, PDF/JPEG Format).
- Self-attested **Photocopies of UG - I, II- & III-Year Mark-sheet/ Semester I to VI**(10 KB to 200 KB, PDF/JPEG Format).
- Students are required to upload the self-attested photocopy of the **UG-Degree Certificate**. If the same is not available. Upload the **Original Provisional Certificate** of Graduation (10 KB to 200 KB, PDF/JPEG Format).
- Migration Certificate of the concerned University (if the candidate is graduate from other than Delhi University). The DU student who has got the Migration Certificate issued from DU for any other University has to surrender his / her Migration Certificate in DU(10 KB to 200 KB, PDF/JPEG Format).
- Self-attested photocopy of Reserve Category Certificates issued in the name of the concerned **candidate only**, if eligible for admission under any of the Reserve Categories (like SC/ST/OBC/PWBD/EWS/WQ etc.) The Certificate of the candidate must be issued by the Competent Authority and the same must be uploaded well in time before the Last Date of Admission (10 KB to 200 KB, PDF/JPEG Format).
- Latest **Original Income Certificate**, if applied for Fee Concession (10 KB to 200 KB, PDF/JPEG Format).
- Self-attested photocopy of **BPL Ration Card as well as Original Income Certificate**, if applied for Financial Assistance (10 KB to 200 KB, PDF/JPEG Format).
- Disability Certificate, in case of Physical with Disability candidates issued by the Competent Hospital / Board (10 KB to 200 KB, PDF/JPEG Format).
- **Candidates are required to produce all the Certificates for verification, if required.**
- The Enrolment number allocated by the Colleges of University of Delhi is essential while filling in the admission form. However, for other than University of Delhi will allocate the Enrolment Number separately.

### 5.2.Schedule of Payment of Fee and Other Charges:

- Fees paid through the online process on the DDCE/SOL website will be recognized as authorized and valid payments to the school. Students are cautioned against solely handing over their fees in cash or fees receipts to other students or unauthorized individuals.
- These fees/charges are applicable to all students enrolled in Postgraduate Programs. Students are categorized according to the following guidelines to determine the applicable fee structure.

- Fee can be submitted only in online mode through admission portal only. No other mode of fee submission shall be allowed.

### 5.3.Categories

- **Category A** -The Students who are residing in India.
- **Category B**-Students residing abroad.
- **Category C**-The Indian Nationals who are residing abroad and the foreign nationals seeking admission through Deputy Dean, Foreign Students, University of Delhi.
- **Category D** – Orphan students have to pay Rs. 20/- (Admission fee 10 Rs., Examination fee- 10- Rs.) at the time of admission. These candidates are exempted from all types of fees.
- **Category E** - Armed forces and Central Police Armed Forces.
  - In service personnels will get 75% fee waiver. (except university dues).
  - Superannuated personnels (not superannuated before 5 years) falling in the category will get 50 % fee waiver. (except university dues).
  - Wards of category E personnels will get 25% fee waiver. (except university dues).
- **Category F** - Full fee waiver is available to Transgender Students (except university fee dues).
- **Category G** - For SOL/University employee and ward of SOL
  - Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL- full fee concession (except university fee dues).
  - Ward of Permanent Employee/Adhoc employee/Contractual employees of DDCE/COL/SOL 50% fee concession (except university fee dues).
  - Permanent Employees of University of Delhi: exempted from tuition fee only.
- **CATEGORY H**- Apart from above other supernumerary quota as decided by University of Delhi.

### 5.4.Schedule of Fees/Charges:

- Basic Fees and Charges payable by students seeking admission to **M.Com./M.A.** Programs are indicated below. Please note that the Fee Structure is different for various Categories of Students. Please read the notes carefully to know if any Extra Charges are payable depending on your choice of Course.

**5.5.Examination Fee:** Examination Fees are charged for Semester I & II (simultaneously) from the student.

with

- **Registration Fee -**

Applicants can register themselves for admission to the offered Programs (2024–25) through the website <https://sol.du.ac.in/> by filling up online registration form and by paying the

requisite registration fee (UR/OBC-NCL/EWS: Rs 250/-, SC/ST/PwBD: Rs 100/-) within the specified time period. Admission in the program will depend upon eligibility fulfillment, merit in the list and availability of the seats. The registration fee is non-refundable.

DDCE SOLICOL

## M.Com/M.A. Hindi

| S.No. | Head  | Fees in Rupees |
|-------|---|----------------|
| 1.    | Tuition Fee   | 1000           |
| 2.    | University Student Welfare Fund                     | 200            |
| 3.    | College Student Welfare Fund                        | 200            |
| 4.    | University Development Fund                         | 1000           |
| 5.    | College Development Fund                            | 800            |
| 6.    | University Facilities and Services Charges          | 1000           |
| 7.    | College Facilities and Services Charges             | 3100*          |
| 8.    | Economically Weaker Section Support University Fund | 150            |
| 9.    | Examination fees for semester I & II                | 1920           |
|       | <b>Total</b>  | <b>9,370</b>   |

1. The PwBD category students will have to pay an online admission fee of Rs. 1863 /- and examination fee semester-I & II Rs. 480/- (1863+480=2343.00) at the time of admission.

**\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under “College Facilities and Services Charges.**

### Notes

- An additional amount of Rs. 1,500/-per year towards postage charges will have to be paid online by overseas students.
- The fees and other charges are to be paid in Indian currency (Rupees) along with the online application form for admission by pay debit/credit card.
- The PWBD category students will have to pay online only Rs.2343/- at the time of admission.
- Examination fee for Reappear/Improvement papers will be charged Rs.600/- up to 4 papers/subject and additional Rs.150/- for each subject will be charged beyond 4 papers/subject for the student appearing in M.Com. Examination.

## M.A. History/ M.A. Political Science/M.A. Sanskrit

| S.No. | Head  | Fees in Rupees |
|-------|---|----------------|
| 1.    | Tuition Fee   | 1000           |
| 2.    | University Student Welfare Fund                     | 200            |
| 3.    | College Student Welfare Fund                        | 200            |
| 4.    | University Development Fund                         | 1000           |
| 5.    | College Development Fund                            | 800            |
| 6.    | University Facilities and Services Charges          | 1000           |
| 7.    | College Facilities and Services Charges             | 3100*          |
| 8.    | Economically Weaker Section Support University Fund | 150            |
| 9.    | Examination fee for semester I& II                  | 1620           |
|       | <b>Total</b>  | <b>9,070</b>   |

1. The PwBD category students will have to pay online admission fee of Rs.1863 /- and examination fee semester-I & II Rs. 405/- (1863+405=2268.00) at the time of admission.
2. \* **As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under “College Facilities and Services Charges.**

### Notes: -

- An additional amount of Rs. 1,500/-per year towards postage charges will have to be paid online by overseas students.
- The fees and other charges are to be paid in Indian currency (Rupees) along with the online application form for admission by debit/credit card.
- The PWBD category students will have to pay online only Rs.2268 /- at the time of admission.
- The University Examination Fees are charged to the student’s semester I/II and III/IV. However, basic fees are charged for Semester I/II and III/IV from the beginning of each academic session as applicable.
- Examination fee for Reappear/Improvement papers will be charged Rs.600/- up to 4 papers for the student appearing in M.A. (Hindi/Political Science/History/Sanskrit) and an additional Rs.150/-for each subject will be charged beyond 4 papers/subject for the student appearing in M.A. Examination.

### **5.6.Special Fee to be collected from Foreign Students**

Foreign students residing in India admitted through FSR are required to pay registration fee in Indian Rupees equivalent to US \$ 400 for Postgraduate Programs as per the Executive Council's decision dated 08-04-2002 from the academic year 2002-2003 on-wards. As per letter Ref. No. FSR /6312, dated 24, Jan. 2013 of Dy. Dean, (Foreign Students) University of Delhi, the School will charge Rs. 6,000/- as registration fee for the School of Open Learning. In addition, a total fee for M. Com/M.A. Hindi of Rs.17,410/- and for M.A. History/Political Science/Sanskrit of Rs. 17,260/- will have to be paid Online as per details above.

### **5.7.Indian Nationals Residing Abroad**

Indian Students residing abroad will have to pay Rs. 17,410/- or Rs. 17,260/- online for Post-graduate Programs. This would include Tuition Fee and other charges.

### **5.8.Fee Receipt/ Identity Cards**

After completing all admission related formalities by students can download their Fee Receipt/Identity Cards online from the DDCE/SOL website <https://sol.du.ac.in>. The students are advised to contact concerned Admission Unit-VII & VIII (Room No 24) at the School of Open Learning, North Campus, if any of the students is not able to download his/her Identity Card.

## 6. RESERVATION POLICY

### • RESERVATION AND RELAXATIONS /CONCESSIONS

The University strictly adhere to Central Government Policies in matter so Reservation and Relaxation, and in order to avail the same under SC / ST / OBC / EWS quota a candidate has to produce a valid certificate issued by any of the following authorities:

- District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- Sub-Divisional Officer of the area where the Candidate and/ or his family normally resides.
- Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).
- The candidates must note that the SC/ST/ OBC (Non-Creamy Layer) Certificate **from any other person / authority shall not be accepted in any case. If the candidate happens to belong to SC/ST/OBC, candidate's caste/tribe must be listed in the appropriate Govt. of India Schedule.**
- If the candidate belongs to SC / ST / OBC category, candidate 's Caste / Tribe must be listed in the appropriate Govt. of India Schedule. The Caste Certificate should clearly state: (a) Name of his / her Caste / Tribe (b) whether candidate belongs to OBC / SC or ST (c) District and the State or Union Territory of candidate's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his / her Caste / Tribe is approved as SC /ST/OBC.
- If the candidates do not have updated valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe certificate at the time of Registration, **'The candidate may upload the acknowledgement slip of application for the certificate.** However, at the time of admission, the candidate will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate. Under no circumstance will further time to submit recent/ valid required certificate will be given.
- However, if a/an EWS / OBC (Non-Creamy Layer) / SC / ST candidate seeks admission under some other category (for example PwBD / CW etc.) the candidate should satisfy the minimum eligibility requirement for that category.

### **(a) Reservation of seats for Schedule Caste (SC)/ Schedule Tribe (ST) Candidates**

- 22½% of the total numbers of seats are reserved for candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable, if necessary).

Candidates should be aware that SC/ST certificates from any other person or authority (Except competent authority mentioned by Government of India) will not be accepted under any circumstances. If a candidate belongs to the SC or ST category, their caste/tribe must be listed in the appropriate Schedule of the Government of India

It is a statutory obligation on the part of Departments/Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe Candidates.

Department/Colleges/Institutes/Centres shall not refuse admission to any SC/ST candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed, for the purpose, remedial classes may be arranged by the Department/College by utilizing grants available from University Grants Commission.

### **(b) Other Backward Classes: (Non- Creamy layer, Central List)**

27% of seats are reserved for Candidates belonging to Other Backward Classes (OBC- Non-Creamy Layer, Central List)

At the time of giving admission to an OBC Candidates, the Departments /Colleges/ Centers will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central List of POBCs (Govt. of India) notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission of Backward Classes (available at the website [http://ncbc.nic.in/backward\\_classes/index.html](http://ncbc.nic.in/backward_classes/index.html).)

The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt/(SCT) dated 15.11.1993.

The OBC candidate who belong to the 'Non-creamy Layer' and **whose caste appears in the Central List of the OBCs only**, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-1) dated 31<sup>st</sup> March 2016. **The certificate should be issued after 31<sup>st</sup> March 2024.**

It is a statutory obligation on the part of Departments/Centers/Colleges to fill all the seats reserved for OBC candidates.

**(c) Reservation for Economically Weaker Sections (EWSs) Applicants**

As per the University of Delhi Notifications (Reference No. Aca.1/Reservation of EWSs/2019/63 Dated 28<sup>th</sup> March 2019 and Reference No, Aca.1/Reservation of EWSs/2019/101 Dated 15<sup>th</sup> May 2019) for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments/ Centers / Colleges have reserved 10% seats for admission of candidates belonging to EWS category. **The certificate should be issued after 31<sup>st</sup> March 2024.**

**(d) Persons with Benchmark Disabilities (PWBD):** As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than 5% seats are reserved for Persons with Benchmark Disabilities. As per the said act, a person with benchmark disability means a person with not less than forty percent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (No. 1 of 1996), under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

• **Physical disability**

**(A) Loco motor disability** (a person's inability to executed is tin active activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

1. **"Leprosy cured person"** means a person who has been cured of leprosy but is suffering from—
  - i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eyelid but with no manifestation of deformity.
  - ii) manifest deformity and pare is saving sufficient mobility in their hands and feet to enable them to engage in normal economic activity.
  - iii) extreme physical deformity as well as advanced age which prevents him/ her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly.
2. **"Cerebral palsy"** means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth.
3. **"Dwarfism"** means a medical or genetic condition resulting in an adult height of 4 feet 10 inches(147centimeters) or less.
4. **"Muscular dystrophy"** means a group of hereditary genetic muscle disease that weakens them us less that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue.
5. **"Acid attack victims"** means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

**(B) Visual impairment**

6. **"Blindness"** means a condition where a person has any of the following conditions, after best correction—
7. Total absence of sight; or
8. visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
9. limitation of the field of vision subtending an angle of less than 10degree.
10. **"Low-vision"** means a condition where a person has any of the following conditions, namely:
11. visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or up to 10/200 (Snellen) in the better eye with best possible corrections; or
12. limitation of the field of vision subtending an angle of less than 40degree up to 10degree.

**(C) Hearing impairment**

13. **"Deaf"** means persons having 70DB hearing loss in speech frequencies in both ears.
14. **"Hard of hearing"** means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.
15. **"Speech and language disability"** means a permanent disability arising out of conditions such as larynx gecto my or aphasia affecting one or more components of speech and language due to organic or neurological causes.

**(D) Intellectual disability**, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behavior which covers a range of everyday, social and practical skills, including—

- 16 **"Specific Learning Disabilities"** means a heterogeneous group of conditions wherein there is a depict in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.
- 17 **"Autism Spectrum Disorder"** means a neuro-developmental condition typically appearing in the first three year so life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviors.

**(E) Mental Illness:**

"Mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behavior, capacity to recognize reality or ability to meet the ordinary demands of life but does not include retardation which is a condition of arrested or incomplete development to mind of a person, specially characterized by sub normality of intelligence.

**(F) Disability caused due to**—Chronic neurological conditions, such as—

- 18 **"Multiple sclerosis"** means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are

damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

- 19 **"Parkinson's disease"** means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

**(G) Blood disorder—**

- 20 **"Hemophilia"** means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterized by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding.
- 21 **"Thalassemia"** means a group of inherited disorders characterized by reduced or absent amounts of hemoglobin.
- 22 **"Sickle cell disease"** means a hemolytic disorder characterized by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

**(H) Multiple Disabilities** (more than one of the above specified disabilities)

Multiple disabilities including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental and educational problems.

1. **Any other category:** Any other category as may be notified by the Central Government

**Candidates must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the candidate.**

2. **Concession / Waiver of fees in respect of Persons with Benchmark Disabilities (PwBD):** In continuation to the Notification No. Acad.I/PG Fee/2022-23/656 dated 02.08.2022 regarding Post Graduate Fee structure for admissions, It is hereby notified that the candidates belonging to PwBD category shall be given a **fee concession** of 75% of the total fees as compared to the other students taking admission in a particular program of the University.

Rest of the content of the Notification under reference remains the same.

• **SEAT ALLOCATION**

- **Seat Allocation for Reserved Candidates**

3. **Scheduled Caste/Scheduled Tribe/ Other Backward Classes**

Reservations of seats in admission to various Postgraduate Programs shall be in the following manner.

- Scheduled Caste=15% of total in take in each course
- Scheduled Tribe =7.5%ofTotal in take in each course
- Other Backward Classes=27%of total in take in each course

The seats reserved for SC/ST shall be filled by the SC/ST candidates only. However, in case of non-availability of the eligible candidates the reserved seats maybe interchanged between the SC & ST, if still any seat remains unfilled, the same shall remain vacant.

4. **Persons with Disabilities (PWBD)**- As per the provisions of Right of Persons with Disabilities Act, 2017, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities, where “person with benchmark disability” means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

The PWBD applicants shall be given a relaxation in their minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission to the extent of 5%.

#### 5. **Armed Forces (CW) Quota**

Five percent (5%) of seats are reserved for Candidates under this category. The candidates seeking admission under this category need to register online as per the schedule notified by the SOL and have to upload the Educational Concession Certificate (Format of the **Educational Concession Certificate (ECC)** issued by any of the following authorities:

- Secretary, Kendriya Sainik Board, Delhi
- Secretary, rajya Zila Sainik Board.
- Officer-in-Charge, Record Office
- I<sup>st</sup> Class Stipendiary Magistrate.
- Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Admission may be offered to the Children/Widows of personnel of the Armed Forces (priority to IX) including Para-Military Personnel\*(only Priority I to IV), in the following order of preference:

- |                     |   |
|---------------------|---|
| <b>Priority I</b>   | Widows/Wards of Defence personnel killed in action.   |
| <b>Priority II</b>  | Wards of Defence Personnel disabled in action and <b>boarded out</b> from service with disability attribute able to military service. |
| <b>Priority III</b> | Widows/wards of Defence Personnel who died in peace time with death attributable to military service.                                 |
| <b>Priority IV</b>  | Wards of Defence Personnel disabled in peace time and <b>Boarded out</b> with   |

- disability attributable to military service.
- Priority V** (a)Wards of Ex-servicemen and serving personnel who are in receipt of Gallantry Awards;
- Param Vir Chakra
  - Ashok Chakra
  - MahaVir Chakra
  - Kirti Chakra
  - UttamYudh Seva Medal
  - Vir Chakra
  - Shaurya Chakra
  - President’s Police Medal for Gallantry/President Gallantry Medal for the fire services personnel.
  - Sena Medal (Gallantry), Nau Sena Medal 9Gallantry), Vayu Sena Medal (Gallantry).
  - Mention-in-Despatches  
Police Medal for Gallantry/Gallantry Medal for fire services
- Priority VI** Wards of Ex-Servicemen
- Priority VII** Wives of:
- Defence personnel disabled in action and boarded out from service.
  - Defence personnel disabled in service and boarded out with disability attributable to military service.
  - Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
- Priority VIII** Wards of Serving Personnel.
- Priority IX** Wives of Serving Personnel.

The University may ask for supporting documents along with Educational Concession Certificate (ECC).

## 6. Ward Quota

Admission to the wards of employees of University of Delhi and its Colleges, both teaching and non-teaching, to the various Postgraduate Programs is made according to the Resolution 9 of the Academic Council dated 27.11.2020 and subsequent notification issued by the University from time to time.

Candidates who wish to apply for admission under DU ward quota must fill in the online registration form. The schedule and process for admission under Ward Quota will be notified on the website.

Candidates must be in possession of a valid Employment Certificate issued by due officials at the time of registration. Only the Employment certificate uploaded at the time of registration will be considered. I. cards, Aadhar Card and/ or any other document will not be accepted.

The eligible candidates are required to upload proof of employment, issued by the legally authorized Authorities of University of Delhi with respect to employment status of either one parent or both parents in University of Delhi or its college, to support his/her claim to admission under this category. The candidates eligible to take admission in more than one program will be given choice to take admission in program in the order of preference made by him/ her.

Colleges are to be allotted based on the merit and preference order of the candidate.

## 7. REGISTRATION/ ADMISSION OF FOREIGN NATIONALS/INDIAN NATIONALS SETTLED ABROAD

All candidates holding a foreign passport including those who have completed their previous qualifying degree from an Indian University/board will be treated as Foreign Candidates for the purpose of their Registration/Admission in various Departments/Colleges of the University and they will be considered for admission under the quota (As per AC resolution No. 304) prescribed for the foreign students. The Foreign Candidates seeking admission to Postgraduate Programs need to apply through Foreign Students' Registry Portal <http://fsr.du.ac.in>. No Foreign student will be admitted directly by the DDCE/SOL.

All the foreign students shall come under the same category of 5% Admission quota for foreign nationals. This shall include foreign nationals with qualifications from an Indian Board/ University as well as from many Foreign Board / Universities.

Admission in Foreign Students Category shall be done based on Merit. List prepared based on individual merits of the candidates.

Foreign Candidates seeking admission to Postgraduate Program/ PG certificate/ SOL can contact: Foreign Students' Advisor, Foreign Students' Registry Room No.11,First Floor, Conference Centre, University of Delhi-110007 Website: <http://fsr.du.ac.in/>  
Email:[fsr\\_du@yahoo.com](mailto:fsr_du@yahoo.com),[fsr@du.ac.in](mailto:fsr@du.ac.in),[fsradmissions@du.ac.in](mailto:fsradmissions@du.ac.in)Contact:011-27666756

- **Indian Nationals Staying Abroad**

- Admissions are also open to Indian nationals working in Indian missions abroad and also to their dependents provided they are:
  - Eligible
  - They take the University examination at the Delhi Centre only.
  - They submit a duly attested photocopy of the passport.

On seeking admission to the DDCE/SOL, Indian nationals settled abroad shall be required to make an extra payment of Rs.1,500/- per year towards postage charges. All payments from such students will be accepted online only.

### Additional Information

- The students who are already pursuing any of the M.A./M.Com. Programs in the SOL need not apply afresh for admission.
- Any transaction made other than admission counters of DDCE/SOL or SOL Portal will solely be at the risk and responsibility of the student.
- Students are strictly advised to keep all the Fee Receipts quite intact with them till receipt of the irrespective Degree Certificates after completion of the course.

- A student enrolled with the DDCE/SOL, is like any other regular student of the University of Delhi. He/she studies the same syllabi and curricular and is awarded the same degree by the University.  
There is no restriction on admission in any course for gap year students.
- It is the basic responsibility of the student to submit the required certificates and documents in support of his/her eligibility, as and when demanded. All admissions are provisional till the verification of original certificates and confirmation by the University of Delhi. The School reserves the right to cancel the admission or result of any part of the examination of the Concerned Degree Course of any student who fails to submit the required documents within the stipulated time or any of the certificates is found to be false/invalid at any stage.
- The students are advised to keep the copy of the Registration Form after filling all formalities on PG Web Portal of the DDCE/SOL. The Merit List for the mode of admission is displayed on the DDCE/SOL website **<https://sol.du.ac.in>** and in the concerned Admission Unit-VII & VIII (Room No 18 & 19) of the SOL.
- The students of University of Delhi who have appeared in final year examination in Annual-2024 of any Under graduate Course can get themselves registered in Postgraduate courses, but their eligibility of admission will only be determined as per Delhi University rules.
- Any person who was/is convicted of an offence involving moral turpitude shall not be admitted to a course of study or shall not be permitted to take any examinations of the University until a period of two years has elapsed from the date of expiry of the sentence imposed on him/ her. However, the Competent Authority of the University of Delhi may exempt any such person from the operation of this rule.
- Aggregate marks in respect of examinations where the results shown in grades and standards attained in different subjects (such as the Pre-University /Pre-Degree Examination etc.) them in minimum percentage of the marks for subjects given in standards is considered.
- The Candidates must ensure their respective eligibility to the course to which they apply. The DDCE/SOL reserves the right to cancel any admission at any stage, if found ineligible as per rules and regulations prescribed by the University of Delhi from time to time. **For any legal proceedings, the jurisdiction shall be the Delhi Courts only.**
- The OBC status is to be determined on the basis of the central list of OBCs, notified by the Ministry of Social Justice & Empowerment on their commendations of the National Commission for Backward Classes available at the website of the Commission (<http://ncbc.nic.in/backwardclasses/index.html>). **The OBC candidate considered must hold a non-creamy layer certificate issued for OBC's.** The documents in evidence of the OBC status will be required from the students at the time of registration as well as while granting admission.

The OBC certificate of the candidate must be available at the time of admission. The certificate should be issued after 31<sup>st</sup> March 2024, otherwise, the candidate will not be considered eligible for any relaxation.

- Rounding off a fraction of marks for the purpose of admission to any of the courses is not permissible.
- The Candidates are required to read all relevant instructions of the under-mentioned form quite carefully and then go ahead to fill in the same in compliance with the instructions:
- <https://sol.du.ac.in> Online Admission Format the SOL PG Web Portal.
- The Candidates who have passed their B.A (Pass) /B.A.(Program.) /B.A.(Hons.) under 10+2+3 Scheme Examination of Delhi University or an examination recognized as equivalent there to, if eligible would be registered to Postgraduate Programs for the Academic Session-2024-25.

## 8. SPAN PERIOD OF STUDY

The **Post-graduate Program** offered by DDCE/SOL has a **Minimum (2Years)** and a **Maximum (4 Years) Span Period** for completing the Course. The students **must adhere to these stipulations strictly** during their study at the DDCE/SOL. The students are **not allowed to take any examinations after the expiry of the Span Period (4Years)**.

| Span period of Study (in Years) |         |         |
|---------------------------------|---------|---------|
| Course                          | Minimum | Maximum |
| M.A. Hindi                      | 2       | 4       |
| M.A. History                    | 2       | 4       |
| M.A. Political Science          | 2       | 4       |
| M.A. Sanskrit                   | 2       | 4       |
| M.Com                           | 2       | 4       |

## 9. PROCEDURE FOR CHANGE OF NAME:As per University of Delhi Notification(No.Aca-II/ Change of name /279/2021/01/190 dated 16<sup>th</sup> April 2021)

In suppression of all the previous Notifications issued by the University from time to time, the following procedure for change of name of a student, duly approved by the **Executive Council Resolution No.65** dated **18<sup>th</sup> March 2021** has been notified for necessary compliance by all concerned.

**Student (Male/Female/Others) who wishes to change his/her name for any reason is required to submit the following documents:**

- Submission of application, mentioning the Enrolment Number of the student, duly forwarded by the Principal of the College/Head of the Institution, along with Rs. 500/- as Application Fee.

- Newspaper cuttings (in original) as proof of the advertisement published regarding change of name in at least two Indian leading daily newspapers.
- Self-Declaration on the prescribed format by the Applicant (Appendix-I).
- Original copy of the Government of India Gazette Notification about the change of name.
- Self-declaration by the applicant regarding change of his/her name (Appendix-II)

OR

Submission of the Matriculation, or its Equivalent Certificates in case the student has got his/her name changed in the said certificate while studying in the University of Delhi.

OR

Proof of marriage i.e. a self-attested copy of the Marriage Registration Certificate issued by the Competent Authority in case of female students applying for change of surname due to marriage.

- **Application for change of name will be curtailed only when the applicant is a students of the University of Delhi at the time of applying for change of name. Application for change of name from a person who is not a student of the University at the time of submission of application or who has already completed his /her course of study shall not be considered.**
- The process of changing of name may require at least 2 weeks' time after submission of application.
- Application of student so many classes for change of name shall be accepted only after **30<sup>th</sup> September**.
- Any change of name/surname will be effective only after its approval by the University.
- The name after change will be read as changed name alias/ nee earlier name.

After receipt of such requests from the Colleges/Departments, these will be examined by the University and processed for consideration in accordance with the University rules. The Principals of the Colleges/Heads of the Departments may kindly ensure that the above procedure is strictly followed.

## **10. STUDENT SUPPORT SERVICES**

### **10.1. Syllabus and Study Material**

The study materials are prepared by experienced teachers and cover the entire course prescribed by the University of Delhi. The said study materials and the syllabus are provided to the students by hand/by post. Those who do not receive the study materials may write or contact the **Book Producer (Printing), Department of Distance and Continuation Education/School of Open Learning, University of Delhi, Delhi - 110007** to collect them.

## 10.2. Academic Counseling Sessions (ACS)

The **Academic Counseling Sessions (ACS)** are conducted for a Specified Period ranging between 15-20 Days for each Semester. Generally, these **ACS** are held on **Saturdays, Sundays & Gazetted Holidays**. However, the SOL is going to conduct **Academic Counseling Sessions 2024-2025**.

The **SOL** facilitates the local students in getting **D.T.C. Destination Bus Pass** facility during **Academic Counseling Sessions (Offline)** only from their respective residences to **SOL, North Campus**.

## 10.3. Library Facility

The Department/School has a library at the Main Campus as well as at its South Regional Centre and at West Regional Centre, Keshavpuram Delhi. The library resources covering all aspect of Social Sciences, and humanities such as Mathematics, Computer Sciences, Nutrition and Food Science, Psychology, Management, Library and Information Sciences, History, Economics, Political Sciences, Education, English, Hindi, Sanskrit, Commerce, Accounting and many more. The library has ample collection of textbooks, general books, reference books, journals, and magazines. However, the library services to the student of Postgraduate courses are available from North Centre Only.

The following services /facilities are provided in the library:

- Registration & Renewal of Membership
- Lending Service
- Reference Service
- Reading Room facility
- Book Bank facility
- N-List (National Library and Information) Services & DELNET (Developing Library Network) Services.
- EOC (Equal Opportunity Cell) for visually impaired students.
- Web OPAC Service.
- DU E- Library Service
- E-Dues Clearance Service

The SOL (COL) library subscribes the online database i.e. "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", The N-LIST database provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The students and faculty member of SOL, COL (Campus of Open Learning) can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. Separate login Id will be created for each of the SOL library users and the authentication link will be sent to user email Id. After authentication one can access (remotely) more than 160000 e-book and more than 10000 e-journals in the said database.

Student can borrow maximum four (04) books from Student Unit at a time for a maximum period of 45 days. The students must return the books borrowed from student unit within 45 days. Failing to do so will attract late fine.

The timings of the library (subject to change) are as follows:-

09:30 A.M. to 05:00P.M. (Except Sundays and Holidays)

On Sundays and other Holidays, the library will remain open during Academic Counselling Session, PCP Classes. Once the Fee Receipts, I-Card and School Admission Number of the students are generated, the students automatically become the member of the library. Students desirous to use the library services will have to bring their fee receipt along with Identity Card on every visit to the library and the same is to be shown as and when required.

If any book(s) issued is/are lost, the students will be required to replace it by the latest edition of the book(s) along with the late fine, if any.

**Reference books and magazines are not issued under any circumstances.**

#### **10.4. Book Bank**

The Department/School has the facility of Book Bank for the marginalized/weaker section student. From book bank, maximum (04) four books are issued to students throughout the semester. The students must return the books borrowed from book bank within 10 days after the completion of each semester examination. Failing to do so will attract late fine. The criteria for availing books from the Book Bank are the same as in the case of fee concession.

#### **10.5. Student Counseling Facility**

Members of the Teaching Departments remain available on all working days in the **School at the Main Campus only** to solve the academic problems of the students. The detail of availability of teachers is made available on the DDCE/SOL website i.e. <https://sol.du.ac.in>.

## 11. FEE CONCESSION/FINANCIAL ASSISTANCE TO STUDENTS

### 11.1. Financial Support Scheme

The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (DDCE/SOL/COL) in the spirit to facilitate financially weak students as per guidelines decided by the University of Delhi, is announced Financial Support Scheme for DDCE/SOL/COL students. This scheme is reflected through a fee waiver for the students enrolled in DDCE/SOL/COL and having their family income below the poverty line. The fee waiver includes all components of fee paid by students except Examination Fee. (University Dues)

To avail Financial Support Scheme in term of Fee Waiver, the student has to determine the following:

Eligibility:

A student studying in DDCE/SOL/COL University of Delhi and his/her Annual Family Income falling in below mentioned categories is eligible to apply.

S.No. Family Income (in Rupees) (Eligibility) Fee Waiver (Percentage)

Category 1 Less than 4,00,000 Up to 100%

Category 2 4,00,000-8.00,000 Up to 50 %

(Candidates with ER/Arrears of previous examination papers are not eligible to apply)

Documents required:

1 Income Certificate: Annual family income Certificate issued by Govt. office for the current financial year.

2 Copy of current Fee Receipt.

3 Copy of Marksheet of the last exam passed.

4 Cancelled Cheque/Copy of Bank Pass Book showing the student Name, Account Number and IFSC code.

Important: Date for application and online link will be notified separately later.

### 11.2 PwBD Category

As per Delhi University Notification No. Aca.1/082/2001/ PwBD/2012- 2013/355, dated 13th Sept.2013, the following amendment to ordinance (4) of the university has been added after subclause 2 of Ordinance (4) of the said Ordinance.

"Provided that the Persons with Physical Disabilities shall be waived off (75%) all the fees payable including the Examination fee and other University fees (Except Admission fee).

The government of India notified the 'persons with benchmark' in this Ability Act (PwBD) vide notification No. ACT No.49 of 2016 dated 17.12.2016. The Admissions in University of Delhi are taking place as per PwBD Act-2016.

### 11.3 Facilities for Students with Disabilities

The Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning has endeavored to pay special attention to the academic needs of students with disabilities. Their number on

Department/School rolls has been increasing steadily, indicating the growing importance of distance education for this critical sector.

As per the UGC guidelines, we are in the process of setting up an enabling unit with modern facilities such as computers and reading machines. The Department/School already has a Disability Coordinator and a Committee to help such students. As per Delhi University decisions, fee concession is provided to students with disabilities. Study material is being provided in DAISY audio format.

A Single Window Service counter is available for disabled students in the Record Room, on the ground floor of the main building of Department/School. Such Students can approach this counter or get in touch with the Assistant Registrar, Admissions in case they face any difficulty.

#### **11.4 Financial Assistance to SC/ST Students of State Government.**

Students belonging to Scheduled Castes /Scheduled Tribes are advised to apply to their respective State Governments for financial assistance to defray the expenses of their education.

#### **11.5 Financial Assistance to Transgender Students**

Full fee waiver is available to Transgender Students. Please Contact Assistant Registrar North/Assistant Registrar South/Convener, Admission & Students Welfare Committee. (except University fee dues) (Subject to acceptance of recommendation).

#### **11.6 Fee Concession to University/Department/School Employee/Ward**

As par the category defined earlier in 'Category G'.

#### **11.7 Fees Concession for meritorious female students**

The female students of Undergraduate and Postgraduate Courses of DDCE, SOL, COL who obtains 8.5 CGPA in their examination will get full fee concession for the next year. The students should have cleared all their examination for the previous years.

#### **11.8 DEB-UGC Recognition**

All the Programmes offered by the Department/School, are recognized by the Distance Education Bureau UGC.

## 12. PROGRAMME STRUCTURE

### 12.1. M.Com. Program Structure

The schedule of papers prescribed for various semesters shall be as follows: -

#### PART-I: Semester-I

| Paper Code | Title of papers                |
|------------|--------------------------------|
| 324101101  | Business Statistics            |
| 324101102  | Advanced Management Accounting |
| 324101103  | Managerial Economics           |
| 324101104  | Financial Planning             |
| 324101105  | Organizational Behaviour       |

#### PART-I: Semester-II

| Paper Code | Title of Papers                                 |
|------------|---|
| 324101201  | Operations Research                             |
| 324101202  | International Business                          |
| 324101203  | Marketing Management                            |
| 324101204  | Advanced Financial Management and Policy        |
| 324101205  | Ethics, Corporate Governance and sustainability |

#### Teaching

The Department of Commerce, SOL is primarily responsible for organizing lecture work for M.Com. Faculty from Department of Commerce, SOL, Department of Commerce, Delhi School of Economics and experienced faculty from other Colleges associated with Post-graduate teaching are engaged for M.Com Academic Counseling Session (PCP) Classes are organized on Sundays and other holidays.

## M.A. Program Structure

### 12.2. M.A. Hindi

| Semester | Examination Code    | Core Course (70 Credits)                           |               |               |
|----------|---------------------|--|---------------|---------------|
|          |                     | Title of papers                                    | No. of papers | Credits (L+T) |
| I        | 120501101           | 101-हिंदी साहित्य का इतिहास (आदिकाल से रीतिकाल तक) | 05            | 4+1           |
|          | 120501102           | 102-आदिकालीन हिंदी काव्य                           |               | 4 + 1         |
|          | 120501103           | 103-भक्तिकालीन हिंदी काव्य                         |               | 4 + 1         |
|          | 120501104           | 104-हिंदी कथा-साहित्य                              |               | 4 + 1         |
|          | 120501105           | 105-भारतीय काव्यशास्त्र                            |               | 4 + 1         |
| II       | 120501201           | 201-रीतिकालीन हिंदी काव्य                          | 04            | 4 + 1         |
|          | 120501202           | 202-आधुनिक हिंदी काव्य-I                           |               | 4 + 1         |
|          | 120501203           | 203-हिंदी-नाटक                                     |               | 4 + 1         |
|          | 120501204           | 204-सामान्य भाषा विज्ञान                           |               | 4 + 1         |
|          | Core –<br>120501205 | 205-हिंदी साहित्य का इतिहास (आधुनिक काल)           |               |               |

### 12.3. M.A. Sanskrit

#### PART-I: Semester- I

|          |           |  |       |
|----------|-----------|--|-------|
| Core 101 | 121301101 | Vaidika Vānmaya: Ṛksamhitā & Nirukta                                 | 4 + 1 |
| Core 102 | 121301102 | Poetics: Sāhityadarpana  | 4 + 1 |
| Core 103 | 121301103 | Sahitya :Naiṣadha & in Mṛcchakatika                                  | 4 + 1 |
| Core 104 | 121301104 | Outline of Culture & Civilization as depicted in Sanskrit Literature | 4 + 1 |

#### PART-I: Semester-II

|          |           |  |     |
|----------|-----------|--|-----|
| Core 201 | 121301201 | Darśana: Nyāya & Vedānta                     | 4+1 |
| Core 202 | 121301202 | Vyākaraṇa: Laghusiddhāntakaumudī             | 4+1 |
| Core 203 | 121301203 | Sāhitya: Meghadūta & Uttaraṛāmacarita        | 4+1 |
| Core 204 | 121301204 | An Introduction to Itihasa and Pūraṇic Texts | 4   |

## 12.4. M.A. Political Science

### PART-I: Semester-I

| Number of Course |                  | Name of Course                      | Credits in each course |
|------------------|------------------|-------------------------------------|------------------------|
| Course           | Examination Code | Paper (Theory)                      |                        |
| PS-C-101         | 123201101        | Debates in Political Theory         | 4                      |
| PS-C-102         | 123201102        | Theories of International Relations | 4                      |
| PS-C-103         | 123201103        | Politics in India                   | 4                      |
| PS-C-104         | 123201104        | Themes in Indian Political Thought  | 4                      |

### PART-I: Semester-II

|                            |           |  |   |
|----------------------------|-----------|--|---|
| CorePS-C-201               | 123201201 | Comparative Political Analysis               | 4 |
| CorePS-C-202               | 123201202 | Administrative Theory                        | 4 |
| OpenElective1*<br>PS-OE 02 | 123203202 | Understanding the International              | 4 |
| OpenElective2*<br>PS-OE 03 | 123203203 | Political Institutions of Processes in India | 4 |

## 12.5. M.A. History

The M.A. History program in Delhi University is a two-year course divided into four- semesters. A Student is required to complete 80credits for the completion of course and the award of degree.

### Semester-I (For session 2024-25)

| Paper No. | Title of the Paper                   |
|-----------|--------------------------------------|
| 123101101 | Practice of History (Core Course)    |
| 123102102 | Archive and History                  |
| 123102103 | Historiography in Modern West        |
| 123102122 | History of Modern France (1760-1815) |

### Semester-II (For session 2024-25)

| Paper No. | Title of the Paper  |
|-----------|---|
| 123102203 | Society and Culture in Early Cities: Mesopotamia, China, Greece, Rome |
| 123102221 | Global Environmental History, 1500-2000                               |
| 123102226 | Emergence of Modern South Africa, 1650 to 1948                        |
| 123102228 | Fascism and Nazism in Europe and Asia. 1919-1945                      |

## Course Credit Scheme

| Semester | Core Courses  |               |               | Elective Courses |              |               | Open Elective Courses |              |               | Total Credits |
|----------|---------------|---------------|---------------|------------------|--------------|---------------|-----------------------|--------------|---------------|---------------|
|          | No. of papers | Credits (L&T) | Total Credits | No. of papers    | Credits(L&T) | Total Credits | No. of papers         | Credits(L&T) | Total Credits |               |
| I        | 1             | 5             | 5             | 3                | 5            | 15            |                       |              |               | 20            |
| II       |               |               |               | 4                | 5            | 20            |                       |              |               | 20            |
| III      |               |               |               | 4                | 5            | 20            | 1                     | 4            | 4             | 20+4          |
| IV       | 1             | 5             | 5             | 3                | 5            | 15            | 1                     | 4            | 4             | 20+4          |

The DDCE/School of Open Learning also offers Post Graduation in History which is of two year's duration. The eligibility for admission to M.A. program is the same as given in the Program brochure available on the DU Website ([www.du.ac.in](http://www.du.ac.in)). Each academic year is divided into two semesters. The course-wise details for said Program can also be looked up on the website. However, the courses to be offered in each semester by the DDCE/SOL will be decided in discussion with the students during the orientation Program for students which is conducted at the beginning of each semester.

As per the terms and conditions laid down by the University Grants Commission the Post Graduation Program in History in DDCE/School of Open Learning is organically linked in its course structure, teaching methodology, mode of examination, and evaluation, to the Post Graduation Program run by the Department of History in the Faculty of Social Sciences, University of Delhi. In short, for the students enrolled both in the formal and the non-formal streams, the Post Graduation Program in History remains essentially the same.

### **13. EXAMINATION-RELATED INFORMATION**

Examination shall be conducted at the end of each Semester as per the Academic Calendar notified by the University of Delhi.

#### **13.1. Admission Ticket and Dates of Examination**

SOL is not sending any admit card in mailbox. Admit card can be downloaded from the student dashboard/SOL Website.

Generally, odd Semester Examination I/III starts in the Month of Nov./Dec., however, Even Semester Examination II/IV is started in the Month of April/May each year.

A Student who has to re-appear a paper prescribed for Semester I/III do so only in the odd Semester Examination to be held in November /December. A student who has to reappear in a paper prescribed for Semester II/IV may do so only in the even Semester Examination to be held in April/May.

Students enrolled afresh in 1st Semester examination in the current academic year are not required to fill up the Examination Form.

All Failures/Promoted/Gap year students must fill up their examination form prior to 15 days before the declaration of the date sheet for each Semester through an online process only.

- **Change of Subject: - The option/subject opted once will not be changed in the Postgraduate Programs.**

### 13.2. Refund of Admission / Examination Fee:

| (i) <u>Refund of Admission Fee</u>  | <u>Quantum of Fee Refundable</u>             |
|---|--|
| <ul style="list-style-type: none"> <li>• When a student applies for withdrawal of admission <b>within 15 days</b> from the date of his/her admission.</li> </ul>                              | Full Fee after deduction of <b>Rs.500/-</b>  |
| <ul style="list-style-type: none"> <li>• When a student applies for withdrawal of admission <b>after 15 days but within a month (30 days)</b> from the date of his /her admission.</li> </ul> | Full Fee after deduction of <b>Rs.1000/-</b> |

|  |  |
|--|--|
| <p>When a student applies for withdrawal of admission after a month.</p>   | No Refund  |
| <p>(ii) <u>Refund of Examination Fee</u></p>   |  |
| <p>In the event to death of a candidate before commencement of examination.</p>  | Full Fee will be refunded to the parents of the student. |
| <p>In the event of student's inability to continue his/her studies at least one month before the commencement of the examination duly certified by the Principal /Head of the Department/Dean of the faculty</p> | Full Fee after deduction of <b>Rs.200/-</b>              |

- **Other Fee Chargeable**

| <b>Fee Chargeable for Verification of Educational Documents/Record</b>   |                             |                          |
|--|-----------------------------|--------------------------|
| Verification for the below-mentioned categories;   | Fee Chargeable (in Rs.)     |                          |
|  | <b>Up to 6 years</b>        | <b>More than 6 years</b> |
| Central Govt. Office/State Govt. Office / Govt. Autonomous Body / UT Govt. Office etc.   | No Fee                      | No Fee                   |
| Private Sector Office/ Individual/Student etc.   | 500/-                       | 1000/-                   |
| <b>Fee Chargeable from Pass out Students for Issuing Various Certificates</b>  |                             |                          |
| <b>Type of Certificate/ Authentication of Marks Sheets</b>   | <b>Fee Chargeable (Rs.)</b> |                          |
| Passing / Passing-cum-No Backlog Medium of Instruction / Letter of Recommendation / Medium of Instruction / Non issuance of CLC to Pass Out students / Authentication of Statement of Marks/ Provisional Certificate (if students comes after one year or more / Any other Misc. certificate which is to be issued to the students on their request. | 500/-                       |                          |

### 13.3. Internal Assessment Examination (IAE)

- As per the AC Resolution No 14 dated. 3.8.2022 and EC Resolution No 18 (18-11) dated 18.8.2022. The continuous assessment (Internal Assessment) has been implemented in all the programs being offered by the Department/School from the Academic Session 2023-24. The details of procedures of Internal Assessment will be available on COL/SOL website.
- For this purpose, DDCE/SOL/COL has decided to conduct online Multiple-Choice Questions (MCQ) based Internal Assessments including Continuous Assessments for each Semester separately which will be conducted before the Semester Examinations. The Internal Assessment including Continuous Assessment will be 30 marks in each semester and the Semester Examination will be 70 marks out of 100 marks.

### 13.4. Scheme of Examination

|                               |  |
|-------------------------------|--|
| Span period of the Course:    | The span period for completion of the Course is 4 (Four) year, no Students will be given even a single chance to clear any paper beyond the period of 4years.  |
| Declaration of Date-sheet:    | Finalizing the date-sheet (M. Com/M.A.(Hindi)/Sanskrit/History) for the semester examination is the part and parcel of the department concerned of University of Delhi, However, date-sheet of M.A.(Political Science) are prepared by the University of Delhi Examination Branch, for approval and finalizing. As and when Final date-sheet received in the SOL and informed the student accordingly through SMS. |
| Filling of Optional Subject:  | Optional Subject for the Postgraduate Programs are filled within 25-30 days after the completing/ over of 2 <sup>nd</sup> semester and 3 <sup>rd</sup> semester Examination or subject to the providing list of the concerned Teacher-in-Charge, DDCE/SOL, D.U.  |
| Procedure of filling papers:  | The procedure of the giving paper of remained absent /ER /failed remained absent/ER/failed depends upon Semester basis. Like odd semester I/III examination are given in odd semester, however, even Semester II/IV are given in even semester only. The Odd Semester Examination held in Nov/Dec, whereas Even Semester Examination held in April/May every year, immediately, subsequent of the examination.     |
| The procedure of improvement: | Improvement of papers depends upon Semester basis. Like odd Semester I/III examination are given in odd semester, however, Even Semester II/IV are given in even semester only. The Odd Semester Examination held in Nov/Dec, Whereas Even Semester Examination held In April/May every year, immediately, subsequent of the examination.  |
| Declaration of Result:        | Conduct of the examination to declaration of the result comes in the jurisdiction of the Examination Branch, University of Delhi, as the result prepared same will the sent to the DDCE/SOL and uploaded it on the website of the DDCE/SOL, however, mark sheet can be down loaded from the website of the University of Delhi.  |

• **PROMOTION CRITERIA & PASS PERCENTAGE**

| <b>13.5. PASS PERCENTAGE &amp; PROMOTION CRITERIA OF M.COM</b> |   |
|--|---|
|  | English shall be the medium of instruction and examinations.  |
| A  | The minimum marks required to pass any paper in a semester shall be 40% in each paper and 40% in aggregate of a semester.   |
| B  | However, a candidate who has secured the minimum marks to pass in each paper but has not secured the minimum marks to pass in aggregate may reappear in any of the paper /so his choice in the concerned semester in order to be able to secure the minimum marks prescribed to pass the semester in aggregate.   |
| C  | No student would be allowed to avail of more than 3 chances to pass any paper inclusive of first attempt.   |
| <b>SEMESTER TO SEMESTER PROMOTION</b>                          |   |
| A  | <b>Semester to Semester Promotion:</b> Student shall be required to fulfill the part-to-Part promotion criteria. Within the same Part, students shall be allowed to be promoted form a semester to the next semester, provided he/she has passed at least half of the Programs of the current semester  |
| B  | <b>Part – I to Part – II Promotions:</b> Admission to Part – II of the Program shall be open to only those students who have successfully passed at least 50% papers offered for the Part – I Programs of I and II semester taken together. However, he/she will have to clear the remaining papers while studying in the 2 <sup>nd</sup> year of the program.  |
| C  | Students who do not fulfill the promotion criteria shall be declared failed in the concerned part. However, they shall have the option to retain the marks in the Papers in which they have secured Pass marks as per clause (a) above.   |
| <b>REAPPEAR ANCEIN PASSED PAPERS</b>                           |   |
| A  | A student may reappear in any paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student’s reappearing in a paper prescribed for semester I/II examination, may do so alongwith subsequent semester III/IV)   |
| B  | A candidate who has cleared the papers of Part – II (III & IV Semesters) may reappear in any paper of III or IV Semester only once, at the immediate subsequent examination on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed span period.<br><br><b>(Note: The candidate of this category will not be allowed to join any Post graduate Programs)</b> |
| C  | In the case of reappearance in a paper, the result will be prepared based on candidate’s current performance in the examination.  |

|   |  |
|---|--|
| D | In the case of a candidate, who opt store-appear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently. |
|---|--|

### DIVISION CRITERIA

|  |   |                 |
|--|---|-----------------|
|  | A student who passes all the papers prescribed for Semester I to Semester IV examination would be eligible for the degree. Such a student shall be categorized on the basis of the combined result of Semester I to Semester IV examination as follows: - |                 |
|  | 60% or more   | First Division  |
|  | 50% or more but less than 60%   | Second Division |
|  | 40% or more but less than 50%   | Third Division  |

• **PROMOTION CRITERIA & PASS PERCENTAGE**

| <b>13.6. PASSPERCENTAGE&amp; PROMOTION CRITERIA FOR POST-GRUADUATESTUDENTS OF M.A. (POL.SCI. /HINDI/HISTORY/SANSKRIT)</b> |  |
|---|--|
| A   | The minimum marks required to pass any paper in a semester shall be 40%. The students must secure 40% in the End Semester Examination.   |
| B   | A student shall be eligible for promotion from 1 <sup>st</sup> year to 2 <sup>nd</sup> year of the course Provided she/he has passed 50% papers of I and II semester taken together.   |
| C   | Student who does not fulfill the promotion criteria (2) above shall be declared fail in the part concerned. However, they shall have the option to retain the marks in the papers in which they have secured pass marks.   |
| D   | A student who has to reappear in a paper prescribed for semester I/III may do so only in the odd semester examinations to be held in November/December. A student who has to reappear in a paper prescribed for Semester II/IV may do so only in the even examination to be held in April/May.   |
| E   | No student will be detained in I or III Semester on the basis of his/her performance in I or III Semester examination i.e. the student will be promoted automatically from I to II Semester and III to IV Semester.  |
| <b>REAPPEARANCE IN PASSED PAPERS</b>  |  |
| A   | A student may reappear in any paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student's reappearing in a paper prescribed for semester I/II examination, may do so along with subsequent semester III/IV)   |
| B   | A candidate who has cleared the papers of Part – II (III & IV Semesters) may reappear in any paper of III or IV Semester only once, at the immediate subsequent examination on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed span period.<br><br><b>(Note: The candidate of this category will not be allowed to join any Postgraduate Programs)</b> |
| C   | In the case of reappearance in a paper, the result will be prepared on the basis of candidate's current performance in the examination.  |
| D   | In the case of a candidate, who opt store-appear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently.         |

## DIVISION CRITERIA

A student who passes all the papers prescribed for Semester I to Semester IV examination would be eligible for the degree. Such a student shall be categorized on the basis of the combined result Semester I to Semester IV examination as follows: -

|                               |                 |
|-------------------------------|-----------------|
| 60% or more                   | First Division  |
| 50% or more but less than 60% | Second Division |
| 40% or more but less than 50% | Third Division  |

In case the students do not receive any information within two years, they are advised to contact the Section Officer (Degree Section), DDCE/SOL and fill in the prescribed Application Forms for Release of Degree Certificate giving therein details regarding Course, DDCE/SOL Roll Number, Year of Passing, Last Examination Roll No., Enrolment Number etc.

### 13.7. RECHECKING/REVALUATION/EVALUATION OF ANSWER SCRIPT

Semester-wise Mark-sheet can be downloaded from the website of the D.U. tabulated result can be checked in the website of the SOL.

### 13.8. RULES FOR REVALUATION OF ANSWER SCRIPT

(Candidates seeking revaluation are advised to go through these rules and regulations before applying for the revaluation).

- Revaluation is allowed only in theory papers of non-professional Programs, which have not been jointly valued.
- Select the papers carefully in which you wish to seek revaluation. No second application for additional papers shall be accepted and summarily rejected.
- Revaluation is to be applied for within 15 days of the date of uploading of result of the University website.
- Entries filled by the candidate be got verified from the principal of the College concerned.

#### **Please Note That**

- When you apply for revaluation, you surrender your original performance and will now accept their revised performance in which: -
- There can be NOCHANGE,
- There can be INCREASE in marks,

- There can be DECREASE in marks,
- The application is to be made by the candidate in his/her own handwriting and under his/her own signature and not by any one else on his/her behalf.
- Prescribed fee:  
Rs.1000/- per paper to be deposited in the miscellaneous payment account of D.U. link provided <http://misconlinefee.du.ac.in> HYPERLINK "http://misconlinefee.du.ac.in/"\_The print out of the receipt along-with prescribed form dully filled in by the candidate itself will be forward from DDCE/SOL and same will be deposited by the candidate itself in D.U. Examination Branch counter no.6.
- (a) If the award of the Revaluation varies from the original award upto and including +5% of the maximum marks, the original award will stand.
- If the award of the first Revaluatoris beyond + 10%, the average of the marks of the original examiner and the first Revaluator will be taken.
- If the award of the Revaluator varies from the original award by more than + 10% of the minimum marks, the answer script will be examined by a Second Revaluator (other than original and first) and the average of the two nearest award out of the three awards thus available (including the original award) shall be taken as final.

### **13.9. RULES FOR SUPPLY OF COPY OF EVALUATED ANSWER SCRIPT**

- Select the paper carefully in which the candidate seeks copy of evaluated answer script.
- Application should be submitted within 61<sup>st</sup> day and 75<sup>th</sup> day of declaration of result on University Website.
- The Candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verifications of Roll No., marks etc., at the time of submission of Application Form.
- Entries made by the candidate be verified from the Principals of the College/Head of the Department concerned.
- The application is to be made by the candidate on his/her own signature and not by anyone else on his/her behalf.
- Examination office will endeavor to provide copy of Answer-Script within 30 days of submission of application. The student is required to collect the copy of the evaluated answer script within aperiodof15 days of the date of intimation of availability of the script on the University website.

- If a student finds any error in totaling of marks or finds that any question has not been evaluated, then he/she should communicate to the Examination office in the prescribed Performa within a period of 10 days of the collection of the evaluated answer script.
- Any representation other than relating to totaling error or unmarked question shall not be admissible.
- Prescribed Fee: Rs.750/-per paper is to be deposited in the miscellaneous payment account of D.U. link provided **Error! Hyperlink reference not valid.** The printout of the receipt along with prescribed form dully filled in by the candidate itself will be forwarded from SOL and same will be deposited by the candidate itself in D.U. Examination Branch counter no.6.

### 13.10. EXAMINATIONS/RESULTS

As per the direction received from the University, students are hereby informed **that examinations and results for SOL a re-conducted as per a schedule from other Undergraduate/Postgraduate regular Programs of the University of Delhi.”**

### 13.11. HOW TO DOWNLOAD MARK-SHEET

Download your Marksheet from <https://sol.du.ac.in> or <exam.du.ac.in>.

### 13.12. OBTAINING DEGREE CERTIFICATE

The Degree Certificates are generally provided to DDCE/SOL by the University of Delhi approximately after 2 Years from the Year of passing the Final Year Examinations. The DDCE/SOL starts the process of sending the Degree Certificates by Speed Post to the concerned students as and when the same are received from the University. **The students can also check the status of availability of the irrespective Degree Certificates in the “Degree Request” on DDCE/SOL website: <https://sol.du.ac.in>.**

## Open Learning Development Centre (OLDC)

The Open Learning Development Centre (OLDC) is a vibrant hub located within the Campus of Open Learning, Department of Distance and Continuing Education. Its primary focus is to promote open learning approaches and improve educational experiences at the School of Open Learning (SOL) and the University of Delhi. Our mission is to promote and support innovative, research-based, and development-focused projects that enhance the quality and availability of open learning opportunities. This will allow learners to successfully accomplish their academic and professional objectives. The centre prioritizes improving quality procedures that include curriculum evaluation, assessment verification, and ongoing feedback systems. It closely follows developments in accrediting systems and regulatory criteria to ensure that it is in line with the most effective methods in open and online education.

Our state-of-the-art computer lab is the core of our services. It provides students with the opportunity to engage in practical, hands-on learning experiences, guided by skilled instructors. Our labs offer an optimal setting for students to explore, experiment, and develop their skills in programming languages, design utilizing industry-standard software, and digital advertising. Aside from our state-of-the-art facilities, we are now working on creating a powerful learning management system (LMS) that will allow students to access and share educational content in a centralized and easily accessible manner. The students will receive quantifiable and traceable learning outcomes for their courses in a cost-efficient and scalable manner. The website will guarantee the integrity of the test procedure, enabling individuals to showcase their knowledge and talents conveniently from their own residences.

Recently, a variety of skill-based courses have been established at the facility. Our objective is to provide individuals with the necessary resources to thrive in the modern digital landscape and produce income to sustain the ongoing expansion and progress of our institute. Through our diligent monitoring of market trends and industry demands, we have carefully selected and designed a curriculum that is not only pertinent but also resistant to future changes. This curriculum effectively equips students with the necessary expertise and understanding to excel in their chosen sectors, thereby enhancing their employability and fostering a commitment to continuous learning.

As we begin this new phase of expansion and creativity, we welcome people from diverse backgrounds to join us in this process of exploration and change. If you are seeking to enhance your abilities, progress in your profession, or pursue a personal project, the Open Learning Development Centre is available to assist you in attaining your objectives. Let us collectively embrace the future of education and uncover boundless opportunities for personal and professional development.



## **Educational Technology Lab**

The Educational Technology Lab (ET Lab), a division of the Open Learning Development Centre (OLDC), aims to offer valuable technological resources for the creation of creative and efficient digital learning materials. The objective of this project is to develop educational materials for learners in the form of content for massive open online courses (MOOCs), films, and web-based information. The course materials, provided in electronic format, serve as comprehensive resources covering various instructional writing styles. Furthermore, it is specifically designed to provide staff members with essential training and growth opportunities through the execution of Faculty and Staff Development Programs. The ET Lab is equipped with state-of-the-art equipment that features a range of advanced Audio-Video technology in a modern studio. These facilities are essential for participating in programs or creating content for the internet. The laboratory can quickly adapt to various editing setups, live streaming, recording, and other digital forms.

The objective of the ET lab is to develop robust material for the diverse range of courses provided by the School of Open Learning, Centre for Innovative Skill Based Courses and more. The laboratory will generate Open Educational Resources (OERs) to be available for the learners worldwide. It will offer both on-campus and off-campus services to institutions, assisting them in creating educational resources and delivering online courses to students and learners through pedagogically sound methods. The aim of ET Lab is to become self-sustainable by generating revenues and funds by expanding the utilization of the studio and its facilities for institutional and educational purposes outside Campus of Open Learning, to produce interactive learning and instructional materials, such as short films, commercials, and documentaries, to actively engage learners.

The Educational Technology Lab (ET LAB) is actively engaged in promoting the use of Educational Technology at the Institution and also at the National level.

Some of its major activities are:

- Design & Development of Instructional Resources: In the form of videos and web based.
- Provision and maintenance of AV equipment for classroom teaching.
- Video and computer based instructional packages.
- Organizing training programmes for faculty and professionals across the country.
- Video conferencing for faculty selection interviews and meetings.
- E-Learning and MOOCs (Massive open online courses)
- Undertaking sponsored and research projects.
- Dissemination of Instructional Resources: Through development of information brochures and databases.



## FACILITIES

- The Educational Technology Services Centre has a computer laboratory with modern multimedia capabilities and internet connectivity.
- Non-linear editing set up and Live Streaming setup are available for Post Production and Video streaming.
- The Centre has a modern video studio with recording and editing facilities in Digital format.
- Video conferencing for faculty selection interviews and meetings.
- Training programmes for faculty and professionals across the country.
- Video and computer based instructional packages.
- Provision and maintenance of AV equipment for classroom teaching.





## COL Radio

Campus of Open Learning Radio (COL Radio), an innovative and emerging beacon in the realm of education, serves as a digital path to connect with the learners globally. From insightful podcasts to academic updates via news through our in-house YouTube Channel, it ensures the knowledge delivery. Currently at a nascent stage, COL Radio shall synchronize with technological advances, embracing innovation and ensuring a vibrant learning community. This platform aspires to set a significant milestone in Open and Distance Learning Education, seamlessly bridging the gap between learners and institutions through its diverse channels and programs. COL Radio is not just another online radio platform; it's a dynamic hub designed to revolutionize education and empower students in myriad ways. With a diverse range of programming, COL Radio offers both academic and non-academic benefits, catering to the holistic development of students.

Academically, COL Radio serves as a virtual classroom, supplementing traditional learning methods with engaging educational content. From insightful lectures by esteemed professors to interactive study sessions and educational podcasts, students have access to a wealth of knowledge at their fingertips. Moreover, COL Radio fosters a collaborative learning environment, encouraging students to exchange ideas and engage in intellectual discourse beyond the confines of the physical classroom.

Beyond academics, COL Radio is a catalyst for social impact, shedding light on important issues within the Indian education system and advocating for positive change. Through thought-provoking discussions, interviews with education experts, and student-led initiatives, COL Radio strives to address societal challenges and promote inclusivity and equity in education.

Furthermore, COL Radio provides a platform for students to voice their opinions, share their experiences, and showcase their talents. With dedicated segments for art, culture, sports, and more, COL Radio celebrates the diversity and creativity of the student community, fostering a sense of belonging and pride.

Looking ahead, COL Radio holds immense potential for revenue generation, paving the way for sustainable growth and investment in students and institutional development. By leveraging advertising opportunities, sponsorships, and partnerships, COL Radio aims to not only sustain itself but also create a surplus that can be reinvested in scholarships, infrastructure, and innovative educational initiatives.

In essence, COL Radio is more than just an online radio platform; it's a transformative force driving positive change in education and empowering students to reach their full potential.

**Educational Technology Lab**  
**Open Learning Development Centre (OLDC)**  
**Campus of Open Learning (COL)**  
**Academic Research Center, University of Delhi- 110007**

**ET Lab Facilities**

The studio room contains the digital facility for teaching the students. It also has projector and camera for recording of all the lecture. The infrastructure and technical facility of the center is as follows:

- Studio with LED Lighting Control System
- Virtual Studio Setup
- Professional HD Cameras
- The Educational Technology Lab has a post-production with state-of-the-art multimedia facilities and internet connectivity.
- Non-linear editing set up and Apple Streaming server are available for post-production and video streaming.
- The Centre has a modern video studio with recording and editing facilities.
- Video conferencing for faculty selection interviews and meetings
- Training programs for faculty and professionals across the country.
- Video and computer animation based instructional packages.
- Provision and maintenance of Audio-Video equipment for classroom teaching.

**Audio-Video Studio**

- Different types of programs (Indoor and outdoor recording) are developed according to the need.
- Fully designed programs of 30 to 45 minutes duration involving Pre-production, Production and Post-Production.
- Professors, Teacher Educator, Content Developer, Professional Presenter and Voice-Over Artist are involved in E-content development programs.
- Complete Video Courses: On-line recording of academic courses (UG/PG) conducted in video-studio with post-production.
- Video Editing, Graphics Designing and Animation
- E- content development through Smart board and Wacom Pen-Tab.
- High configuration Workstations installed in ET lab.
- Software related to Multimedia available such as:
  - Adobe Creative Cloud
  - Final Cut Pro
  - Autodesk Maya
  - Video scribe

## SKILL BASED COURSES OFFERED BY ATOLDC

### Short-Term Courses for Students of DDCE, SOL/COL

University of Delhi, through its Campus of Open Learning, has introduced short-term courses to enhance the employability of the students enrolled with School of Open Learning. These courses have been designed with a focus on the areas where human resources are needed. At the end of the course, students are jointly awarded a certificate by the University of Delhi and the Industry Partner. Most of the courses are of 6 months duration which includes 2 months of internship with the relevant industry. After completion of the internship, deserving students are assisted and placed with suitable organizations.

*Presently, the following Short-term Professional Courses are offered by COL.*

### Online Mode

Skill sessions will be delivered in online mode, login credentials and detailed time-table will be sent to the registered E-mail ID. **स्किल सत्र की सभी कक्षाएं ऑन लाइन माध्यम से कराई जाएंगी। जिसके लिए लॉगिन क्रेडेंशियल और विस्तृत समय सारिणी पंजीकृत ई-मेल आईडी पर भेजी जाएगी।**

| S. No. | Name of the Course   | Knowledge Partner                         | Approx Duration |
|--------|--|---|-----------------|
| 1.     | <a href="#"><u>English Proficiency</u></a>                       | Cambridge University Press and Assessment | 25-30 Hours     |
| 2.     | <a href="#"><u>Personal Finance (Self-Paced Learning)</u></a>    | Nergy Vidya                               | 30 Hours        |
| 3.     | <a href="#"><u>GST Executive (Self-Paced Learning)</u></a>       | Nergy Vidya                               | 30 Hours        |
| 4.     | <a href="#"><u>GST Executive (Online-Trainer Led)</u></a>        | Nergy Vidya                               | 30 Hours        |
| 5.     | <a href="#"><u>Statutory Executive (Self-Paced Learning)</u></a> | Nergy Vidya                               | 60 Hours        |
| 6.     | <a href="#"><u>Statutory Executive (Online-Trainer Led)</u></a>  | Nergy Vidya                               | 60 Hours        |
| 7.     | <a href="#"><u>Finance Executive (Self-Paced Learning)</u></a>   | Nergy Vidya                               | 90 Hours        |

| S. No. | Name of the Course   | Knowledge Partner       | Approx Duration |
|--------|--|-------------------------|-----------------|
| 8.     | <a href="#"><u>Finance Executive (Online-Trainer Led)</u></a>        | NergyVidya              | 90 Hours        |
| 9.     | <a href="#"><u>GST Assistant OJT (Self-Paced Learning)</u></a>       | NergyVidya              | 150 Hours       |
| 10.    | <a href="#"><u>Accounts Assistant OJT (Self-Paced Learning)</u></a>  | NergyVidya              | 150 Hours       |
| 11.    | <a href="#"><u>Applied Psychometrics and Scale Construction*</u></a> | Dept of Psychology, SOL | 6 Months        |
| 12.    | <a href="#"><u>Counselling and its Applications*</u></a>             | Dept of Psychology, SOL | 6 Months        |

#### Offline Mode

Skill sessions will be delivered in the COL, University of Delhi and detailed time-table will be sent to the registered E-mail ID. स्किल सत्र की सभी कक्षाएं मुक्त शिक्षा परिसर, दिल्ली विश्वविद्यालय में आयोजित किए जाएंगे और विस्तृत समय-सारिणी पंजीकृत ई-मेल आईडी पर भेजी जाएगी।

| S. No. | Name of the Course   | Knowledge Partner | Approx Duration |
|--------|--|-------------------|-----------------|
| 1.     | <a href="#"><u>Certified Market Expert (CMX)</u></a>             | FinX              | 120 Hours       |
| 2.     | <a href="#"><u>Wealth Management Program</u></a>                 | FinX              | 100 Hours       |
| 3.     | <a href="#"><u>Statutory Executive (Offline-Trainer Led)</u></a> | NergyVidya        | 60 Hours        |
| 4.     | <a href="#"><u>Finance Executive (Offline-Trainer Led)</u></a>   | NergyVidya        | 90 Hours        |

| S. No. | Name of the Course   | Knowledge Partner | Approx Duration |
|--------|--|-------------------|-----------------|
| 5.     | <a href="#"><u>GST Assistant OJT (Offline-Trainer Led)</u></a> | NergyVidya        | 150 Hours       |
| 6.     | <a href="#"><u>Medical Transcription</u></a>                   | Selectronics      | 6 Months        |

#### Lab based offline mode

Skill sessions will be delivered in the COL, University of Delhi and detailed time-table will be sent to the registered E-mail ID. स्किल सत्र की सभी कक्षाएं मुक्त शिक्षा परिसर, दिल्ली विश्वविद्यालय में आयोजित किए जाएंगे और विस्तृत समय-सारिणी पंजीकृत ई-मेल आईडी पर भेजी जाएगी।

| S. No. | Name of the Course   | Knowledge Partner                            | Approx Duration |
|--------|--|--|-----------------|
| 1.     | <a href="#"><u>AC Refrigerator Repairing</u></a>                                 | Samarth Bharat                               | 1 Month         |
| 2.     | <a href="#"><u>Bakery and Confectionery</u></a>                                  | Samarth Bharat                               | 3 Months        |
| 3.     | <a href="#"><u>Beauty and Hair Lab</u></a>                                       | Samarth Bharat                               | 3 Months        |
| 4.     | <a href="#"><u>Stenography, Secretarial Practices, and IT Skills</u></a>         | Open Learning Development centre<br>SOL/ COL | 5 Months        |
| 5.     | <a href="#"><u>Radio Jockeying, Anchoring, T.V Journalism</u></a>                | Open Learning Development centre<br>SOL/ COL | 3 Months        |
| 6.     | <a href="#"><u>Animation, Motion Graphics, Photography and Video Editing</u></a> | Open Learning Development centre<br>SOL/ COL | 6 Months        |

| S. No. | Name of the Course                            | Knowledge Partner                            | Approx Duration |
|--------|---|--|-----------------|
| 7.     | <a href="#"><u>Graphic Design and DTP</u></a> | Open Learning Development centre<br>SOL/ COL | 6 Months        |
| 8.     | Motor Driving for Girls (Car)                 | ---  | 21 Days         |

For More Information Please visit our website: - [https://sol.du.ac.in/skill\\_courses/index.php](https://sol.du.ac.in/skill_courses/index.php)

**Important Information:**

- Admissions on first cum first serve basis (as per the number of seats in each course).
- For Courses having fees above Rs. 1000/- on completion of the Batch Size of 40-50 students 10% supernumerary seats shall be given to the Economically Weaker Section on subsidized rates (available after screening of the candidates).

**Help line number:**

- 9318354363
- 9318354636

**Email-id:**

- skillcentre.cisbc@col.du.ac.in

**Address for Skill Courses (Centre):**

- OLDC, Second Floor, ARC Building, University of Delhi, Opposite S.G.T.B. Khalsa College, Delhi-110007

• **OFFICE HOURS**

The SOL Office remains open for interaction with the students on all working days from **09:30 AM to 05.00 PM** and it remains closed on **Saturdays, Sundays and other declared Holidays**.

• **CONTACT INFORMATION**

Complete details of contact information of the Department of Distance and Continuation Education/School of Open Learning are provided below. Students may contact the Department/School in case of any requirements.

In addition, the DDCE/SOL also has a website which provides essential information services related to updating of student's Dashboard, Status of Degree, Mark-sheet, Examination Academic Counseling Session (PCP), Old Question Papers, Study Materials, Syllabus, Faculty members etc. to students. You can visit us at <https://sol.du.ac.in>

| <b>NORTH CAMPUS</b>  | <b>SOUTH CAMPUS</b>   | <b>WEST CAMPUS</b>   | <b>EAST CAMPUS</b>   |
|--|---|--|--|
| <b>North Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>5, Calvary Lane, Delhi-110007 | <b>South Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>South Moti Bagh, (Old Motilal Nehru College Building), New Delhi | <b>West Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>C-2, Keshav Puram, University of Delhi, Delhi - 110035 | <b>East Regional Centre</b><br>Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi,<br>Plot No – 4, Fc – 10<br>Tahirpur, Delhi - 110095 |
| Contact – 9318356167, 9318355600, 9318355909, 9318355332   | Contact – 8076546900, 9810508608, 9899090911  | Contact – 011-2781469  | <b>Under Construction</b>  |
| Email Id – <a href="mailto:skverma@sol-du.ac.in">skverma@sol-du.ac.in</a>  | Email Id – <a href="mailto:jkhuntia@sol-du.ac.in">jkhuntia@sol-du.ac.in</a>   | Email Id - <a href="mailto:uspandey@sol-du.ac.in">uspandey@sol-du.ac.in</a>  | Email Id -   |

## **NORTH CAMPUS**

### **DEPARTMENT OF DISTANCE EDUCATION**

### **SCHOOL OF OPEN LEARNING**

#### **CAMPUS OF OPEN LEARNING,**

University of Delhi

<https://sol.du.ac.in>

Helpline:- 011-27008300, 27008301

PABX/Enquiries

**011-27667600, 27667581, 27667645, 27666780,**

P.A. to Principal

**011-27666776**

### **Activities Conducted at Regional Centers**

**The following services are provided at the Regional Centres of the Department/School.**

1. Dispatch/Distribution of Study Material to the students.
2. Facility of borrowing books from the library and use of Reading Room.
3. Organization of Academic Counselling Sessions on working days/Saturdays/Sundays.

## 10. Laws to Protect Students

### 10.1 Prohibition and Punishment for Ragging (ORDINANCE XV-C)

1. Ragging, in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -
  - a. involve physical assault or threat to use physical force.
  - b. violates the status, dignity and honor of women students.
  - c. violates the status, dignity and honor of students belonging to the scheduled castes and tribes.
  - d. exposes students to ridicule and contempt and affects their self-esteem.
  - e. entails verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of the College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that, for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his / her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective.

**Note:** Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict

## The Disciplinary/Anti-Ragging Committee of School of Open Learning

| S. No. | Name  | Designation |
|--------|---|-------------|
| 1      | Prof. U.S. Pandey, Dy. Director, West Regional Centre, SOL        | Chairperson |
| 2      | Prof. Suman Kumar Verma, Dy. Director, North Regional Centre, SOL | Member      |
| 3      | Prof. J. Khuntia, Deputy Director, South Regional Centre, SOL     | Member      |
| 4      | Prof. Projes Roy, Joint Director, DDCE, SOL, COL                  | Member      |
| 5      | Dr. Pramod Tiwari, Joint Director, DDCE, SOL, COL                 | Member      |
| 6      | Dr. Seema Suri, Associate Professor, SOL                          | Member      |
| 7      | Dr. Rajat Arora, Assistant Professor, SOL                         | Member      |
| 8      | Dr. Ravi, Assistant Professor, SOL                                | Member      |
| 9      | Dr. O.P. Sharma, Deputy Registrar, SOL                            | Member      |
| 10     | Mr. Sanjay Agarwal, Assistant Registrar, SOL                      | Member      |
| 11     | Ms. Nisha Section Officer, SOL                                    | Member      |
| 12     | Mr. Sunil Kumar, Senior Personal Assistant, SOL                   | Coordinator |

### 10.2 The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental there to.

Whereas sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment.

And whereas the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th of June 1993 by the Government of India.

And whereas it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual

harassment at workplace.

For details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.

## Members of ICC @ SOL

| S. No.  | Name  | Designation                       |
|---|---|-----------------------------------|
| 1.  | Dr. Seema Suri, Associate Professor         | Chairperson                       |
| 2.  | Dr. Abhilasha, Assistant Professor          | Member                            |
| 3.  | Sh. Rahul Dev Ambedkar, Assistant Professor | Member                            |
| 4.  | Ms. Niyati Sharma Advocate, High Court      | Legal Advisor and External Member |
| 5.  | Ms. Meena, Section Officer                  | Member                            |
| 6.  | Ms. Anita, Section Officer                  | Member                            |
| <b>Students' Representatives for the period 2022-2023</b> |   |                                   |
| 8.  | Ms. Muskan Handa, Student M. Com            | Student Rep, ICC                  |
| 9.  | Ms. Anshu Verma, Student B.A.(Hons.)        | Student Rep, ICC                  |
| 10.   | Mr. Harsh Vats, Student B.A. Programme      | Student Rep, ICC                  |

Students can write to: icchelp@sol-du.ac.in

### 10.3 Some Important Points to Note by the Fresher Students while visiting Delhi University

1. Do not get intimate with strangers and do not allow any person to use your mobile phone or reveal your residential address to them.
2. Do not accept eatables/ drinks from strangers.
3. Please collect information about admission only from centers authorized by Delhi University. Do not contact strangers for this purpose.
4. Do not interact with any person posing as an agent to get admission. Such people may lure you to adopt short cuts to get admission.
5. The admission procedure in Delhi University is fully transparent and is on the basis of marks obtained and as per the procedure laid down.
6. Police Control Room- 100.

### Women/Students'-Helpline-1091/1291

**ACP-Civil Lines Delhi Police**

Phone :23810113

e-mail :delpol@vsnl.co.in

**SHO-MauriceNagar**

DelhiPolice

Phones:27667178,27666332



### 10.3a Student Grievance Redressal Committee (SGRC)

In compliance with to the UGC notification dated 11th April, 2023 regarding the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, Prof. Sanjay Bhatt, Retired Professor, Department of Social Work, University of Delhi has been appointed as the Ombudsperson for School of Open Learning, Campus of Open Learning for a period of three years or until he attains the age of 70 years, which is earlier, from the date of assuming office.

| <b>Student Grievance Redressal Committee (SGRC)</b> |  |                    |
|---|--|--------------------|
| <b>S.No.</b>  | <b>Name</b>                                    | <b>Designation</b> |
| 1.  | Prof. Suman Kumar Verma                        | Chairperson        |
| 2.  | Prof. J. Khuntia                               | Member             |
| 3.  | Prof. Bhawani Rani Das                         | Member             |
| 4.  | Dr. Seema Suri                                 | Member             |
| 5.  | Dr. Sneha Chawla                               | Member             |
| 6.  | Sh. Dhanesh Mishra, B. Com<br>(20-1-44-000424) | Special Invitee    |

### 10.4 University of Delhi Notification on Right to Information Act, 2005

1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.
2. The prescribed fee for filing the application is Rs.10/- by way of cash, against proper receipt, or by way of bank demand draft or banker's cheque or Indian Postal Order payable to the Officiating Principal, Department of Distance & Continuing Education, School of Open Learning, University of Delhi at Delhi.
3. An appeal can be pre offered before the 1st Appellate Authority against the decision of the Public Information Officer.
4. Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available on the website of SOL <https://sol.du.ac.in>

## PUBLIC INFORMATION OFFICER

### Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (North Campus)

#### **Sh. Sanjay Aggarwal,**

Assistant Registrar

Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.

5 Cavalry Lane, University of Delhi, Delhi-110007,

Tel. No.: 27667581 27667600, 27667645,

27666578 (Ext. 208), 27008330

Fax No.: 27667242

### Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (South Campus)

#### **Sh. Suraj Kumar**

Section Officer

(Admission, Exam & APIO) Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.

South Study Centre, South Moti Bagh,

(Old Moti Lal Nehru College Building), New Delhi-110021 Tel. No.: 24151603

Fax No.: 24104037

### Appellate Authority

#### **Prof. Ajay Jaiswal**

Principal

Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.

5, Cavalry Lane, University  
of Delhi, Delhi-110007, Tel.

No.: 27667581 27667600,

27667645,

27666578 (Ext. 208), 27008330

Fax No.: 27667242

### Frequently Asked Questions

|    |  |   |
|----|--|---|
| 1. | Has the University Curriculum Framework -2022 (Under NEP) also been adopted by the Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi? | Yes, The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi has adopted UGCF – 2022 (Under NEP). The curriculum and syllabus of the Department/School is the same as that of the University of Delhi.                                 |
| 2. | Is CUET compulsory for the candidates who wish to take admission in Department/School?   | No, as per Distance Education Bureau (DEB) guidelines, CUET is not mandatory for candidates who wish to take admission in the Department/School.  |
| 3. | Is a candidate required to register or to take direct admission for the undergraduate courses offered in the Department/School?  | As there is no seat limit, candidates can take direct admission in the courses offered by the Department/School. However, candidate must check the minimum eligibility criteria as specified in column 4.3.   |
| 4. | What is the last date of payment of fees?  | <b>As decided by UGC-DEB/DU</b>   |
| 5. | Is the Admission Fee inclusive of the examination Fee of 1 <sup>st</sup> and 2 <sup>nd</sup> Semester?   | Yes, Admission Fee includes First Semester Examination and Second Semester Examination fee.   |
| 6. | What is the mode for submitting admission and examination form?  | Candidates can submit both examination and admission forms through online mode.   |
| 7. | In which format will the study material be provided?   | The Study material is available in both online and printed format. In case students do not opt for the hard copy of the study material, then Rs. 400/- will be deducted in the head of “College Facilities and Services Charges”. Further, online material will be freely available on the SOL website. |
| 8. | What is the Minimum Eligibility for taking admissions?   | It is specified in relevant sections.   |
| 9. | How can the students register themselves with the library after seeking admission?   | The students can register themselves with the library after producing the Fee Receipt in original, along with their respective Identity Cards.  |

## MEMBERS AND CONVENERS OF STAFF COUNCIL COMMITTEE LIST 2024-2025

### STAFF COUNCIL SECRETARY: - Dr. Nupur Gosain

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